



TOWN OF GRAND FALLS-WINDSOR BIENNIAL ART PROCUREMENT PROGRAM GUIDELINES

The Town of Grand Falls-Windsor would like to advise local artists of all ages that they will be conducting the Biennial Art Procurement on October 22, 2026, 2pm-5pm

The deadline for submissions is 12:00 pm (noon), October 20,2026, at Town Hall in Grand Falls-Windsor.

For additional information call (709) 489-0173 or email communications@townofgfw.com.

Good luck to all!

Art Procurement 2024
P.O Box 439
5 High Street
Grand Falls-Windsor, NL
A2A 2J8

OVERVIEW

Art Procurement Programs contribute to the appearance of our public buildings and help provide education about the importance of arts and culture to our citizens. Moreover, such programs contribute to the professional development and economic success of our local artists, while promoting their talents and artistic accomplishments. With an abundance of both seasoned and up-and-coming artists in the Town of Grand Falls-Windsor, the Art Procurement Program is crucial to the visual arts in our community now more than ever.

The following document outlines the specific features of the Art Procurement Program for Grand Falls-Windsor with respect to the functioning and administration of the program, detailing various criteria to ensure the program's successful operation. The Art Procurement Program will reflect the professional interests of visual arts in the town, serving to publicly promote local talent and artistic ability, and uphold the vibrant cultural heritage of the community, the region, and the province. The ultimate goal of the program is to benefit both visual artists and the people of the Town and demonstrate the value of the arts sector in Grand Falls-Windsor to the public.

Administered by the Town of Grand Falls-Windsor, the Art Procurement Program will facilitate the acquisition of artwork to be exhibited in various public buildings within the Town.

1.0 ARTIST ELIGIBILITY

Artists will be eligible to participate in the Art Procurement Program of the Town of Grand Falls-Windsor provided they meet the following criteria:

- 1.1** Artists **MUST** have a permanent address in Grand Falls-Windsor or must be represented by, or have a display at, an established local gallery within the last 12 months.
- 1.2** Artist eligibility will not be reliant on an artist's professional status but rather the quality of the work.
- 1.3** In exceptional circumstances, the Jury will deliberate a special piece of work for consideration. (For example: the discovery of a piece of work by an artist not meeting the criteria in 1.1 that is of particular significance to our history/culture)
- 1.4** No work by members of the Jury or their immediate families will be considered for purchase.

2.0 ARTWORK CRITERIA

- 2.1** The Suitability of Artwork for the Art Procurement Program of the Town of Grand Falls-Windsor will depend upon the following established criteria:
- 2.2** The artwork should originate for the primary art market, where the artists maintain ownership of the work. Artwork from a secondary market, including artist's estates, will NOT be considered for the Art Procurement Program.
- 2.3** Artwork presented for selection must be original artwork. Reproductions or photographic reproductions of artwork will not be accepted under the Art Procurement Program.
- 2.4** Artists whose work is selected for purchase must guarantee that reproduction or prints of the original artwork will not be/and have not been made.
- 2.5** Artwork in various media will be eligible for selection provided it is a two dimensional or three-dimensional art form. The artwork must be suitable for installation in an office environment. Artwork may include, but is not limited to, the following media:
 - 🏠 Ceramic
 - 🏠 Drawing
 - 🏠 Fibre
 - 🏠 Glass
 - 🏠 Metal
 - 🏠 Mixed Media
 - 🏠 Painting
 - 🏠 Photography (Including Digital Photography)

- 🏹 Sculpture
- 🏹 Printmaking

2.1 Artwork submitted must be complete and available for procurement as of the date of submission.

3.0 SUBMISSION GUIDELINES

3.1 All artists wishing to participate in the Art Procurement Program of the Town of Grand Falls- Windsor must adhere to the following artwork submission guidelines:

3.2 Artists may submit a maximum of three (3) artworks for consideration, either in person and/or through a commercial representative of the artist.

3.3 Descriptive details of each piece of artwork work must be submitted including the title, date, description, dimensions, and price.

3.4 Submissions for consideration must be ready for immediate display (appropriately framed or mounted and/or affixed with hanging hardware) for placement in municipal buildings.

3.5 Artists whose work is chosen for purchase may be required to submit a short biography or a brief statement specific to their artwork.

4.0 THE JURY

The Jury for the Art Procurement Program of the Town of Grand Falls-Windsor will be appointed each year as follows:

- 🏹 One member from the Town Council of Grand Falls-Windsor
- 🏹 One appointee from CNVAS as appointed by the CNVAS executive
- 🏹 One member of the community at large to be appointed by Council

In selecting the community at large member, Council will consider individuals from the Town's cultural sector (such as supporters of the arts, members of arts groups, and patrons).

Jury members will be appointed before the commencement of the Art Procurement and will serve for a period of one (1) year.

The decisions of the Jury will be final.

5.0 PROGRAM FINANCE & ADMINISTRATION

The Town Council of Grand Falls-Windsor will provide a biennial budget for their financial commitment to the Art Procurement program. The budget will be set during budget preparations for the upcoming year. For the 2026 fiscal year, the total art budget will be \$5,000. Of this amount, 90% is designated for artists aged 14 and older, and 10% is designated specifically for youth artists. This allocation is intended to expand opportunities for the acquisition of youth artwork while ensuring support for adult artists. If the full amount allocated to either category cannot be utilized within the age parameters, any remaining funds may be applied to the purchase of artwork outside those parameters, ensuring that the entire \$5,000 budget is fully spent on art acquisitions in 2026.

Council may consider additional monies for new projects or the expansion of the current Art Procurement Program.

Council may, at their discretion, gift a piece of art to a worthy cause or donate a piece for fundraisers, etc.

6.0 CONDITIONS OF PURCHASE

Purchase contracts between artists and the Town of Grand Falls-Windsor will include the use of artwork for display in municipal buildings. These contracts will include permission for use of images on the Town's website or social media pages for brief periods through the year in which the art is chosen.

After the Jury's selection, payment will be issued to artists within four weeks of the Art Procurement, dependent upon all pertinent information having been received.