



Reference: SOA-2026-WS01

Closing Date: October 21, 2026

Issued By: Town of Grand Falls-Windsor

Validity Period: November 1, 2026 – April 20, 2027

1. Invitation & Scope of Agreement

The Town of Grand Falls-Windsor invites sealed submissions from qualified suppliers for the establishment of a Standing Offer Agreement for the supply and delivery of winter sand for the upcoming winter season, spanning **November 1, 2026 through April 20, 2027**.

The estimated total requirement for the winter season is approximately **2,000 tonnes**. Bidders are advised that this figure represents an estimated historical seasonal quantity only and is not a guaranteed purchase quantity. The Town must be able to purchase more or less than this amount depending on actual winter conditions and operational requirements. Unit prices quoted shall remain firm for the duration of the standing offer regardless of the actual quantity purchased.

Ordering & Delivery Expectations:

The Town anticipates requiring an initial quantity of approximately 400 tonnes by October 26, 2026, with subsequent quantities picked up or delivered on an as-needed basis throughout the winter months (averaging approximately 400 tonnes per month depending on weather conditions).

2. Call-Up Procedure

This Standing Offer Agreement is an agreement to supply winter sand at established unit prices on an as-needed basis. No minimum purchase is guaranteed. Purchases will be executed via official Town Purchase Orders (Call-Ups) issued by authorized municipal personnel as weather and road conditions dictate.

3. Technical & Material Specifications

All winter sand supplied under this agreement must strictly conform to the Government of Newfoundland and Labrador, Department of Transportation and Infrastructure — Highway Design Division, Section 317 (Winter Sand) specifications, summarized below:

- **Material Quality:** Materials shall be natural or manufactured from natural aggregates and consist of sound, durable, and predominately angular particles completely resistant to breakdown under traffic and freezing conditions. Particles shall be clean, hard, and free from organic matter, clay, and deleterious materials such as shale, salts, ochre, and schists.
- **Gradation Requirements (Table 1 - Section 317):**

Sieve Size	% Passing by Dry Weight
6.35 mm	100*

Sieve Size	% Passing by Dry Weight
4.76 mm	70 – 95
2.00 mm	50 – 80
0.420 mm	5 – 25
0.075 mm	0 – 6

**In excess of 2.0% of material retained on the 6.35 mm sieve will be cause for material rejection.*

- **Moisture Content:** When delivered, the maximum allowable moisture content for winter sand shall not be greater than **7%**, when tested in accordance with ASTM D2216.
- **Sampling & Inspection:** Materials will be sampled and inspected by municipal or departmental representatives at designated stockpile locations or delivery points.

4. Pricing Schedule & Form of Tender

Bidders are required to submit unit prices for both options outlined below. The primary intention of the Town is to pick up the material directly from the supplier's location, but having a delivered price available provides operational flexibility.

Item	Description	Unit of Measure	Unit Price Per Tonne
1	Winter Sand — Picked up at Supplier's Pit / Location	Tonne	\$
2	Winter Sand — Delivered to Town Depot	Tonne	\$

5. Submission Instructions

Completed quotation forms must be submitted to the Town of Grand Falls-Windsor Procurement Department no later than **2:00 PM local time on October 21, 2026**. Submissions must be emailed to tenders@townofgfw.com.

Reservation of Rights:

The Town reserves the right to reject any or all submissions. The lowest price may not necessarily be the winning bid if the Town deems it not to be in the best interest of the municipality to purchase.

Kelly Hemeon Butt

Procurement Clerk, Town of Grand Falls-Windsor

Phone: (709)209-3206

Email: purchasing@townofgfw.com (Inquiries Only)