Regular Council Meeting - Minutes

Tuesday, September 15, 2026

Time: 6:30 PM

Location: Council Chambers

PRESENT: Mike Browne, Amy Coady, Bob Hiscock, Shawn Feener, Venus Hollett, and David Janes

LATE:

STAFF: Darren Finn, Steve Gosse, Nelson Chatman, and Robyn Winsor

REGRETS: Todd Mercer

Prior to the meeting being called to order, Council recognized the passing of Deputy Mayor Bennett and observed a moment of silence in his memory.

Page

1. CALL TO ORDER - 6:36 P.M.

2. Approval of Agenda

2.1 Adoption of Agenda

That the Agenda be adopted as presented.

RESOLUTION #CM26-R-09-102

Moved by: David Janes; seconded by: Amy Coady

Aye: Mike Browne, Amy Coady, Bob Hiscock, Shawn Feener, Venus Hollett, and David Janes

Carried 6-0

3. Proclamation, Presentations, or Announcements

3.1 Childhood Cancer Awareness Month 6

Childhood Cancer Awareness Month.pdf

3.2 World Mitochondrial Disease Week 7

World Mitochondrial Disease Week.pdf

3.3 Wrongful Conviction Day 8

Wrongful Conviction Day.pdf

3.4 National Dental Care Day 9

National Dental Care Day.pdf

4. Adoption of Minutes

4.1 Minutes of August 25, 2026

That the Minutes of August 25, 2026 be adopted as presented.

RESOLUTION #CM26-R-09-103

Moved by: Bob Hiscock; seconded by: Venus Hollett

Aye: Mike Browne, Amy Coady, Bob Hiscock, Shawn Feener, Venus Hollett, and David Janes

Carried 6-0

5. Business Arising Out of Minutes

6. Community Services – Economic Development

6.1 Community Safety and Well-Being Plan – Consultant Selection 10

Information Note

Council reviewed an Information Note regarding the awarding of RFP to the consultant group Thinkwell Research + Strategy.

6.2 Scott Avenue Commercial Retail Development – Selection of Preferred Proponent 15

Decision Note

THAT Council select SmartREIT Acquisitions Inc. as the successful proponent for RFP 2026-001 and authorize Town management to negotiate a Purchase and Sale Agreement giving its proposed development priority for the lands it requires;

AND FURTHER THAT any land transaction be conditional upon the Town successfully acquiring the required Crown Lands, satisfactory site investigations and approvals, and appropriate purchase and sale conditions requiring development to proceed within an agreed short-term timeframe of approximately 12 months, failing which the lands would remain with or be returned to the Town;

AND FURTHER THAT management be authorized to continue discussions with Marine Contractors Inc. regarding lands not required for the SmartREIT Acquisitions Inc. development and, only where mutually acceptable terms can be finalized, enter into an MOU providing Marine with the first opportunity to advance commercial retail development on agreed portions of those lands, subordinate to SmartREIT Acquisitions Inc.'s priority and conditional upon Marine matching the $14.85/m^2$ land purchase price and meeting agreed development timelines;

AND FURTHER THAT lands not required for confirmed SmartREIT Acquisitions Inc. or Marine Contractors Inc. developments remain available for other commercial retail development opportunities.

RESOLUTION #CM26-R-09-104

Moved by: David Janes; seconded by: Shawn Feener

Aye: Mike Browne, Amy Coady, Bob Hiscock, Shawn Feener, Venus Hollett, and David Janes

Carried 6-0

7. Community Services – Recreation and Events

8. Public Works & Development – Public Works, Buildings, and Facilities

9. Public Works & Development – Planning and Development

9.1 Backland Request – 15 Dunn Place 18

Decision Note

That Council approve the Town submitting an application to the Provincial Crown Lands Division for the parcel of land located immediately behind 15 Dunn Place and, subject to the Town successfully acquiring the land, approve its sale to the owner of 15 Dunn Place in accordance with the Town's Land Sales Policy.

RESOLUTION #CM26-R-09-105

Moved by: Bob Hiscock; seconded by: Shawn Feener

Aye: Mike Browne, Amy Coady, Bob Hiscock, Shawn Feener, Venus Hollett, and David Janes

Carried 6-0

9.2 Discretionary Use Application – 84 Memorial Drive 20

Information Note

Council reviewed an Information Note regarding the discretionary use notice for 84 Memorial Avenue.

9.3 Discretionary Use Application – 9 Mill Road – Conversion to Residential Use 23

Decision Note

That Council approve the discretionary use application for 9 Mill Road to permit the conversion of the existing commercial building to residential use, subject to the proposed development meeting all applicable Town regulations and permitting requirements.

RESOLUTION #CM26-R-09-106

Moved by: Bob Hiscock; seconded by: David Janes

Aye: Mike Browne, Amy Coady, Bob Hiscock, Shawn Feener, Venus Hollett, and David Janes

Carried 6-0

10. Corporate Services – Finance, Administration and Policy

10.1 Bicycle, Scooter, Skateboard and Similar Objects Regulations 26

Decision Note

That Council approve the recommended changes to the Town of Grand Falls-Windsor Bicycle, Scooter, Skateboard and Similar Objects Regulations as presented.

RESOLUTION #CM26-R-09-107

Moved by: Amy Coady; seconded by: Shawn Feener

Aye: Mike Browne, Amy Coady, Bob Hiscock, Shawn Feener, Venus Hollett, and David Janes

Carried 6-0

Councillor Feener left the Council Chambers for voting and discussion on item 10.2 due to a perceived conflict of interest as he has a personal relationship with someone who the By-Law impacts.

10.2 Animal Control Regulations - Convert to a Bylaw 28

Decision Note

That Council approve the recommended changes to the Town of Grand Falls-Windsor Animal Control Regulations as presented.

RESOLUTION #CM26-R-09-108

Moved by: Amy Coady; seconded by: Bob Hiscock

Aye: Mike Browne, Bob Hiscock, Venus Hollett, and David Janes

Nay: Amy Coady

COI: Shawn Feener

Carried 4-1

10.3 Disbursement Reports - June, July and August 2026 30

Information Note

Disbursement Reports June 2026.pdf

Disbursement Reports July 2026.pdf

Disbursement Reports August 2026.pdf

Council reviewed an Information Note on the summary of disbursements for June, July and August 2026.

10.4 Taxation Receivable Analysis August 2026 39

Information Note

Council reviewed an Information Note on the summary of outstanding tax balances as of August 2026.

11. Protective Services – Municipal Enforcement and Fire Department

11.1 Municipal Enforcement Incident Reports Q2 2026 40

Information Note

Council reviewed an Information Note on Grand Falls -Windsor Municipal Enforcement Q2 2026 reports.

11.2 Grand Falls-Windsor Fire Department Incident Responses Report - Q2 2026 45

Information Note

Council to review an Information Note on the Grand Falls-Windsor Fire Department

Q2 reports.

12. Council Advisory Committees

13. External Committee

14. Other Business

- Community Events
- Truth and Reconciliation Day
- Recognitions/Acknowledgments
- Condolences

15. ADJOURNMENT

There being no other Business the meeting adjourned at 7:50 PM

RESOLUTION #CM26-R-09-109

Moved by: David Janes; seconded by: Venus Hollett

Aye: Mike Browne, Amy Coady, Bob Hiscock, Shawn Feener, Venus Hollett, and David Janes

Carried 6-0

Mayor / Deputy Mayor

CAO

www.youtube.com/watch?v=znfOYeQ1QiA

Created September 11, 2026

Candlelighters
Newfoundland & Labrador

PROCLAMATION
Childhood Cancer Awareness Month
September 2026

WHEREAS childhood cancer affects children, youth and families in communities throughout Newfoundland and Labrador, bringing challenges that extend beyond diagnosis and treatment and impacting the entire family; and

WHEREAS September is recognized across Canada as Childhood Cancer Awareness Month, a time to honour children and youth diagnosed with cancer, remember those who have lost their lives, celebrate survivors, and recognize the families, caregivers and health-care professionals who support them; and

WHEREAS the gold ribbon is the internationally recognized symbol of childhood cancer awareness and represents the strength, courage and resilience of children and youth affected by cancer; and

WHEREAS increased awareness of childhood cancer helps foster understanding, compassion and support for children and families throughout their cancer journey and beyond; and

WHEREAS Candlelighters Association of Newfoundland and Labrador has supported children and families affected by childhood cancer throughout the province since 1982, providing programs, practical assistance, opportunities for connection and experiences that help families create happy memories during difficult times; and

WHEREAS Childhood Cancer Awareness Month provides an opportunity for residents, businesses, schools and communities to Go Gold in recognition of children and families affected by childhood cancer and to show them that they are not alone;

THEREFORE, BE IT PROCLAIMED that the month of September 2026 be recognized as Childhood Cancer Awareness Month in Grand Falls-Windsor, and that residents are encouraged to join Candlelighters NL in raising awareness, showing support and going gold for children and families affected by childhood cancer.

Signed this 15 day of September, 2026.

Mayor / Minister / Premier
Municipality / Province of Newfoundland and Labrador

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PROCLAMATION

MitoCanada: World Mitochondrial Disease Week 2026

WHEREAS: The human body is fueled by trillions of microscopic powerhouses called mitochondria. Present in almost every cell in our bodies, these tiny but mighty, energy-producing structures generate the energy we need to survive. When there is dysfunction with these important structures in one or more parts of our bodies, we see Mitochondrial Diseases appear.

WHEREAS: There are hundreds of mitochondrial diseases, and because mito is very hard to diagnose, many people don't realize that they have these diseases. There is a strong need for more mitochondrial disease research to support those living with and caring for a loved one with mito, and for clinicians to be able to diagnose and treat Canadians living with mito.

THEREFORE BE IT RESOLVED: that World Mitochondrial Disease Week this year is from September 14th – 20th, 2026. The goal of this week is to raise awareness for mitochondrial health and diseases on a global scale. The initiative helps to raise awareness for mitochondrial diseases in Canada, and across the globe, which can be crucial for the development of treatments, research on the disease, and providing support to those living with Mito.

Mike Browne, Mayor
Town of Grand Falls-Windsor

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PROCLAMATION

Wrongful Conviction Day – October 2, 2026

WHEREAS: the loss of one's freedom due to a wrongful conviction has far-reaching and devastating consequences which not only affects the innocent individual's life but also affect the quality of life of their families and has harmful effect on society as a whole; and

WHEREAS: wrongful convictions question the integrity and fairness of the criminal justice system and unless corrected undermines society's trust in their criminal justice system; and

WHEREAS: Wrongful Conviction Day is a global movement dedicated to advocating for innocent individuals who have been wrongly convicted of a crime they did not commit. The implementation and recognition of this day is the start to reaching a broader audience regarding the importance surrounding miscarriages of justice. A proclamation will assist to advocate, educate, and create awareness around those miscarriages of justice in hope for reform to minimize the effect it could have on another individual.

THEREFORE BE IT RESOLVED: that I, Mayor Mike Browne of the Town of Grand Falls-Windsor do hereby proclaim October 2, 2026 as **"Wrongful Conviction Day"** in the Province of Newfoundland and Labrador.

Mike Browne, Mayor
Town of Grand Falls-Windsor

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PROCLAMATION

NATIONAL DENTAL CARE DAY

OCTOBER 10, 2026

ONE DAY, ONE NATION

"Smiles Across Canada!"

WHEREAS: National Dental Care Day Foundation is a Canadian public-awareness and community-impact initiative dedicated to improving access to oral healthcare, promoting preventive dental education, and restoring dignity through compassionate care: and

WHEREAS: National Dental Care Day mobilizes volunteer dental professionals, students, clinics, educators and community partners across Canada to provide free essential dental care to underserved individuals and families – without cost, barriers, or judgement: and

WHEREAS: What began as a local act of service has evolved into a growing national movement grounded in compassion, accessibility, volunteerism, and health equity. The initiative emphasizes the importance of oral health as an essential component of overall health and well-being; and

WHEREAS: the initiative has received recognition from municipalities, academic institutions, members of the dental profession, and public leaders across Canada for its contribution to community wellness, preventive healthcare awareness, and access-to-care initiatives.

THEREFORE: I, Mayor Mike Browne, do hereby proclaim October 10, 2026 as "National Dental Care Day" in the Town of Grand Falls-Windsor.

_____

Mike Browne, Mayor
Town of Grand Falls-Windsor, NL

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INFORMATION NOTE

Title:	Community Safety and Well-Being Plan – Consultant Selection
Date Prepared:	August 28, 2026
Report to:	Council
Councillor:	Councillor Janes
Role:	Lead
Department:	Community Services - Economic Development

Issue:

The Town of Grand Falls-Windsor has awarded the Community Safety and Well-Being Plan to the consultant group Thinkwell Research + Strategy.

Discussion – Background and Current Status:

Council reviewed information regarding awarding the RFP for a Community Safety and Well-Being Plan to the consulting team “Thinkwell Research + Strategy”. Council was initially briefed on the Community Safety Planning Initiative at its May 2026 Council meeting. At that time, Council was advised that the Town had received $75,000 in funding from the Department of Justice and Public Safety, Government of Newfoundland and Labrador, to support the development of a Community Safety and Well-Being Plan.

The Town subsequently invited proposals for consulting services to undertake the development of its Community Safety and Well-Being Plan. Proposals were received from Thinkwell Research + Strategy, The Purposeful Group, Intelligent Futures, Davis Pier Consulting, Snow Goose Mountain Holdings, Business Analysis Consulting, Context Research Group, Pollett Strategy Inc., Narrative Research, Emergency Management Group, Habitus Consulting Collective, Penner Research & Consulting, EnTec Consulting and Prairie Research Associates.

Following review of the proposals received, Thinkwell Research + Strategy was selected to undertake the project at a cost of $54,825 before HST.

Thinkwell's proposed methodology will provide a comprehensive research and community engagement process necessary to establish an evidence-based understanding of community safety and well-being in Grand Falls-Windsor.

The proposed engagement and research program includes:

- 10 focus groups, with approximately 8–10 participants per group;
- 15 individual interviews, approximately 30–45 minutes each;
- a community survey;
- environmental and background research;
- a dedicated community town hall/public consultation session;
- a public engagement website;
- opportunities for written public submissions;
- targeted measures and participant support to encourage participation from priority and harder-to-reach populations;
- quantitative and qualitative analysis of information collected; and preparation of a "What We Heard" report and final Community Safety and Well-Being Plan.

The combination of surveys, focus groups, individual interviews, public consultation and background research will provide multiple sources of information from which findings can be compared and validated.

The individual interviews are considered particularly valuable for obtaining detailed information concerning sensitive community safety and well-being matters that participants may be less comfortable discussing in a group or public setting.

Thinkwell's proposed approach is intended to provide Council with a comprehensive and defensible evidence base from which community safety and well-being priorities, recommendations and future actions can be established.

Key Considerations/Implications:

1. Budget/Financial Implications:
    a. The total budget allocated for the Community Safety and Well-Being Plan is $75,000, funded by the Department of Justice and Public Safety, Government of Newfoundland and Labrador.
    b. Thinkwell Research + Strategy will undertake the consulting work at a cost of $54,825 plus HST.
2. Partners or Other Stakeholders:
    a. The project will involve engagement with a broad range of community partners and stakeholders, including municipal representatives, community organizations, the RCMP, health and social service providers,

educational institutions, businesses, organizations serving priority populations, residents and individuals with lived experience related to community safety and well-being.

b. Councillor Janes, Councillor Hollett and Mayor Browne will serve on a Council Ad Hoc Committee while the consulting work is underway.

3. Alignment with Strategic Directions:
    a. The project supports the Town's broader objectives related to community safety, quality of life, community well-being, collaboration and evidence-informed municipal decision-making.
    b. The completed Plan will assist Council in identifying priorities and determining where municipal leadership, community partnerships or advocacy to other levels of Government may be required.
4. Alignment with Adopted Plans:
    a. The Community Safety and Well-Being Plan will consider relevant existing municipal plans, policies and available community information as part of the background and environmental research.
5. Accessibility and Inclusion:
    a. Thinkwell's methodology includes engagement with priority and harder-to-reach populations.
    b. Multiple participation methods are proposed, including surveys, focus groups, individual interviews, written submissions, online engagement and a community town hall.
    c. Participant supports are proposed for certain groups to assist in reducing barriers to participation.
    d. The use of individual interviews also provides an alternative for participants who may not be comfortable participating in a public or group setting.
6. Legal or Policy Implications:
    a. The project and consultant engagement will be required to comply with applicable municipal policies, Provincial Legislation, funding requirements and procurement requirements.

7. Privacy Implications:
    a. The project will involve the collection of information from residents, stakeholders and individuals with lived experience.
    b. Particular consideration will be required where discussions involve sensitive personal experiences related to community safety and well-being.
    c. Appropriate privacy, confidentiality, information-management and reporting practices will be required throughout the engagement process.
8. Engagement and Communications Considerations:
    a. Community engagement is a significant component of Thinkwell's proposed methodology.
    b. Engagement will include 10 focus groups, 15 individual interviews, a community survey, a community town hall, a public engagement website and opportunities for written submissions.
    c. A communications and promotional approach will be required to create awareness of the project and encourage broad participation.
    d. Thinkwell will prepare a “What We Heard” report summarizing the principal findings of the engagement process.
9. Human Resource Implications:
    a. The Department of Community Services – Economic Development will lead the work on behalf of Council and serve as the primary municipal liaison with Thinkwell.
    b. Town staff will provide relevant municipal information and support stakeholder identification, recruitment and coordination for engagement activities.
    c. Staff involvement will be required at key stages to review findings, draft materials and the proposed final Plan.
10. Information Technology Implications:
    a. Thinkwell proposes the use of online tools to support the community survey, public engagement website and other engagement activities.

b. Coordination may be required with Town staff regarding links from the municipal website, online promotion and other digital communication channels.

11. Other Implications:
    a. The Community Safety and Well-Being Plan is intended to establish priorities based on both quantitative evidence and the experiences and perspectives of residents and community stakeholders.
    b. The Plan is expected to provide Council and community partners with a framework to guide future priorities, partnerships, initiatives and evaluation of community safety and well-being outcomes.

Conclusion/Next Steps:

Thinkwell Research + Strategy will undertake the Town of Grand Falls-Windsor's Community Safety and Well-Being Plan at a cost of $54,825 before HST.

The Department of Community Services – Economic Development will lead the work on behalf of Council, with Councillor Janes, Councillor Hollett and Mayor Browne serving on the Council Ad Hoc Committee while the consulting work is underway.

The next steps are to finalize the consultant engagement with Thinkwell Research + Strategy, confirm the project work plan and schedule, and commence development of the Community Safety and Well Being Plan.

Prepared By:	Todd Mercer, Director
Approved By:	Darren Finn
Date Approved:	August 27, 2026

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DECISION/DIRECTION NOTE

Title:	Scott Avenue Commercial Retail Development – Selection of Preferred Proponent
Date Prepared:	August 28, 2026
Report to:	Council
Councillor:	Councillor Janes
Role:	Lead
Department:	Community Services - Economic Development

Decision:/Direction Required:

Council is being asked to:

- Select SmartREIT Acquisitions Inc. as the successful proponent for RFP 2026-001, with priority for the lands required for its proposed commercial retail development.
- Authorize management to negotiate a Purchase and Sale Agreement with SmartREIT Acquisitions Inc., subject to the Town acquiring the Crown Lands, satisfactory site investigations and approvals, and conditions requiring development to proceed within an agreed short-term timeframe of approximately 12 months.
- Authorize management to continue discussions with Marine Contractors Inc. regarding lands not required by SmartREIT Acquisitions Inc. and, if mutually acceptable terms can be finalized, enter into an MOU providing Marine with the first opportunity to develop agreed portions of the remaining lands. Any MOU would be subordinate to SmartREIT Acquisitions Inc., require Marine to match SmartREIT's $14.85/m² land price, and include an agreed short-term development timeframe.
- Retain lands not required for confirmed SmartREIT Acquisitions Inc. or Marine Contractors Inc. developments for other commercial retail development opportunities.

Proposed Resolution for Council:

THAT Council select SmartREIT Acquisitions Inc. as the successful proponent for RFP 2026-001 and authorize Town management to negotiate a Purchase and Sale Agreement giving its proposed development priority for the lands it requires;

AND FURTHER THAT any land transaction be conditional upon the Town successfully acquiring the required Crown Lands, satisfactory site investigations and approvals, and appropriate purchase and sale conditions requiring development to proceed within an agreed short-term timeframe of approximately 12 months, failing which the lands would remain with or be returned to the Town;

AND FURTHER THAT management be authorized to continue discussions with Marine Contractors Inc. regarding lands not required for the SmartREIT Acquisitions Inc. development and, only where mutually acceptable terms can be finalized, enter into an MOU providing Marine with the first opportunity to advance commercial retail development on agreed portions of those lands, subordinate to SmartREIT Acquisitions Inc.'s priority and conditional upon Marine matching the $14.85/m² land purchase price and meeting agreed development timelines;

AND FURTHER THAT lands not required for confirmed SmartREIT Acquisitions Inc. or Marine Contractors Inc. developments remain available for other commercial retail development opportunities.

Discussion – Background and Current Status:

Two proposals were received and evaluated through RFP 2026-001:

- SmartREIT Acquisitions Inc. – 99/100: approximately 185,000 sq. ft. of commercial space on 16.58 acres, estimated $75 million investment, and land purchase offer of $14.85/m².
- Marine Contractors Inc. – 81/100: approximately 403,300 sq. ft. of potential commercial development, estimated potential investment of $80–$150 million, and land purchase offer of $4.95/m².

SmartREIT Acquisitions Inc. received the highest evaluation and is recommended as the successful proponent. Its development does not require the entire site, leaving approximately 30.73 acres potentially available for additional commercial retail development.

Key Considerations/Implications:

1. Budget/Financial Implications: The SmartREIT Acquisitions Inc. proposal represents an estimated $75 million private-sector investment. Any MOU with

Marine Contractors Inc. would require Marine to match SmartREIT's $14.85/m² land price.

2. Legal or Policy Implications: The Town must first acquire the required Crown Lands. Any land sale will require appropriate agreements, approvals and conditions protecting the Town where development does not proceed within the agreed timeframe.
3. Procurement Implications: SmartREIT Acquisitions Inc. is the successful RFP proponent and has priority for the lands it requires. Any Marine opportunity is subordinate and applies only to remaining lands where mutually acceptable terms can be reached.

Recommendation:

That Council approve the proposed resolution selecting SmartREIT Acquisitions Inc. as the successful proponent for RFP 2026-001, authorize negotiations with SmartREIT Acquisitions Inc. and Marine Contractors Inc. subject to the conditions identified above, and retain the ability to pursue other commercial retail development opportunities on remaining lands.

Prepared By:	Todd Mercer, Director
Approved By:	Darren Finn
Date Approved:	August 28, 2026

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DECISION/DIRECTION NOTE

Title:	Backland Request – 15 Dunn Place
Date Prepared:	August 24, 2026
Report to:	Council
Councillor:	Councillor Hiscock
Role:	Lead
Department:	Public Works and Development - Planning and Development

Decision:/Direction Required:

Council approval for the Town to apply to the Provincial Crown Lands Division for a parcel of former Abitibi land located immediately behind 15 Dunn Place. If the Crown Lands Application is successful, the parcel would be sold to the owner of 15 Dunn Place in accordance with the Town's Land Sales Policy.

Proposed Resolution for Council:

That Council approve the Town submitting an application to the Provincial Crown Lands Division for the parcel of land located immediately behind 15 Dunn Place and, subject to the Town successfully acquiring the land, approve its sale to the owner of 15 Dunn Place in accordance with the Town's Land Sales Policy.

Discussion – Background and Current Status:

The owner of 15 Dunn Place has requested to purchase a parcel of backland located immediately behind the property. The requested parcel is approximately 9.144m deep and extends across the width of the existing residential lot.

A utility easement currently crosses the rear portion of the property and prevents the owner from placing or expanding an accessory building in the preferred location. The

additional land would allow the existing accessory building to be relocated farther back from the utility easement and accommodate a potential future expansion.

The requested land forms part of the former Abitibi property. The Provincial Crown Lands Division will not accept applications for former Abitibi lands directly from individual residents. Accordingly, the Town must submit the application and acquire the parcel before it can be transferred to the adjoining property owner.

Approval of this request would authorize the Town to begin the Crown Lands Application process. It would not guarantee approval by the Province or constitute approval of the proposed accessory building. Any accessory building or future expansion would remain subject to the Town's Development Regulations, applicable easements and the required development and building permits.

Key Considerations/Implications:

1. Alignment with Adopted Plans:
   The proposed land consolidation and intended accessory use must comply with the Town's Municipal Plan, Development Regulations and applicable permit requirements.

2. Legal or Policy Implications:
   If acquired by the Town, the parcel would be sold to the adjoining property owner in accordance with the Town's Land Sales Policy. The final parcel dimensions would be confirmed through the Crown Lands and legal survey processes.

Recommendation:

It is recommended that Council approve the Town submitting the Crown Lands Application. If the application is successful, the land would be sold to the owner of 15 Dunn Place in accordance with the Town's Land Sales Policy.

Prepared By:	
Approved By:	Nelson Chatman, P. ENG
Date Approved:	August 24, 2026

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INFORMATION NOTE

Title:	Discretionary Use Application – 84 Memorial Drive
Date Prepared:	September 9, 2026
Report to:	Council
Councillor:	Councillor Hiscock
Role:	Lead
Department:	Public Works and Development - Planning and Development

Issue:

To inform Council of the status of the discretionary use application for 84 Memorial Drive following completion of the public notification period and the subsequent withdrawal of the application by the applicant.

Discussion – Background and Current Status:

Council reviewed an Information Note regarding the discretionary use notice for 84 Memorial Avenue.

The Town received an application to convert the existing commercial property at 84 Memorial Drive to a four-unit residential building. Residential use of the property is considered a discretionary use within the Single Unit Small Lot Residential (RS-2) Zone. A Public Notice was therefore issued, and comments were requested from the public by September 3, 2026.

Several responses were received during the consultation period. The comments generally requested additional information or raised concerns regarding matters such as:

- the overall site layout and use of the property;
- parking, vehicle access and tenant access;
- compatibility of a four-unit residential development with the surrounding neighbourhood;

- landscaping, fencing and outdoor areas;
- garbage collection and storage;
- snow clearing and snow storage;
- exterior lighting and noise;
- the proposed rental model and intended occupancy; and
- ongoing property management and maintenance.

Some respondents indicated that they could not support the proposal without additional information, while other comments were primarily directed toward ensuring that matters such as snow management, noise and impacts on neighbouring properties were adequately addressed.

Following the consultation period, staff reviewed the comments and contacted the applicant requesting additional information to allow the questions and concerns raised through the public process to be properly addressed. Staff requested further details regarding the site plan, parking and access, garbage and snow management, exterior lighting, neighbourhood compatibility, rental model, and ongoing property management.

On September 4, 2026, the applicant advised the Town that they would not be proceeding with the project. As a result, the discretionary use application has been withdrawn, and there is no application before Council for consideration or decision.

The Town has subsequently advised the properties originally notified of the discretionary use application that the application has been withdrawn and is no longer being considered.

Staff have had preliminary discussions with other parties who may have an interest in the property; however, no new application has been formally submitted to the Town at this time. Should another applicant formally propose a residential or other discretionary use requiring public consultation, the Town will undertake a new discretionary use notification process based on the specific development being proposed at that time.

Key Considerations/Implications:

1. Partners or Other Stakeholders:

   Surrounding property owners and residents were provided an opportunity to comment through the discretionary use process. Those originally notified have subsequently been advised that the application has been withdrawn.
2. Legal or Policy Implications:

The proposed residential use was a discretionary use within the RS-2 Zone and was therefore subject to the Town's discretionary use process. As the applicant has withdrawn the application, there is no application currently before Council for a decision. Any future discretionary use proposal for the property will be processed as a new application in accordance with the applicable requirements.

3. Engagement and Communications Considerations:

The required public notification process was completed and comments were received. Staff reviewed the comments and requested additional information from the applicant to address the matters raised. Following withdrawal of the application, the properties originally notified were advised that the proposal was no longer being considered. Any future discretionary use application for the property will be subject to a new public notification process.

Conclusion/Next Steps:

The discretionary use application for 84 Memorial Drive has been withdrawn and no decision of Council is required. Should a new application be received, it will be subject to a new discretionary use review and public notification process.

Prepared By:	
Approved By:	Nelson Chatman, P. ENG
Date Approved:	September 9, 2026

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DECISION/DIRECTION NOTE

Title:	Discretionary Use Application – 9 Mill Road – Conversion to Residential Use
Date Prepared:	September 9, 2026
Report to:	Council
Councillor:	Councillor Hiscock
Role:	Lead
Department:	Public Works and Development - Planning and Development

Decision:/Direction Required:

Council consideration of a discretionary use application for the conversion of the existing commercial building at 9 Mill Road to residential use.

Proposed Resolution for Council:

That Council approve the discretionary use application for 9 Mill Road to permit the conversion of the existing commercial building to residential use, subject to the proposed development meeting all applicable Town regulations and permitting requirements.

Discussion – Background and Current Status:

The Town received an application to convert the existing commercial building at 9 Mill Road to residential use. The building was originally constructed as a residence and was subsequently converted to commercial use. No expansion of the existing building footprint is proposed.

The applicant proposes the conversion in two phases. Phase One would restore the original residential portion of the building. Phase Two proposes conversion of the remaining commercial portion into a self-contained two-bedroom apartment. Upon completion, the property is proposed to contain one three-bedroom dwelling and one two-bedroom apartment, both intended for long-term residential occupancy.

As the proposed residential use is discretionary, public notification was undertaken in accordance with the Town's Development Regulations. Notices were mailed to abutting and adjacent property owners, with a deadline of September 3, 2026 for comments, objections or representations.

No submissions or objections were received during the public consultation period.

The property is already serviced by municipal water and sewer and has existing roadway access. The applicant indicates that no new municipal infrastructure is required.

Given that the required discretionary use notification process has been completed and no submissions were received, staff supports permitting the proposed residential use to proceed, subject to the development meeting all applicable Town regulations and permitting requirements.

Key Considerations/Implications:

1. Alignment with Strategic Directions:
   The proposal supports increased residential housing supply and the reuse of an existing building within the downtown area.
2. Alignment with Adopted Plans:
   The proposed residential use is being considered through the discretionary use provisions of the Town's Development Regulations (2022–2032).
3. Legal or Policy Implications:
   The required discretionary use public notification process has been completed. No submissions were received.
4. Engagement and Communications Considerations:
   Abutting and adjacent property owners were notified and provided an opportunity to submit comments or objections prior to Council consideration.

Recommendation:

Staff recommends that Council approve the discretionary use application for 9 Mill Road to permit the conversion of the existing commercial building to residential use, subject to compliance with all applicable Town regulations and permitting requirements.

Prepared By:	
Approved By:	Nelson Chatman, P/ ENG
Date Approved:	September 9, 2026

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DECISION/DIRECTION NOTE

Title:	Bicycle, Scooter, Skateboard and Similar Objects Regulations Update
Date Prepared:	August 18, 2026
Report to:	Council
Councillor:	Councillor Coady
Role:	Lead
Department:	Corporate Services - Finance, Administration and Policy

Decision:/Direction Required:

Changes were made to the Bicycle, Scooter, Skateboard and Similar Regulations to convert them into a By-Law in accordance with the Towns and Local Service Districts Act, and to improve clarity, consistency, and readability.

Proposed Resolution for Council:

That Council approves the recommended changes to the Town of Grand Falls-Windsor Bicycle, Scooter, Skateboard and Similar Objects Regulations as presented.

Discussion – Background and Current Status:

The Town's current Bicycle, Scooter, Skateboard and Similar Regulations were enacted under previous Municipal Legislation. With the coming into force of the Towns and Local Service Districts Act, Municipal Regulations must be converted to By-Laws. Staff have reviewed the existing Regulation and prepared a new Bicycle, Scooter, Skateboard and Similar By-Law that maintains the majority of the existing provisions while updating the format and language to align with current legislative requirements.

Key Considerations/Implications:

The proposed By-Law does not substantially alter the Town's existing Bicycle, Scooter, Skateboard and Similar framework. Most amendments are administrative in nature and are intended to improve clarity, consistency, and readability.

Adoption of the By-Law will ensure compliance with the Towns and Local Service Districts Act while maintaining the Town's ability to effectively regulate and enforce matters.

Recommendation:

That Council approves the changes to the Bicycle, Scooter, Skateboard and Similar By-Law as presented.

Prepared By:	Kara Samuelson
Approved By:	Darren Finn
Date Approved:	August 18, 2026

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DECISION/DIRECTION NOTE

Title:	Animal Control Regulations - Update
Date Prepared:	August 28, 2026
Report to:	Council
Councillor:	Councillor Coady
Role:	Lead
Department:	Corporate Services - Finance, Administration and Policy

Decision:/Direction Required:

Changes were made to the Animal Control Regulations to ensure the language aligns with the Towns and Local Service Districts Act and to improve clarity and readability.

Proposed Resolution for Council:

That Council approve the recommended changes to the Town of Grand Falls-Windsor Animal Regulations as presented.

Discussion – Background and Current Status:

Updates were made to the Animal Control Regulations to ensure consistency with the *Towns and Local Service Districts Act* and to improve clarity and readability.

Key Considerations/Implications:

The primary consideration is ensuring that the by-law language is clear, enforceable, and aligned with Provincial Legislation. Improved wording reduces ambiguity for residents, enforcement staff, and Council.

Recommendation:

That Council approve the changes to the Animal Control Regulations as presented.

Prepared By:	Kara Samuelson
Approved By:	Darren Finn
Date Approved:	Ausgust 28,2026

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INFORMATION NOTE

Title:	Disbursement Report – June, July & August 2026
Date Prepared:	September 2, 2026
Report to:	Regular Meeting of Council
Councillor:	Councillor Coady
Role:	Lead
Department:	Corporate Services - Finance, Administration and Policy

Issue:

Summary of disbursements for Council review.

Discussion – Background and Current Status:

This Information Note is prepared by staff, and reviewed by Council which provides a summary of disbursements over $1,000 for the following months:

June 2026: $942,172.55

July 2026: $1,505,462.54

August 2026: $2,838,970.35

Also disclosed on these reports are pre-authorized payments and invoices under $1,000.

Conclusion/Next Steps:

The Town's disbursements for this period reflect necessary operational costs, capital commitments and community investments, in addition to payments relating to partnerships with other Government agencies. Management will continue to monitor expenses and report disbursements at future meetings.

Prepared By:	

Approved By:	Steve Gosse
Date Approved:	September 2, 2026

Vendor	ACCT - DESCRIPTION	TOTAL
4imprint	Swag/Promotional Items	11,508.79
77766 Newfoundland & Labrador Inc	UNIT 1918 Western Star COMPLETE MVI	7,455.04
Acklands-Grainger Inc.	annual test of our breathing apparatus	9,992.50
Action Truck Caps & Accessories Ltd.	Unit 2623	1,286.84
Andrew E. MacDonald Insurance Services	Accident and Sickness Policy- Firefighters	1,500.00
Andrew E. MacDonald Insurance Services	RENEWAL OF ACCIDENT AND SICKNESS POLICY FOR FF	5,936.00
Atlantic Purification Systems	Chemicals Supplies	1,594.04
Atlantic Purification Systems	WATER TREATMENT PLANT CHLORINE ANALYZER	5,881.10
Atlas Surveys	Property Survey - 63 Whitmore St	1,761.80
BioMaxx Wastewater Solutions Inc.	2nd Quarter Covering Apr 1-June 30, 2026	5,241.21
Bluebird Investments Ltd.	REPAIR OVERHEAD DOOR - TOWN DEPOT	1,036.73
Bongarde Holdings Inc.	OHS Insider Renewal	1,447.85
Brandt Tractor Ltd.	UNIT 1915 - JOYSTICK	2,287.72
Brenntag Canada Inc.	Chlorine	59,456.36
CBCL Limited	Project #99-2022-7655 Water system control upgrades Period ending May 29, 2026	5,416.73
CBCL Limited	Project #99-2026-8678 GFW WTP PLC UPGRADE Period ending 05/29/26	26,735.13
CBCL Limited	Progress Claim 99-2024-8390	8,783.27
CECON LTD.	Consult Services YMCA Roof Proj#99-2022-7655	1,150.00
Central Newfoundland Waste Management	Residential Waste & Clean up	84,766.40
Chandler	Safety Supplies	1,579.49
Chemtrade Chemicals Canada Ltd.	ALUM	23,066.90
Chemtrade Chemicals Canada Ltd.	Alum	23,038.54
CIMCO Refrigeration	Shutdown- Windsor Stadium	2,457.26
City Tire & Auto Centre Ltd.	Tires	1,467.35
Construction Signs Limited	Pedestrian Cross Walk Solar RRFB	18,395.40
Corduroy Brook Enhancement Association	Payment 2 of 4	24,000.00
CUPELocal1350	Union Dues Collected	5,317.46
Dawe's Mechanical (1981) Ltd.	Joe Byrne - Furance Repairs Dec 2025	1,237.81
Destination St. John's	Newfoundland FCM Social Event Edmonton- D.Janes	1,000.00
DIY Court Canada	Tennis Court - Net System	7,762.50
Emco Supply	PRV	9,023.48
Emco Supply	Water & Sewer Supplies -(Jason Stone)	9,014.46
Exploits Soccer Association	Community Grant	3,000.00
Exploits Welding & Machine Shop Ltd.	Unit 1918	2,242.50
Exploits Welding & Machine Shop Ltd.	Man hole covers Brownes and harris ave	2,483.53
Grand Falls-Windsor Gators Swim Team Inc	Community Grant	2,000.00
Grand Falls-Windsor Minor Baseball Association	Community Grant	3,000.00
Grand Rodeo	Pub Event- June 5, 2026	2,782.40
GRAYBAR/Harris and Roome	YMCA & JBS	1,551.98
Greensmith Contracting	Consultant Fees for design & layout of ultimate frisbee golf	42,435.00
Hitech Communications Ltd.	Radio-Mobile	1,420.14
Hunt's Concrete Supplies	Excite Centre	1,024.44
Iconix Waterworks	Water and Sewer supplies	2,044.81
Iconix Waterworks	Service Line Supplies - Jason Stone	4,352.98
Imperial Dade Canada Inc	Cleaning Supplies	1,502.90
IRVINE ENGINEERING	Toulett Drive Housing Development	8,337.50
Jennifer Quigley	June Monitor - Reaching Homes	1,185.00
Joda Enterprises Ltd.	PAYROLL SERVICES - MAY 2026	2,204.55
Joe Johnson Equipment Inc.	Water & Sewer	1,084.70
Joe Johnson Equipment Inc.	United 2116	4,324.40
KDJ Enterprises Ltd.	Material for Ski Chalet	23,000.00
Landmark Surveys & Engineering Ltd	Commercial Legal Survey- 24 Valley Rd	3,162.50
Linde Canada Inc	TANK RENTAL	1,255.82
Martin's Fire Safety Ltd.	Training	2,009.05
McCarthy's Heating Service Ltd.	17-MYCW-24-00004 HB	89,519.73
Merle's Parts & Recreation Ltd.	Echo Backpack Blowers- Canoe Procurment via Echo quote	1,784.71
Morgan Printing	2026 Cleanup Flyers	3,207.35
Newfette Designs	Banners-Tennnis Court	1,730.75
Newfoundland Exchequer	DC Annual Information Return Plan #075278	1,150.00
North Atlantic Petroleum	Diesel- 8560.8L Depot	18,587.21
North Atlantic Petroleum	Diesel - 4018.0L Depot	8,132.43
North Atlantic Petroleum	Diesel - 6997.8L DEPOT	15,080.96
North Atlantic Petroleum	Diesel - 2998.9L DEPOT	6,462.93
PBO Industrial Disposal Inc.	DUMP & RETURN - WHITMORE	6,900.00
PBO Industrial Disposal Inc.	RENTAL WEEKLY - WWTF	1,776.98
PBO Industrial Disposal Inc.	LANDFILL CHARGES - SCOTT AVE LOCATION	1,012.17
Penney Paving	HAF-2025-01-HB - RIVERVIEW ROAD	6,232.79
PetroService	DIESEL PUMPS - REPAIR	7,332.30
PetroService	Pump Repair- Depot	1,271.47
Pollett's Electrical Ltd.	Fire Alarm Inspection- Joe Byrne	2,459.44
QUEENSWAY SHOPPING CENTRE LTD.	CRPR - 209069	3,280.55

QUEENSWAY SHOPPING CENTRE LTD.	CRPR - 209069	2,006.55
REEFER REPAIR SERVICES	UNIT 145 FREIGHT LINER	1,112.18
Related Holdings Ltd.	COMMUNITY GROUP RENTAL - CNVAS, QSDT, EVCR	2,242.50
Rockwater Professional Products	Cleanning Supplies	1,786.53
Rodney Bennett	SAM MEETINGS - ST.JOHNS	1,545.34
Sherwin-Williams	Graco sprayer	32,310.06
Sherwin-Williams	TRAFFIC PAINT FOR PARKS	6,866.88
Skir Enterprises	Intercom System - JBM	3,737.50
Skyhawk Telematics	Monthly Fee	1,747.14
Smithy's Road Service Ltd.	unit 2113	1,287.31
Smithy's Road Service Ltd.	REPAIR - UNIT 2212	3,758.23
Stitch Central	BASEBALL HATS- EMBROIDED LOGO	1,447.28
Tennis Construction Ltd.	Basketball Resurfacing 2026	51,382.00
Thomas Coffey Technical Services	REPAIR TO AERIAL LADDER	3,679.97
Three Rivers Mi'Kmaq Band Inc.	REACHING HOME	75,000.00
Top Quality Cleaners	Janitorial Services - Town Hal	1,150.00
Top Quality Cleaners	Janitorial Services - Excite	1,121.25
Top Quality Cleaners	Janitorial Services - Town Hall	1,150.00
Top Quality Cleaners	Janitorial Services - Town Dep	862.50
Town of Grand Falls-Windsor	Employee Local Taxes Collected - April 2026	4,061.52
Truefoam Newfoundland	WATER TREATMENT PLANT - FILTERS (MAINTENANCE)	16,764.88
W. Reid Construction Ltd.	Tandem Load Field sand	3,795.00
Wendy Morgan	Canada Day- Face Painting	1,552.50
Western Hydraulic & Mechanical Ltd.	Cutting Edges	7,762.50
Western Petroleum	Gasoline - 4105.0L DEPOT	8,382.64
Western Petroleum	OIL - 644.7L JBM	1,207.01
Western Petroleum	OIL - 585.4L GF HOUSE	1,095.98
Western Petroleum	OIL - 559.0L JBM	1,151.99
Western Petroleum	OIL - 1550.4L DEPOT	2,674.44
Western Petroleum	Gasoline - 2418.2L DEPOT	4,596.88
Western Star Trucks Ltd.	Unit 145 western star	1,236.05
Wolseley Canada INC.	Waterline Supplies - Wuthering Drive	29,178.29
Wolseley Canada INC.	Water & Hydrant Supplies	1,595.52
TOTAL		$ 942,172.55
BELL ALIANT	BILL PAYMENT	280.31
168840 Superior Propane	BILL PAYMENT	345
170233 Superior Propane	BILL PAYMENT	8.74
CIBC CARD PRODUCTS DIVISION	BILL PAYMENT	6,007.69
CIBC CARD PRODUCTS DIVISION	BILL PAYMENT	29,046.50
EFM Canada RBC EFM Canada Inc	RENT/LEASE	84,258.90
Manulife 290532	BILL PAYMENT - Defined Benefit plan	26,258.56
Manulife 290532	BILL PAYMENT - Defined Contribution plan	61,799.68
Manulife 290532	BILL PAYMENT - Voluntary RRSP Plan	645.36
NEWFOUNDLAND POWER INC.	BILL PAYMENT	91,177.86
NEWFOUNDLAND POWER INC.	BILL PAYMENT	42,048.36
PREMIUMS TRIO BENEFITS	BILL PAYMENT	82,396.64
Telus Mobility	BILL PAYMENT	2,836.16
Telus Mobility	BILL PAYMENT	1,498.51
TOTAL		$ 344,349.37

Total amount of Invoices Under $1000.00		$ 64,073.75

Vendor	ACCT - DESCRIPTION	TOTAL
Ace Locksmithing	WINDSOR STADIUM	3,651.25
Action Truck Caps & Accessories Ltd.	Unit 2426 & Unit 26___ FORD TRAMSIT T-250	12,768.78
ADAM BAXTER	Salmon Fest Entertainment- Friday Night	1,200.00
Allnorth Consultants Ltd.	GF House Restoration-Design/Development	33,066.76
Allnorth Consultants Ltd.	GF House Resoration Design/Development	44,460.44
Andrew Rodgers	Entertainment for Sundays Pub Crawl & Saturday Night	3,220.00
Armtec Inc	Storm - Inventory supplies	2,068.22
Armtec Inc	Water Treatment Plant Road Maintenance	4,885.72
Atlantic Coastal Equipment	Intimidator 12XC - Brush Bandit/Wood Chipper (Canoe Procurement)	88,377.96
Aunt Jean's Place	RH087 Advance Payment 06/16/2026	41,526.00
B & S Emblem Ltd.	GFWFD Shoulder Crest	1,406.45
Barry Canning	Opening act for Gearoid concert on July 24, 2026	6,000.00
Beautiful Flowers Nursery	18" hanging Baskets with new filters - 2026	6,358.01
Bennett's Excavation Ltd.	Privacy Slats for chain link fence	1,776.75
Best Buy Canada Ltd	LAPTOPS - ORDERED BY SAVANNA	2,186.36
BioMaxx Wastewater Solutions Inc.	Annual Subscription Invoice	5,464.80
Brad Reid	Reimburse Deductions for Group Insurance	1,155.33
Brad Reid	Reimburse Deductions for Group Insurance	1,155.33
C & R distributors Ltd	BAR PURCHASES - SALMON FESTIVAL	14,737.22
Central Newfoundland Waste Management	Household Waste & Spring Cleanup	83,208.35
Chemtrade Chemicals Canada Ltd.	Alum	23,122.04
Chemtrade Chemicals Canada Ltd.	Alum	22,977.09
Chris Feener	Salmon Fest Entertainment- Saturday	4,000.00
CIMCO Refrigeration	Downpayment- Replace Brine Pump	26,959.45
CIMCO Refrigeration	Overhaul/Oil Change JBM	4,226.25
Community Education Network	RH089 Advance Payment 06/16/26	125,034.00
Construction Signs Limited	Traffic Lines - Beads	3,202.75
CUPELocal1350	Union Dues May 2026	7,349.41
Dawe's Mechanical (1981) Ltd.	Toilet & Urinal Parts Excite & WS	1,756.35
Dawe's Mechanical (1981) Ltd.	WTP Service	2,037.47
Emco Supply	Water Supplies	2,904.53
Emily Inder	Wages-Salmon Fest	1,250.00
Evangel Pentecostal Church	REACHING HOME	41,360.00
Evangel Pentecostal Church	REACHING HOME	41,360.00
Exploits Extreme Ziplines Ltd.	International Nurses	3,451.15
Exploits Welding & Machine Shop Ltd.	Unit 142 - Fuel Tank Repairs	1,024.56
Exploits Welding & Machine Shop Ltd.	UNIT 72 - REPAIRS ON ASPHALT BRUCKET	1,650.25
FUNSports Association	Hosting Grant- Youth Sports Event	1,000.00
GDR Enterprises	Housing Incentive Funds- 1 1/2 Lind Ave, 6 Units@ $7500 x50%	22,500.00
GERALD JACKMAN	PPPR - JACKG005	3,504.11
Grand Falls-Windsor Community Kitchen	Salmon-Salmon Festival	1,879.00
Grand Falls-Windsor, Bishop Falls Community Food Bank	Sponsorship - School Lunches	1,000.00
Grand Falls-Windsor, Bishop Falls Community Food Bank	Sponsorship - School Lunches	1,000.00
Grand Rodeo	Pub Crawl Tickets	1,092.00
Graymont (NB) Inc.	Lime	31,855.52
Harbourside Transportation Consultants	Design-Toulett/Queensway Roundabout	2,846.25
Higher Talent	HR Services	1,837.90
Imperial Dade Canada Inc	Supplies	1,308.19
In Check Safety Services	Trenching and Excavation Safety Training	2,835.00
Jesse Hackett	Salmon Fest Entertainment- Friday	3,000.01
Joda Enterprises Ltd.	Payroll Services	1,990.65
John Higgins	Salmon Fest Chef- Includes per diem and km	1,815.00
Justin Hickey	Entertainment for Grand Falls Windsor Day	5,750.00
K & D Pratt Group Ltd.	Fire Dept	4,901.30
Kacie Callahan	Salmon Fest Entertainment- Thursday	2,500.00
KDJ Enterprises Ltd.	Parks and Rec- Topsoil Whitmore	1,352.40
Kelly's Pub	Pub Crawl Tickets	1,078.00
KRISTOPHER PITTMAN	CRWS - 074668	1,090.00
Landmark Surveys & Engineering Ltd	Crown Lands Survey	10,925.00
Landmark Surveys & Engineering Ltd	Residential Survery - 19-21 Maloney	1,840.00
Landmark Surveys & Engineering Ltd	EASEMENT - 36 QUEENSWAY	1,092.50
Landmark Surveys & Engineering Ltd	EASEMENT - 36 QUEENSWAY	1,092.50
Linde Canada Inc	Tank Rental	1,255.82
Logy Bay Entertainment Inc	Salmon Fest Entertainment- Friday	20,125.00
McAsphalt Industries Ltd.	Road Crew - Slipmac 205L and Shipping	2,642.70
McLoughlan Supplies Ltd.	YMCA - Building Maintenance	4,940.42
Morgan Printing	APPLICATION FOR LEAVE OF ABSENCE	1,367.34
Mount Peyton Hotel	ACCOMMODATIONS - GEAROID MCCARTHY	1,404.20
NL Amusements	Entertainment for Grand Falls Windsor Day	2,185.00
NL Kubota Limited	Lawn Mower Blades	1,479.43
NL Kubota Limited	PWD PARTS FOR INVENTORY	4,490.84

NL Kubota Limited	Unit 74 & 149	1,800.52
NL Kubota Limited	Unit 1921	4,209.61
Norseman Window & Siding	HEAT PUMPS CARPENTER SHOP	6,130.42
North Atlantic Petroleum	Diesel - PW Depot	8,403.15
North Atlantic Petroleum	Diesel - PW Depot	5,655.15
North Atlantic Petroleum	Diesel- Depot	2,878.83
North Atlantic Petroleum	Diesel- Depot	8,560.03
North Atlantic Petroleum	Diesel - Depot	12,730.50
North Atlantic Petroleum	Diesel - 3,500l DEPOT	7,824.60
North Atlantic Petroleum	Diesel - 3,500l DEPOT	7,824.60
OMB Parts & Industrial Ltd.	Vac Truck Gloves & Zip Cuts Stock	1,307.20
OMB Parts & Industrial Ltd.	TR 16	1,436.13
Parts for Trucks Inc.	Supplies for PWD	3,896.89
PBO Industrial Disposal Inc.	Dump & Return- Whitmore St	6,900.00
PBO Industrial Disposal Inc.	Landfill Charges- Scott Avenue	1,236.77
Penney Paving	Material for Roads - Dale	3,670.80
Pro Audio Inc.	2026 Salmon Festival Production	26,450.00
Pro Audio Inc.	Lights/Sound for Gearoid McCarthy	13,800.00
Pure Technologies Ltd.	99-2024-8389	251,009.86
Related Holdings Ltd.	COMMUNITY GROUP RENTAL- CNVAS, QSDT, EVCR	2,242.50
Roary MacPherson	Salmon Fest Chef- Including per diem and km	2,212.00
Rockwater Professional Products	PWD Supplies	1,159.09
RODCO MECHANICAL	99-2024-8387 CL#5 (ROH	42,170.50
Safety Source Fire	Firehose - Small Tools	2,094.69
Sani Gear Inc.	Repairs Bunker Gear	1,101.61
Sani Gear Inc.	Repairs Bunker Gear	1,101.61
Saunders Equipment Ltd.	UNIT 158 - TRANSMISSION	16,967.73
Services FLO Inc	Global Management Service- Level 3	1,955.00
Skyhawk Telematics	Monthly Access Fees	1,747.14
Stagg Signs & Graphics	No Cell Zone Sign	1,955.00
STATUS OF WOMEN CENTRAL	Project RH085 Advance April 2026	25,000.00
Stewart McKelvey	File SM040579-00030	11,672.50
Stewart McKelvey	File SM040579-00031	3,398.25
Stewart McKelvey	File SM040579-00030	3,422.40
Stewart McKelvey	File SM040579-00031	9,949.23
Stewart McKelvey	File SM040579-00028	27,591.95
Stewart McKelvey	File SM040579-00032	6,313.50
Stewart McKelvey	File SM040579-00033	7,485.36
Stewart McKelvey	File SM040579-00025	1,611.73
Stewart McKelvey	File SM040579-00024	1,656.58
Stewart McKelvey	File SM040579-00028	46,325.84
Stingray	VOCM-One Day sale	1,752.31
Sysco	Food supplies salmon festival dinner	4,956.78
The Classic Theater	Pub Crawl Tickets	1,015.00
The Navigators Music Inc	Entertainment for Sundays Pub Crawl	2,300.00
The Royal Canadian Legion Newfoundland & Labrador Commanc	Pub Crawl Tickets	1,165.00
Thomas Coffey Technical Services	Annual pump test and service	4,668.87
Tony Murray	Salmon Fest Production- Includes km and per diem	8,100.00
Top Quality Cleaners	Janitorial Services - Town Hall June 15-19/22-26	1,150.00
Top Quality Cleaners	Janitorial Services Excite Building	1,150.00
Top Quality Cleaners	Janitorial Services - Town Hall	1,150.00
Top Quality Cleaners	Janitorial Services - Town Hal	1,150.00
Top Quality Cleaners	Janitorial Services - Excite	1,150.00
Top Quality Cleaners	Janitorial Services - Town Hal	1,150.00
Top Quality Cleaners	Janitorial Services - Excite	1,150.00
Total Fall Protection	Annual Inspection	2,095.70
Total Fall Protection	Annual Inspection on Fall Protection	1,267.26
Town of Grand Falls-Windsor	Petty Cash- Salmon Festival Float	10,000.00
Town of Grand Falls-Windsor	May Local Taxes	4,663.15
Tract Consulting Inc.	Project Completion GFW-25131 DRA #33 Apt Building	2,232.44
Western Petroleum	Gas-PW Depot	8,511.75
Western Petroleum	Gas- Depot	9,434.92
Western Petroleum	Gasoline - 4100.7L DEPOT	8,537.49
Western Petroleum	Gasoline - 4100.7L DEPOT	8,537.49
TOTAL		$ 1,505,462.54

BELL ALIANT	BILL PAYMENT	280.31
170233 Superior Propane	BILL PAYMENT	8.74
170233 Superior Propane	BILL PAYMENT	223.69
BELL CANADA	BILL PAYMENT	136.85
BELL CANADA	BILL PAYMENT	136.85
EFM Canada RBC EFM Canada Inc	RENT/LEASE	66,156.79

Manulife 290532	BILL PAYMENT - Defined Contribution plan	91,484.14
Manulife 290532	BILL PAYMENT - RRSP plan	806.7
Manulife 290532	BILL PAYMENT - Defined Benefit Plan	27,454.70
NEWFOUNDLAND POWER INC.	BILL PAYMENT	72,452.82
NEWFOUNDLAND POWER INC.	BILL PAYMENT	41,958.12
PREMIUMS TRIO BENEFITS	BILL PAYMENT	86,059.07
Telus Mobility	BILL PAYMENT	2,765.32
Telus Mobility	BILL PAYMENT	193.36
TOTAL		$ 323,960.67

Total amount of Invoices Under $1000.00	$ 70,864.44

Vendor	ACCT - DESCRIPTION	TOTAL
Action Truck Caps & Accessories Ltd.	Unit 2615	1,002.71
AGAT Laboratories	Water Testing	1,752.03
Armtec Inc	Double Wall HDPE Pipe - Keith	2,185.92
Atlantic Business Magazine	Advertising	2,903.75
AURORA Holdings	Enclosed Trailer Parks and Rec (Quote# 1094) Colour -Charcoal	27,568.38
B & K Carpet	Replace Carpet	9,734.75
Bell Mobility- Radio Division	Radio Intermediate	1,460.50
Bluebird Investments Ltd.	Construction of Fire Training Building Project #2025-T1	269,100.00
Brandt Tractor Ltd.	UNit 48 - Repair Track Pin	1,414.62
Brenntag Canada Inc.	Carus 3150 BG 18.14KG	69,873.92
Broderick's Entertainment Ltd.	Gearoid McCarthy Show - JBM	15,825.24
C & R distributors Ltd	Beer-Gearoid McCarthy Show	3,084.91
Canadian Tire	Parks and Rec - Trees /Shrubs /Sods	1,274.12
Canadian Water and Wastewater Association	2026 CWWA CONFERENCE - 4 staff	5,027.40
CBCL Limited	GFW WTP PLC UPGRADE professional services	11,492.85
Central Erectors Inc	FIRST INSTALLMENT OF HOUSING INCENTIVE PROGRAM FUNDS (147-155 MAIN STR	18,750.00
Central Newfoundland Waste Management	Residential Waste	39,596.30
Central Pre-Cast Ltd.	Curb & Gutter - Risers	2,086.10
Chemtrade Chemicals Canada Ltd.	Alum	23,122.04
Chemtrade Chemicals Canada Ltd.	Alum	23,093.68
CIMCO Refrigeration	Windsor Stadium Startup	1,823.80
Claro Environmental Technologies	SEWAGE BAGS FOR SAMPLES	1,541.00
Construction Signs Limited	Pretestrian Cross - CNA & Earl Street	19,942.15
Construction Signs Limited	Signs	4,995.61
Construction Signs Limited	Stands T-155	2,415.00
Corduroy Brook Enhancement Association	Year End Prep (Jordan Penney)	1,725.00
Cummins Canada ULC	Cummins software	1,384.60
CUPELocal1350	Union Dues June 2026	6,335.23
Dan Knee	Rally in the Valley	1,200.00
DAVID HANCOCK	CRWS - HANCD001	9,354.00
Dean's Greenhouse & Flower Shop	Summer Flowers for 2026	5,860.95
Emco Supply	Water Supplies - Jason Stone	2,226.31
Emco Supply	Supplies	3,734.34
Emco Supply	Supplies	1,189.68
ESRI Canada Ltd.	ESRI Consulting Services	1,270.75
Exploits Nordic Ski Club Inc.	Brush Cleaning- Disc Golf	30,108.04
Exploits Regional Chamber of Commerce	Business Awards Sponsorship	2,300.00
Exploits Valley Paving	Asphalt	2,990.00
Gaze Seed Company 1987 Ltd.	Parks and Rec - Stock	14,434.18
Gill's Construction Ltd.	PARKS AND REC - TOPSOIL - MARK	1,288.00
Gill's Construction Ltd.	Topsoil	1,437.50
Green Valley Landscaping Inc.	Sod Delivery	1,380.00
Guillevin International Co.	Brine Pump - Windsor Stadium	10,925.00
HARVEY & COMPANY LIMITED	Inventory for Lawn Mowers	1,923.17
Honeywell Limited	Charges for ESPC M&V Services 09/01-11-30, 2026	1,975.44
ICU Security Plus Ltd	Centennial Park CCTV	6,292.73
ICU Security Plus Ltd	2 Cameras-TH Fountain	1,275.32
Imperial Dade Canada Inc	Supplies	1,400.12
In Check Safety Services	Standard Forklift Training	3,600.00
In Check Safety Services	Confined Space Training	3,770.00
Javs Convenience	Rent-June/July/August	5,175.00
Jennifer Quigley	Western NL Monitors	1,369.22
Jet Ice	Windsor and Joe	3,663.89
Joda Enterprises Ltd.	Payroll Services July 2026	2,816.35
Joe Johnson Equipment Inc.	batteries	3,161.83
Joe Johnson Equipment Inc.	UNit 2116	15,030.75
Joe Johnson Equipment Inc.	Vactor 2100 PD training	9,775.00
KDJ Enterprises Ltd.	TOPSOIL - SATURDAY DROP OFF	1,352.40
Konecranes Canada Inc.	Service Agreement Renewal - Inspection & Routine Maintenance	1,256.95
Linde Canada Inc	Carbon Dioxide MBC	1,255.82
Microsoft	Online Services	3,055.32
Mount Peyton Hotel	Accomodations- SF	6,896.02
Municipal Assessment Agency Inc.	Third Quarter Assessment Fees	41,028.00
Newfoundland Regiment Hockey Club	Regiment Pre-Season game	34,500.00
NL Kubota Limited	Kubota Mowers	1,008.46
NL Kubota Limited	Unit 1921	1,518.46
North Atlantic Petroleum	Diesel - 2576.4L DEPOT	5,984.98
North Atlantic Petroleum	Diesel - 3984.1L DEPOT	9,255.06
North Atlantic Petroleum	Diesel	12,163.42
North Atlantic Petroleum	Diesel	11,093.13
Old Hickory Buildings of Canada, UFC	Single Slope 14 x 30 with garage door,	24,854.00

OZFM	Radio Campaign - Salmon Fest	1,184.50
Parts for Trucks Inc.	Shop Supplies	1,781.01
PBO Industrial Disposal Inc.	Whitmore St	13,800.00
PBO Industrial Disposal Inc.	Scott Ave	1,886.23
Penney Paving	17-MYCW-24-00002 (2026) CL#1	271,461.44
Penney Paving	Asphalt	2,245.95
Penney Paving	Paving - Robert Goodland	3,984.75
Philrobben Land Development Inc	20% INCENTIVE DIP PMT & 60% INCENTIVE DIP PMT - CHOW PLACE	187,200.00
Queensway Esso	Food Vouchers	1,919.99
Related Holdings Ltd.	COMMUNITY GROUP RENTAL- CNVAS, QSDT, EVCR	2,242.50
ROCK CONSTRUCTION COMPANY LTD	Project #99-2024-8388- Sludge Drying Bed	579,373.81
ROCK CONSTRUCTION COMPANY LTD	Project #99-2024-8388 Sludge Drying Bed-Claim #2	624,465.78
S & S Supply Crosstown Rentals	40FT STORAGE CONTAINER	55,200.00
Saunders Equipment Ltd.	Trackless Flail Mower - Unit 205	4,767.50
Saunders Equipment Ltd.	Unit 2113	2,600.43
Sherwin-Williams	Paint Crew - Paint Supplies	3,427.92
Skyhawk Telematics	Monthly Fees	1,747.14
SOUTHWEST BUSINESS PRODUCTS LTD.	Presentation Folders	3,363.84
Stellar Storm Industries Inc	Contract Payment 17-MYCW-25-00062 Circular Road Phase II	149,884.89
Stingray	Radio Ads Salmon Festival	1,322.50
Stingray	Radio Advertising	1,725.00
Tacel Ltd.	Supplies - Jason Stone	3,868.60
Top Quality Cleaners	Janitorial Services - Town Hall	1,150.00
Top Quality Cleaners	Janitorial Services-Town hall	1,150.00
Top Quality Cleaners	Janitorial - Excite	1,150.00
Top Quality Cleaners	Town Hall Chambers Cleaning - Renos	287.50
Town of Grand Falls-Windsor	June Local Taxes	3,626.52
TownSuite Municipal Software Inc.	Inspections Subscription	1,515.13
TownSuite Municipal Software Inc.	Townsuite Inspections	8,625.00
UAP Inc	Unit 93	1,591.19
UAP Inc	UNIT 93 - BRAKE DRUMS	1,591.19
UAP Inc	Unit 119 - Filters & Brakes	1,298.51
W. Reid Construction Ltd.	PARK AND REC - FIELD SAND	1,897.50
Western Petroleum	Fuel	5,335.01
Western Star Trucks Ltd.	Unit 21	1,601.66
Western Star Trucks Ltd.	Unit 69 - Harness, Spring	2,431.59
Western Star Trucks Ltd.	Unit 142 - nox sensors	1,394.50
XEROX Canada Ltd.	Rental Invoice	1,425.07
Xylem	Service request July 7-8	6,785.00
TOTAL		$ 2,838,970.35
170233 Superior Propane	BILL PAYMENT	8.74
BELL ALIANT	BILL PAYMENT	280.31
BELL CANADA	BILL PAYMENT	144.9
CIBC CARD PRODUCTS DIVISION	MISC PAYMENT	9,390.52
CIBC CARD PRODUCTS DIVISION	MISC PAYMENT	35,869.19
Manulife 290532	MISC PAYMENT - Defined Benefit plan	26,258.56
Manulife 290532	MISC PAYMENT - RRSP plan	645.36
Manulife 290532	MISC PAYMENT - Defined Contribution Plan	64,982.42
NEWFOUNDLAND POWER INC.	MISC PAYMENT	41,987.24
NEWFOUNDLAND POWER INC.	MISC PAYMENT	67,786.36
PREMIUMS TRIO BENEFITS	INSURANCE	84,529.27
Telus Mobility	BILL PAYMENT	3,133.50
Telus Mobility	BILL PAYMENT	3,181.25
TXN REF:C1BSZhbCeMcZ JUBB UTILITY SUPPLY LTD.	BUS ETRANSFER SENT	4,922.47
TOTAL		$ 343,120.09

Total amount of Invoices Under $1000.00		$ 38,109.21

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INFORMATION NOTE

Title:	Taxation Receivable Analysis – August 2026
Date Prepared:	September 8, 2026
Report to:	Regular Meeting of Council
Councillor:	Councillor Coady
Role:	Lead
Department:	Corporate Services - Finance, Administration and Policy

Issue:

Summary of Taxation Receivables for Council Review.

Discussion – Background and Current Status:

This Information Note is prepared by staff and reviewed by Council which provides a summary of taxation receivables as at August 31, 2026. The total taxation receivables amount to $6,365,859.58, which is an increase of $939,150.11 (17.31%) compared to the previous year. Monthly collections for August 2026 were $701,084 or approximately 10% of the outstanding receivable entering the month. Approximately 41% of the outstanding balance relates to residents and businesses currently on a pre-authorized payment plan.

Please contact the Town Hall at 489-0402, 0403, or 0404 with any questions about your tax bill. Interest continues to accumulate to your account for any outstanding balance. There are payment plans available for those who would rather pay their balance throughout the year, and there would be no interest applied for those who sign up on pre-authorized payments.

Conclusion/Next Steps:

Management and staff will continue to monitor taxation receivables and use all necessary methods of collection to lower the outstanding balance each month.

Approved By:	Steve Gosse
Date Approved:	September 8, 2026

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INFORMATION NOTE

Title:	Municipal Enforcement Q2 Report (2026)
Date Prepared:	August 4, 2026
Report to:	Council
Councillor:	Councillor Hollett
Role:	Lead
Department:	Protective Services - Municipal Enforcement and Fire Department

Issue:

Council reviewed Grand Falls-Windsor Municipal Police Activities – Q1 and Q2 (January 1, 2026, to June 30, 2026)

Discussion – Background and Current Status:

Council reviewed an Information Note regarding an overview of Grand Falls -Windsor Municipal Police Bylaw enforcement activities for the first and second quarters of 2026 including incident statistics, Bylaw infractions, community engagement efforts, notable incidents, and future priorities.

Category	**2025 (Q2) YTD**	**2026 (Q2) YTD**	**% Change**
Total Reported Incidents	451	369	-18.18%
Summary Offence Tickets	74	56	-24.32%
Written Warnings	119	145	21.85

Incidents Reported: Category Breakdown:

Incident Category	2025 Data	2026 Data (Year to Date)
Accident Investigations	11	2
Animal Control (BFS)	1	2
Animal Control (GFW)	36	36
Anti-Litter Bylaw	36	23
Assistance to Other Agencies	10	17
Assistance to Other Departments	51	58
Alarm Calls	20	18
Assistance to General Public	20	56
Damage to Property	14	7
Development Bylaw	5	1
Fire Calls	35	9
Funeral Escorts	23	14
Garbage, Refuse, and Recyclable Bylaw	18	38
Mobile Vendor Bylaw	10	3
Motor Vehicle Collisions	33	20
Motor Vehicle Escorts	2	3
Noise and Nuisance Bylaw	8	12
Occupancy and Maintenance Bylaw	4	5
Off Road Vehicles Bylaw	17	7
Snow Clearing Bylaw	8	35
Taxi Bylaw	6	0
Traffic Control	93	48

2. Community Engagement & Public Safety Initiatives:

- Community focused work has included municipal planning and public-safety support, such as the Community Safety Plan, Emergency Plan, Emergency Evacuation Plan, Heat Alert Response Systems, and the EVH Motorcade Safety Plan.
- Work towards the acquisition of P25 digitally encrypted radios to improve radio communication between the Municipal Police, Fire, EMS, Search and Rescue, and Emergency Management, which will aid in coordination of response during events, parades, motorcades, storms, wildfires, emergencies, and large public gatherings.
- Municipal Enforcement has handled a high volume of assistance-related calls, led by General Public assistance: 67 files (10%) and Other Departments assistance: 66 files (10%).
- Additional support included RCMP assistance: 13 files (2%), Other Agencies: 7 files (1%), and smaller numbers for other municipalities.
- Provided 14 funeral escorts.
- Attendance at various community events ie/EVH Grad Motorcade, Memorial Services, Funerals, etc.

3. Q1 Highlights and/or General Comments:

This period covering quarters 1 and 2, for the Grand Falls-Windsor Municipal Police Department, it shows activity across multiple bylaws, regulations, assistance categories, and public-safety files.

While the report is mainly enforcement/statistics-based, it shows Municipal Enforcement also plays a key role in public assistance, interdepartmental support, community events, and safety planning.

The largest workload areas shown are assistance files, especially General Public assistance: 67 files (10%) and Other Departments assistance: 66 files (10%**)**, followed by RCMP assistance: 13 files (2%).

Enforcement activity includes recurring issues under anti-litter, garbage/refuse/recycling, snow clearing, traffic, noise/nuisance, property damage, and other municipal bylaws.

Municipal Enforcement activity also includes smaller numbers of public-safety and emergency related files, including fire incidents, alarm calls, off-road vehicles,

environmental, motor vehicle collisions, traffic control duties, and animal control regulation items.

Overall, the document shows Municipal Enforcement's work was split between public assistance, departmental support, bylaw enforcement, public safety planning, community-event support, and civic/ceremonial responsibilities.

Key Considerations/Implications:

1. Budget/Financial Implications:
    a. RCMP, GFW Fire Dept., EMS, Search and Rescue, and Highway Enforcement.
2. Partners or Other Stakeholders:
    a. The third quarter (Q3) will continue to be focused on the nature of the calls for service, increase patrol area coverage, and increased focus on detection of violations (ie/ garbage bylaw).
3. Accessibility and Inclusion:
    a. Continued focus of Blue Zone parking violations.
4. Human Resource Implications:
    a. During the first and second quarters of 2026, Municipal Enforcement has been impacted with a reduced workforce due to various factors due to one vacant position and other forms of unscheduled leave.
5. Other Implications:
    a. Interprovincial Radio System: Municipal Enforcement has achieved a major milestone in securing access to the Interprovincial Radio System (Project 25), a goal the Chief Constable has championed for several years. Following the recent signing of a Memorandum of Understanding (MOU) between the Town of GFW and the Provincial Government, the Chief Constable has continued to work closely with Provincial Authorities, Bell Canada, and Motorola, and recently ordered three new P25 portable radios which will be added to the police vehicle inventory. Work is currently underway to create custom programming with specific frequencies tailored to the operational needs of Municipal Enforcement Officers (MEOs). Once deployed, these digitally encrypted radios will

enable direct, secure communication with partner agencies during emergency responses, including the RCMP, EMS, Search and Rescue, and local Fire Departments.

b. The Chief Constable will continue to work alongside other Town officials to update the Emergency Response Plan, Wildfire Resiliency Plan, Community Safety Plan, and Heat Alert Response System.

Conclusion/Next Steps:

- Ongoing recruitment to fill the new Municipal Enforcement Officer (MEO) position.
- Enforcement focus for the next quarter (Q3) will continue to be based on the nature of the calls for service and increased bylaw and traffic enforcement.
- Preventative patrols will be directed based on call volume and other operational requirements.

Prepared By:	Rus Thibault
Approved By:	Darren Finn
Date Approved:	August 18, 2026

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INFORMATION NOTE

Title:	Grand Falls-Windsor Fire Department Incident Responses Report - Q2 2026
Date Prepared:	August 18, 2026
Report to:	Council
Councillor:	Councillor Hollett
Role:	Lead
Department:	Protective Services - Municipal Enforcement and Fire Department

Issue:

To provide Council with an overview of Grand Falls-Windsor Fire Department incident activity and response trends for the period April 1 to June 30, 2026, based on the Department's Q2 incident reports.

Discussion – Background and Current Status:

Council reviewed an Information Note regarding the Grand Falls-Windsor Fire Department. The Department recorded 33 responses during the second quarter (Q2) of 2026. The reports show 113 hours and 23 minutes of staff time, an average of 7.4 responding personnel per incident, and an overall average response time of 7 minutes 44 seconds.

Breakdown of calls for April 1 to June 30, 2026:

- April (9 calls): 3 alarm-related responses, 1 investigative smoke/odor response, and 5 motor vehicle collision responses, including 1 extrication.
- May (11 calls): 4 alarm-related responses, 1 false alarm (good intent), 1 residential structure fire, 1 electrical nature/short fire, 2 investigative responses, and 2 motor vehicle collision responses, including 1 extrication.
- June (13 calls): 5 alarm-related responses, 1 chimney fire, 1 electrical nature/short fire, 1 investigative response, and 5 motor vehicle collision responses, including 2 extrications.

Key statistics:

- Total responses: 33.
- Total staff hours: 113 hours, 23 minutes.
- Average response time: 7 minutes, 44 seconds.
- Average number of responding personnel per incident: 7.4.
- Monthly response totals: April - 9; May - 11; June – 13.
- Largest broad response groupings: motor vehicle collisions - 12; alarm-related responses – 12.

Key Considerations/Implications:

1. Budget/Financial Implications:
    a. No unusual budgetary impacts noted for Q2; activity levels remain within typical operational range.
2. Partners or Other Stakeholders:
    a. Coordination with NL RCMP, Emergency Medical Services.
3. Human Resource Implications:
    a. The average staff per response was stable, indicating sufficient staffing levels for current incident volume.

Conclusion/Next Steps:

Q2 2026 records show 33 Fire Department responses, with incident volume rising month over month and motor vehicle collisions and alarm-related calls forming the largest broad response groupings. Continued quarterly tracking of incident volume, response time, staff hours, and response type will support comparison of operational demand and emerging trends over the remainder of 2026.

Prepared By:	Vince Mackenzie, Fire Chief
Approved By:	Darren Finn
Date Approved:	August 18, 2026