



## Regular Council Meeting - Minutes

Tuesday, June 16, 2026

Time: 6:30 PM

Location: Council Chambers

PRESENT: Mike Browne, Amy Coady, Bob Hiscock, Shawn Feener, Venus Hollett, Rod Bennett, and David Janes

LATE:

STAFF: Darren Finn, Steve Gosse, Nelson Chatman, Todd Mercer, and Robyn Winsor

REGRETS:

### 1. CALL TO ORDER

### 2. Approval of Agenda

#### 2.1 Adoption of Agenda

That the Agenda be adopted as presented.

RESOLUTION #CM26-R-06-065

Moved by: Bob Hiscock; seconded by: Rod Bennett

**Aye:** Mike Browne, Amy Coady, Bob Hiscock, Shawn Feener, Venus Hollett, Rod Bennett, and David Janes

**Carried 7-0**

### 3. Proclamation, Presentations, or Announcements

#### 3.1 Pride Month

[Pride Month.pdf](#) 

### 4. Adoption of Minutes

#### 4.1 Minutes of May 26, 2026

That the Minutes of May 26, 2026 be adopted as presented.

RESOLUTION #CM26-R-06-066

Moved by: Amy Coady; seconded by: David Janes

**Aye:** Mike Browne, Amy Coady, Bob Hiscock, Shawn Feener, Venus Hollett, Rod

**5. Business Arising Out of Minutes**

**6. Community Services – Economic Development**

6.1 Community Safety Planning Initiative

[Information Note](#) 

Council reviewed an Information Note from staff regarding funding received for the Community Safety Plan Initiative.

**7. Community Services – Recreation and Events**

**8. Public Works & Development – Public Works, Buildings, and Facilities**

8.1 Rosedale Avenue Garbage Collection Route Change

[Information Note](#) 

Council reviewed an Information Note regarding a change in the residential garbage collection schedule for Rosedale Avenue.

8.2 Household Hazardous Waste Day – May 9, 2026

[Information Note](#) 

Council reviewed an Information Note regarding the Household Hazardous Waste Day held on May 9, 2026.

**9. Public Works & Development – Planning and Development**

9.1 Municipal Plan Amendment No. 21, 2025 and Development Plan Amendment No. 28, 2025 – Short Term Rentals in Commercial Neighbourhood (CN) Zone – Approval for Registration

[Decision Note](#) 

Under the authority of Sections 16, 17, and 18 of the Urban and Rural Planning Act, 2000, the Town Council of Grand Falls- Windsor approves Amendment No. 21, 2025 to the Grand Falls-Windsor Municipal Plan;

Under the authority of Sections 16, 17, and 18 of the Urban and Rural Planning Act, 2000, the Town Council of Grand Falls-Windsor approves Amendment No. 28, 2025, to the Grand Falls-Windsor Development Regulations.

RESOLUTION #CM26-R-06-067

Moved by: Bob Hiscock; seconded by: David Janes

**Aye:** Mike Browne, Amy Coady, Bob Hiscock, Shawn Feener, Venus Hollett, Rod Bennett, and David Janes

**Carried 7-0**

9.2 Municipal Plan Amendment No. 26, 2026 and Development Regulations Amendment No. 34, 2026 – Riverview Road South – Adoption of Amendments

[Decision Note](#) 

Under the authority of Section 16 of the Urban and Rural Planning Act, 2000, the Town Council of Grand Falls-Windsor adopts the Amendment No. 26, 2026 to the Town of Grand Falls-Windsor Municipal Plan.

Under the authority of Section 16 of the Urban and Rural Planning Act, 2000, the Town Council of Grand Falls-Windsor adopts the Amendment No. 34, 2026 to the Grand Falls-Windsor Development Regulations, 2022-2032.

RESOLUTION #CM26-R-06-068

Moved by: Bob Hiscock; seconded by: Rod Bennett

**Aye:** Mike Browne, Amy Coady, Bob Hiscock, Shawn Feener, Venus Hollett, Rod Bennett, and David Janes

**Carried 7-0**

9.3 Demolition - 4 Church Road

[Information Note](#) 

To advise Council that the appeal period respecting the Demolition Order issued for the property located at 4 Church Road has expired without an appeal being filed and that the Town intends to proceed with demolition and removal of the structure in accordance with the Order.

9.4 Municipal Plan Amendment No. 27, 2026 and Development Regulations Amendment No. 35, 2026 – Comprehensive Development Area to Commercial Highway

[Decision Note](#) 

That Council proceed with Municipal Plan Amendment No. 27, 2026 and Development Regulations Amendment No. 35, 2026 and authorize the required public consultation process under the Urban and Rural Planning Act, 2000.

RESOLUTION #CM26-R-06-069

Moved by: Bob Hiscock; seconded by: Shawn Feener

**Aye:** Mike Browne, Amy Coady, Bob Hiscock, Shawn Feener, Venus Hollett, Rod Bennett, and David Janes

**Carried 7-0**

**10. Corporate Services – Finance, Administration and Policy**

10.1 Corduroy Brook Enhancement Association Financial Statement Review

[Decision Note](#) 

That Council approve the release of the remaining grant funds as per the regular schedule as done in prior years.

RESOLUTION #CM26-R-06-070

Moved by: Amy Coady; seconded by: Shawn Feener

**Aye:** Mike Browne, Amy Coady, Bob Hiscock, Shawn Feener, and David Janes

**Nay:** Venus Hollett and Rod Bennett

**Carried 5-2**

**Due to a perceived conflict of interest Mayor Browne Left the Council**

**Chambers for voting and discussion of the next item, as he is a Board Member of the Grand Falls Golf Club.**

10.2 Release of Grand Falls Golf Club Grant

That Council approve the release of the 2026 grant funding to the GF Golf Club in the amount of \$25,000.

RESOLUTION #CM26-R-06-071

Moved by: Amy Coady; seconded by: Bob Hiscock

**Aye:** Amy Coady, Bob Hiscock, Shawn Feener, and David Janes

**Nay:** Venus Hollett and Rod Bennett

**COI:** Mike Browne

**Carried 4-2**

10.3 Taxation Receivable Analysis May 2026

[Information Note](#) 

Council reviewed an Information Note on the summary of outstanding tax balances as of May 2026.

10.4 Interest Relief Recommendations

[Decision Note](#) 

That Council approve staff's recommendations for interest relief as per the Interest Relief Guidelines.

RESOLUTION #CM26-R-06-072

Moved by: Amy Coady; seconded by: Rod Bennett

**Aye:** Mike Browne, Amy Coady, Bob Hiscock, Shawn Feener, Venus Hollett, Rod Bennett, and David Janes

**Carried 7-0**

10.5 Disbursement Report - May 2026

[Information Note](#) 

[Disbursement Report - May 2026.pdf](#) 

Council reviewed an Information Note on the summary of disbursements for May 2026.

10.6 99-2024-8393 - WTP Tank Upgrades - Accept Additional Funding

[Decision Note](#) 

That Council approve accepting the additional \$345,604 HST rebate included in funding under the Build Communities Strong Fund for Project 99-2024-8393 - WTP Tank Upgrades and to award the construction tender to Corrocoat Services Inc. for \$1,310,325.68 HST included.

RESOLUTION #CM26-R-06-073

Moved by: Amy Coady; seconded by: Shawn Feener

**Aye:** Mike Browne, Amy Coady, Bob Hiscock, Shawn Feener, Venus Hollett, Rod

**Carried 7-0**

10.7 99-2024-8390 - WTP Filter Upgrades – Accept Additional Funding

[Decision Note](#) 

That Council approve accepting the additional \$862,503 HST rebate included in funding under the Build Communities Strong Fund for Project 99-2024-8390 – WTP Filter Upgrades and to award the construction tender to Black & MacDonald Ltd. for \$2,322,712.50 HST included.

RESOLUTION #CM26-R-06-074

Moved by: Amy Coady; seconded by: Bob Hiscock

**Aye:** Mike Browne, Amy Coady, Bob Hiscock, Shawn Feener, Venus Hollett, Rod Bennett, and David Janes

**Carried 7-0**

**11. Protective Services – Municipal Enforcement and Fire Department**

**12. Council Advisory Committees**

**13. External Committee**

**14. Other Business**

- Community Events.
- Congratulation/Acknowledgements.
- Town Clean Up - 508 Bags of Garbage.
- Youth Firefighters.
- Schools Out - Motorist Caution.
- Perfectly Centred Gymnastics - Achievements.
- Condolences.

**15. ADJOURNMENT**

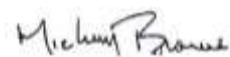
There being no other Business the meeting adjourned at 8:27 PM

RESOLUTION #CM26-R-06-075

Moved by: Bob Hiscock; seconded by: David Janes

**Aye:** Mike Browne, Amy Coady, Bob Hiscock, Shawn Feener, Venus Hollett, Rod Bennett, and David Janes

**Carried 7-0**



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Mayor / Deputy Mayor



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CAO



Grand Falls-Windsor  
| perfectly centered |

# Proclamation

## Pride Month June 2026

- WHEREAS** the Town of Grand Falls-Windsor is a welcoming community;
- WHEREAS** lesbian, gay, bisexual, transgender, queer, intersex, non-binary, two-spirited, and asexual (2SLGBTQIA+) people are valued members of our town;
- WHEREAS** the Town of Grand Falls supports the Pride community through the annual Flag Raising, painting of a rainbow crosswalk in front of the Town Hall, and supports our Annual Pride Walk;
- WHEREAS** diversity is recognized as one of our most essential strengths and there is a commitment to combat homophobia and transphobia to foster a safe and inclusive environment;
- WHEREAS** Pride Month serves as a commemoration of generations of 2SLGBTQIA+ individuals who have displayed unwavering courage in the relentless pursuit of the right to live safely, openly, and authentically.

**THEREFORE I, Mayor \_\_\_\_\_ Mike Browne, of the Town of Grand Falls-Windsor, do hereby proclaim the month of June to be Pride Month.**

\_\_\_\_\_  
**Mike Browne, Mayor  
Town of Grand-Falls-Windsor**





**INFORMATION NOTE**

Title:	Community Safety Planning Initiative
Date Prepared:	May 7, 2026
Report to:	Council
Councillor:	Councillor Janes
Role:	Lead
Department:	Community Services - Economic Development

**Issue:**

The Town of Grand Falls-Windsor has been awarded a one time grant of \$75,000 from the Department of Justice and Public Safety to develop a Community Safety Plan. This project reflects the Government of Newfoundland and Labrador’s contribution towards completion of a Community Safety Plan for the Town of Grand Falls-Windsor.

**Discussion – Background and Current Status:**

Council had discussions regarding the development of a Community Safety Plan. This plan aims to identify priorities and actionable strategies to enhance the safety and well-being of citizens in Grand Falls-Windsor. The funding is earmarked to contract with a qualified consultant that has a background/experience in the development of Community Safety Plans, supplemented with market research skills. The plan will be driven by public engagement, best practices from other communities, stakeholder consultation and survey research.

**Key Considerations/Implications:**

1. Budget/Financial Implications: There is no financial implications for this project as it is fully funded by the Department of Justice and Public Safety.
2. Partners or Other Stakeholders: Community Stakeholders, focus groups, and the Department of Justice and Planning.

3. Alignment with Strategic Directions: This aligns with the Town of Grand Falls-Windsor's focus for a safe community.

**Conclusion/Next Steps:**

The Town of Grand Falls-Windsor will contract a consultant to research, develop and provide the Town of Grand Falls-Windsor a complete Community Safety Plan.

Prepared By:	Todd Mercer
Approved By:	Darren Finn
Date Approved:	May 14, 2026



**INFORMATION NOTE**

Title:	Rosedale Avenue Garbage Collection Route Change
Date Prepared:	May 29, 2026
Report to:	Council
Councillor:	Councillor Feener
Role:	Lead
Department:	Public Works and Development - Public Works, Buildings, and Facilities

**Issue:**

To advise Council of a planned change to the residential garbage collection schedule for Rosedale Avenue.

**Discussion – Background and Current Status:**

Council reviewed an Information Note regarding a change in the residential garbage collection schedule for Rosedale Avenue.

The Department of Public Works and Development has reviewed the current garbage collection operations on Rosedale Avenue and identified concerns related to the street's narrow width and limited maneuvering space for standard collection vehicles.

The street is currently serviced as part of the Thursday residential garbage collection route using a full-size collection truck. Due to the constrained roadway conditions, operating larger vehicles on the street presents challenges for maneuvering and increases the risk of damage to adjacent private property and municipal infrastructure.

To improve safety and operational efficiency, the Department is proposing to move Rosedale Avenue from the Thursday collection route to the Monday collection route. The Monday route already includes several streets with similar characteristics and is serviced using smaller collection vehicles that are better suited to narrow roadways.

The proposed change will improve accessibility for collection crews, reduce operational risks, and provide a safer environment for residents and municipal staff while maintaining the same level of collection service.

Residents will be notified in advance of the change, with a final Thursday collection occurring on June 18, 2026, and the new Monday collection schedule commencing on June 22, 2026. This transition will ensure there is no interruption to regular collection service.

**Key Considerations/Implications:**

1. Partners or Other Stakeholders: Residents of Rosedale Avenue will be directly affected by the change and will receive advance written notice.
2. Alignment with Strategic Directions: Supports the Town's objective of delivering safe, efficient, and reliable municipal services.
3. Engagement and Communications Considerations: A notification letter will be delivered to affected residents prior to implementation.
4. Human Resource Implications: No additional staffing resources are required.
5. Other Implications: The change is expected to improve operational safety and reduce the likelihood of vehicle-related property damage on the street.

**Conclusion/Next Steps:**

Administration will issue notification letters to affected residents and implement the route change effective Monday, June 22, 2026. Staff will monitor the revised route following implementation to ensure service levels are maintained and operational objectives are achieved.

Prepared By:	
Approved By:	Nelson Chatman, P. ENG
Date Approved:	May 29, 2026



### **INFORMATION NOTE**

Title:	Household Hazardous Waste Day – May 9, 2026
Date Prepared:	June 8, 2026
Report to:	Council
Councillor:	Councillor Feener
Role:	Lead
Department:	Public Works and Development - Public Works, Buildings, and Facilities

#### **Issue:**

To provide Council with a summary of the Household Hazardous Waste (HHW) Collection Day held on May 9, 2026.

#### **Discussion – Background and Current Status:**

Council reviewed an Information Note regarding the Household Hazardous Waste Day held on May 9, 2026.

As part of Council's commitment to providing enhanced waste diversion opportunities for residents, the Town of Grand Falls-Windsor organized and funded a Household Hazardous Waste Day (HHWD) on May 9, 2026. The event was provided free of charge to residents and offered an opportunity to safely dispose of household hazardous materials that are not accepted through regular garbage collection services.

The Town retained Central Newfoundland Waste Management (CNWM) to provide collection, transportation, and disposal services for the event. The total cost of the event to the Town was \$3,066.00.

According to the report provided by CNWM, the following materials were collected during the event:

- 2 aerosol drums

- 1 propane drum
- 8 - 20lb propane cylinders
- 2 D-Pack containers
- 1 battery drum
- 1 propane cage
- 5 paint trays
- Approximately 400 litres of waste oil

The event was well utilized and provided residents with a convenient and environmentally responsible method of disposing of hazardous household materials at no cost. By diverting these materials from the regular waste stream, the program supports environmental protection and public safety objectives while enhancing services available to residents.

A second Household Hazardous Waste Collection Day is scheduled for October 17, 2026.

### **Key Considerations/Implications:**

1. Budget/Financial Implications:

The total cost of the Household Hazardous Waste Collection Day was \$3,066.00 and was funded through the Town's operating budget.

2. Partners or Other Stakeholders:

Central Newfoundland Waste Management provided collection, transportation, and disposal services on behalf of the Town.

3. Alignment with Strategic Directions:

Supports Council's commitment to environmental stewardship, waste diversion, and enhanced resident services.

4. Alignment with Adopted Plans:

Supports the Town's environmental and waste management objectives.

5. Other Implications:

The program provides residents with a safe and accessible means of disposing of hazardous household materials that cannot be accepted through regular garbage collection services.

**Conclusion/Next Steps:**

The May 9, 2026, Household Hazardous Waste Day was successfully completed and provided residents with a free opportunity to safely dispose of hazardous household materials. The event supports Council's ongoing commitment to environmental stewardship and enhanced resident services.

Staff will continue to coordinate with Central Newfoundland Waste Management in preparation for the next scheduled Household Hazardous Waste Day on October 17, 2026.

Prepared By:	
Approved By:	Nelson Chatman, P. ENG
Date Approved:	June 8, 2026



**DECISION/DIRECTION NOTE**

Title:	MPA 21, 2025 and DRA 28, 2025 – Short Term Rentals in Commercial Neighbourhood (CN) Zone – Approval for Registration
Date Prepared:	May 21, 2026
Report to:	Council
Councillor:	Councillor Hiscock
Role:	Lead
Department:	Public Works and Development - Planning and Development

**Decision:/Direction Required:**

Council approval is required under Section 23 of the Urban and Rural Planning Act, 2000 to approve Municipal Plan Amendment No. 21, 2025 and Development Regulations Amendment No. 28, 2025 and authorize the amendments to be forwarded to the Department of Municipal and Community Affairs for registration.

**Proposed Resolution for Council:**

That Council approve Municipal Plan Amendment No. 21, 2025 and Development Regulations Amendment No. 28, 2025, as adopted.

**Discussion – Background and Current Status:**

The Town of Grand Falls-Windsor initiated Municipal Plan Amendment No. 21, 2025 and Development Regulations Amendment No. 28, 2025 to permit Short Term Rentals as a discretionary use within the Commercial Neighbourhood (CN) Zone. The amendments are intended to support the adaptive reuse of former commercial and civic buildings for residential purposes while improving the financial viability of redevelopment projects.

The proposed amendments were adopted by Council on February 17, 2026, in accordance with Section 16 of the Urban and Rural Planning Act, 2000.

As part of the required public consultation process, Notices of Adoption and Public Hearing were posted at the Joe Byrne Stadium and Town Hall on May 4, 2026, and on the Town's website and social media platforms on May 1, 2026.

A Public Hearing was scheduled for May 22, 2026; however, no objections or representations were received during the prescribed notification period. As permitted under the Urban and Rural Planning Act, 2000, the Public Hearing was subsequently cancelled.

The amendments are now ready for final approval by Council under Section 23 of the Urban and Rural Planning Act, 2000 and submission to the Department of Municipal and Community Affairs for registration.

***(In general terms, these amendments would give Council the discretion to consider allowing residential units located within the Commercial Neighborhood (CN) Zone to operate as short-term rentals. Council previously approved amendments permitting residential uses within the CN Zone, and these amendments build upon that earlier decision by adding short-term rentals as a discretionary use option for those residential units. Approval of these amendments and submission to the Department of Municipal and Community Affairs for registration represents the final approval step in the process prior to publication in the Newfoundland and Labrador Gazette.)***

### **Key Considerations/Implications:**

1. Alignment with Adopted Plans:
  - The proposed amendments align with Council's objective of supporting housing opportunities and adaptive reuse of existing buildings within the Commercial Neighbourhood (CN) Zone.
2. Legal or Policy Implications:
  - The amendments have proceeded in accordance with the requirements of the Urban and Rural Planning Act, 2000, including adoption, public notification, and Public Hearing provisions.
  - No objections or representations were received during the statutory public consultation process.
3. Engagement and Communications Considerations:
  - Public notices were issued through physical postings and online platforms in accordance with legislative requirements.
  - The scheduled Public Hearing was cancelled as no submissions were received within the prescribed timeframe.

**Recommendation:**

It is recommended that Council approve Integrated Community Sustainability Municipal Plan Amendment No. 21, 2025 and Development Regulations Amendment No. 28, 2025 and authorize submission to the Department of Municipal and Community Affairs for registration.

Prepared By:	
Approved By:	Nelson Chatman, P. ENG
Date Approved:	May 21, 2026



**DECISION/DIRECTION NOTE**

Title:	Municipal Plan Amendment No. 26, 2026 and Development Regulations Amendment No. 34, 2026 – Riverview Road South – Adoption of Amendments
Date Prepared:	May 26, 2026
Report to:	Council
Councillor:	Councillor Hiscock
Role:	Lead
Department:	Public Works and Development - Planning and Development

**Decision:/Direction Required:**

Council approval is required to adopt Municipal Plan Amendment No. 26, 2026 and Development Regulations Amendment No. 34, 2026 under Section 16 of the *Urban and Rural Planning Act, 2000* and proceed with the next stage of the statutory amendment process.

**Proposed Resolution for Council:**

Under the authority of Section 16 of the Urban and Rural Planning Act, 2000, the Town Council of Grand Falls-Windsor adopts the Amendment No. 26, 2026 to the Town of Grand Falls-Windsor Municipal Plan.

Under the authority of Section 16 of the Urban and Rural Planning Act, 2000, the Town Council of Grand Falls-Windsor adopts the Amendment No. 34, 2026 to the Grand Falls-Windsor Development Regulations, 2022-2032.

**Discussion – Background and Current Status:**

The Town of Grand Falls-Windsor is proposing amendments to the Integrated Community Sustainability Municipal Plan and Development Regulations for lands located on Riverview Road South. The proposed amendments would redesignate the

subject property from “Natural Open Space” to “Urban Residential” and rezone the land from “Conservation” to “Residential RS-2 Single Unit Small Lot Residential Zone.”

The purpose of the amendments is to make additional land available for residential development to assist in addressing housing demand within the community. The subject property is approximately 0.2 hectares in size, has access to municipal water and sewer infrastructure, and is suitable for approximately three small lot single detached residential dwellings.

In general terms, this amendment would allow a small unused parcel of land along Riverview Road South, which is currently designated as open space/conservation land, to instead be used for residential housing development. If approved, the land could accommodate approximately three small residential building lots serviced by existing municipal infrastructure. The area has never been developed for recreation or trail purposes and the Town has no future plans for recreational use of the site.

An initial public consultation process was completed in accordance with the *Urban and Rural Planning Act, 2000*. Public notices were issued inviting comments and submissions from the public with a submission deadline of March 13, 2026. No submissions or objections were received during the consultation period.

The Department of Municipal and Community Affairs has completed its review of the proposed amendments and issued formal release under Section 15 of the *Urban and Rural Planning Act, 2000*, permitting Council to proceed with adoption of the amendments under Section 16 of the Act.

Should Council adopt the amendments, the next steps under the *Urban and Rural Planning Act, 2000* will include Public Notice of Adoption and the scheduling of a Public hearing.

### **Key Considerations/Implications:**

1. Budget/Financial Implications:

There are no immediate direct financial implications associated with the adoption of these amendments. Future development of the lands would be subject to normal municipal servicing and development approval processes.

2. Partners or Other Stakeholders:

The Department of Municipal and Community Affairs and other provincial referral agencies participated in the review process for the proposed amendments. Future

development may also involve Crown Lands and environmental regulatory considerations.

3. Alignment with Strategic Directions:

The proposed amendments support Council's strategic objective of encouraging residential growth and increasing housing availability within the community.

4. Alignment with Adopted Plans:

The proposed amendments would amend the Integrated Community Sustainability Municipal Plan and Development Regulations to permit residential development on the subject property.

5. Legal or Policy Implications:

The amendments are being processed in accordance with the requirements of the *Urban and Rural Planning Act, 2000*. The Department of Municipal and Community Affairs has released the amendments to proceed to adoption under Section 16 of the Act.

6. Engagement and Communications Considerations:

Initial public consultation was completed in accordance with legislative requirements. No submissions or objections were received during the consultation period. Additional public notification requirements will occur following adoption in accordance with the *Urban and Rural Planning Act, 2000*.

**Recommendation:**

It is recommended that Council adopt Municipal Plan Amendment No. 26, 2026 and Development Regulations Amendment No. 34, 2026 under Section 16 of the Urban and Rural Planning Act, 2000.

Prepared By:	
Approved By:	Nelson Chatman, P. ENG
Date Approved:	May 26, 2026



**INFORMATION NOTE**

Title:	Demolition – 4 Church Road
Date Prepared:	June 9, 2026
Report to:	Council
Councillor:	Councillor Hiscock
Role:	Lead
Department:	Public Works and Development - Planning and Development

**Issue:**

To advise Council that the appeal period respecting the Demolition Order issued for the property located at 4 Church Road has expired without an appeal being filed and that the Town intends to proceed with demolition and removal of the structure in accordance with the Order.

**Discussion – Background and Current Status:**

On September 4, 2025, the Town issued an Order pursuant to Sections 8 and 285 of the Town and Local Service Districts Act and the Town of Grand Falls-Windsor Occupancy and Maintenance Regulations requiring the owner of the property located at 4 Church Road to demolish and remove the building.

The Order was issued following inspections, reports, photographs, and previous enforcement actions which determined that the structure was in a state that warranted demolition and removal.

The property owner was provided with thirty (30) days to appeal the Order through the established appeal process. Staff have not been informed of any appeals filed within the prescribed timeframe. The owner has also failed to complete the required demolition and removal of the building.

As a result, the Order remains in full force and effect. Staff intends to proceed with demolition and removal of the structure. The work will be scheduled for a future date

when weather, staff availability, and site conditions permit the work to be completed safely and efficiently.

**Key Considerations/Implications:**

The structure located at 4 Church Road remains subject to an active Demolition Order and has been identified as a safety concern. Demolition will mitigate potential public safety risks, improve the appearance of the area, and support the Town's enforcement of property maintenance standards. The appeal period has expired and no appeal was filed. The Town will initially incur demolition and site-related expenses, which will be recovered in accordance with the Town and Local Service Districts Act. The property owner has been notified that the Order remains in full force and the demolition will proceed when weather permits.

**Conclusion/Next Steps:**

Staff will continue with demolition and removal of the structure located at 4 Church Road when weather and site conditions permit.

Upon completion of the work, all costs incurred by the Town will be tracked and recovery efforts will be undertaken in accordance with applicable legislation and Town policy.

Prepared By:	Kara Samuelson
Approved By:	Nelson Chatman & Darren Finn
Date Approved:	June 9, 2026



**DECISION/DIRECTION NOTE**

Title:	Municipal Plan Amendment No. 27, 2026 and Development Regulations Amendment No. 35, 2026 – Comprehensive Development Area to Commercial Highway
Date Prepared:	May 27, 2026
Report to:	Council
Councillor:	Councillor Hiscock
Role:	Lead
Department:	Public Works and Development - Planning and Development

**Decision:/Direction Required:**

Council direction is required to proceed with Municipal Plan Amendment No. 27, 2026 and Development Regulations Amendment No. 35, 2026 and authorize the commencement of the required public consultation process under Section 14 of the Urban and Rural Planning Act, 2000. The proposed amendments would redesignate and rezone lands located north of the Trans-Canada Highway, west of Scott Avenue, and south of Grenfell Heights from Comprehensive Development Area (CDA) to Commercial Highway (CH).

**Proposed Resolution for Council:**

That Council proceed with Municipal Plan Amendment No. 27, 2026 and Development Regulations Amendment No. 35, 2026 and authorize the required public consultation process under the Urban and Rural Planning Act, 2000.

**Discussion – Background and Current Status:**

The Town has received interest in a proposed commercial development for lands located north of the Trans-Canada Highway, west of Scott Avenue, and south of Grenfell Heights. In order for the Town to proceed with a Crown Land application for the subject property, the Municipal Plan and Development Regulations must first be amended to support the proposed commercial land use.

Municipal Plan Amendment No. 27, 2026 proposes to redesignate the subject lands from Comprehensive Development Area (CDA) to Commercial (COM) on the Future Land Use Map of the Town's Integrated Community Sustainability Municipal Plan, 2022-2032.

Development Regulations Amendment No. 35, 2026 proposes to rezone the same lands from Comprehensive Development Area (CDA) to Commercial Highway (CH) on the Town's Land Use Zoning Map.

The amendments are intended to facilitate the orderly development of commercial uses adjacent to the proposed Recreation Centre/Civic Centre lands and support broader economic development opportunities in this area of Town. The proposed commercial lands are strategically located adjacent to the Trans-Canada Highway corridor and are intended to complement the future civic and commercial growth planned for the Scott Avenue area.

The proposed amendments note that primary access to the site will be provided from Scott Avenue as shared access with the future Civic Use lands.

Should Council proceed with the proposed amendments, the next step under URPA 2000 will be the required public consultation process in accordance with Section 14 of the Act, including Public Notice and the opportunity for written submissions from the public and stakeholders. The draft Notice of Proposed Change has already been prepared for circulation as part of this process.

### **Key Considerations/Implications:**

1. Alignment with Strategic Directions:

The proposed amendments support Council's strategic direction related to economic growth, commercial development, and the long-term development of the Civic Centre/Recreation Centre area.

2. Alignment with Adopted Plans:

The proposed amendments would amend the Town of Grand Falls-Windsor Integrated Community Sustainability Municipal Plan and Development Regulations, 2022-2032 to permit the proposed commercial land use.

3. Legal or Policy Implications:

The amendments must proceed in accordance with the Urban and Rural Planning Act, 2000, including public consultation, adoption, Public Hearing requirements if necessary, and final approval/registration processes.

4. Engagement and Communications Considerations:  
Public consultation and public notice will be required under Section 14 of URPA 2000. Notices will be circulated through the Town’s standard communication channels, including the Town website and social media platforms.
5. Other Implications:  
Advancing the amendments is a necessary step before the Town can formally proceed with the Crown Lands Application for the subject property and continue discussions related to the proposed commercial development opportunity.

**Recommendation:**

It is recommended that Council proceed with Municipal Plan Amendment No. 27, 2026 and Development Regulations Amendment No. 35, 2026 and authorize the commencement of the required public consultation process under Section 14 of the Urban and Rural Planning Act, 2000.

Prepared By:	
Approved By:	Nelson Chatman, P. ENG
Date Approved:	May 27, 2026



**DECISION/DIRECTION NOTE**

Title:	Release of Grant Funding – CBEA
Date Prepared:	May 26, 2026
Report to:	Committee of the Whole – In Camera
Councillor:	Councillor Coady
Role:	Lead
Department:	Corporate Services - Finance, Administration and Policy

**Decision:/Direction Required:**

After review of the financial statements of CBEA as prepared by Jordan Penney CPA, to decide whether to release the funding that was budgeted to CBEA for 2026 in the amount of \$80,000.

**Proposed Resolution for Council:**

That Council approve the release of the remaining grant funds as per the regular schedule as done in prior years.

**Discussion – Background and Current Status:**

The CBEA had their 2025 financials compiled by Jordan Penney CPA and they have been shared with Council. The net surplus at the end of March 2025 is \$14,663 (this amount includes the grant funding from 2025). The Association is requesting that their 2026 budgeted amount be released to them so they can continue with their summer operation without interruption.

**Key Considerations/Implications:**

1. Budget/Financial Implications: Budget for 2026 is \$80,000
2. Partners or Other Stakeholders: CBEA operates out of a Town facility and maintains the 22+ KM of trails throughout town.

**Recommendation:**

I recommend that Council approve the release of the funding on its regular schedule, including a 10% holdback until the 2026 financial statements are complete.

Prepared By:	
Approved By:	Steve Gosse
Date Approved:	May 28, 2026



**INFORMATION NOTE**

Title:	Taxation Receivable Analysis – May 2026
Date Prepared:	June 8, 2026
Report to:	Regular Meeting of Council
Councillor:	Councillor Coady
Role:	Lead
Department:	Corporate Services - Finance, Administration and Policy

**Issue:**

Summary of Taxation Receivables for Council review.

**Discussion – Background and Current Status:**

This Information Note is prepared by staff and reviewed by Council which provides a summary of taxation receivables as at May 31, 2026. The total taxation receivables amount to \$9,490,132.65, which is an increase of \$1,042,442.58 (12.34%) compared to the previous year. Monthly collections for May 2026 were \$1,211,321 or approximately 11% of the outstanding receivable entering the month. 41% of the outstanding balance relates to residents and businesses currently on a pre-authorized payment plan.

Please contact the Town Hall at 489-0402, 0403, or 0404 with any questions about your tax bill. Interest continues to accumulate to your account for any outstanding balance. There are payment plans available for those who would rather pay their balance off throughout the year, and there would be no interest applied for those who sign up on pre-authorized payments.

**Conclusion/Next Steps:**

Management and staff will continue to monitor taxation receivables and use all necessary methods of collection to lower the outstanding balance each month.

Prepared By:	
Approved By:	Steve Gosse
Date Approved:	June 8, 2026



**DECISION/DIRECTION NOTE**

Title:	Interest Relief
Date Prepared:	June 5, 2026
Report to:	Regular Meeting of Council
Councillor:	Councillor Coady
Role:	Lead
Department:	Corporate Services - Finance, Administration and Policy

**Decision:/Direction Required:**

Decision required to approve the recommended actions as per the Interest Relief Guidelines.

**Proposed Resolution for Council:**

That Council approve staff’s recommendations for interest relief as per the Interest Relief Guidelines.

**Discussion – Background and Current Status:**

There were two applications for interest relief under the new guidelines, one which has been recommended for approval, and one which has been rejected.

The successful application met the criteria for financial hardship and will receive \$5,000 of interest relief, the maximum under the policy.

The other application was rejected due to it being a commercial property and the guidelines are only meant for residential interest relief.

**Key Considerations/Implications:**

1. Budget/Financial Implications: Both properties are being sold, with hopeful upgrades and increased tax base for the municipality.

2. Legal or Policy Implications: The application submitted for approval meets the guidelines for interest relief.

**Recommendation:**

It is recommended that Council approve Interest Relief for the successful applicant.

Prepared By:	
Approved By:	Steve Gosse
Date Approved:	06-05-2026



**INFORMATION NOTE**

Title:	Disbursement Report – May 2026
Date Prepared:	June 8, 2026
Report to:	Regular Meeting of Council
Councillor:	Councillor Coady
Role:	Lead
Department:	Corporate Services - Finance, Administration and Policy

**Issue:**

Summary of disbursements for Council review.

**Discussion – Background and Current Status:**

This Information Note is prepared by staff, and reviewed by Council which provides a summary of disbursements over \$1,000 as of May 31st, 2026, in the amount of \$893,455.31. Also disclosed on the report are pre-authorized payments of \$452,876.37 and invoices under \$1,000 in the amount of \$37,915.11.

**Conclusion/Next Steps:**

The Town’s disbursements for this period reflect necessary operational costs, capital commitments and community investments, in addition to payments relating to partnerships with other Government agencies. Management will continue to monitor expenses and report disbursements at future meetings.

Prepared By:	
Approved By:	Steve Gosse
Date Approved:	June 8, 2026

Vendor	ACCT - DESCRIPTION	TOTAL
77766 Newfoundland & Labrador Inc	Inspection on unit 2011 Freightliner Garbage Truck	\$ 7,508.98
AGAT Laboratories	Wastewater Testing	\$ 2,223.53
Apex Construction Specialties Inc	SUPPLY OF FENCE MATERIALS	\$ 3,082.00
Armtec Inc	Construction Signs	\$ 2,829.81
Armtec Inc	HDPE Pipe	\$ 3,560.40
Atlantic Purification Systems	Portable PH/ORP/MV Meter	\$ 2,185.00
Atlantic Purification Systems	Benchtop PH/MV Meter WTP	\$ 4,452.80
AWI Technology Centre	99-2024-8390-PART A-INVOICE #4	\$ 141,575.03
Bell Mobility Inc	RADIO IMMEDIATE - FH	\$ 1,460.50
Black & McDonald Limited	HEAT PUMP NOT WORKING	\$ 2,591.03
Cal LeGrow	REWRITE OF COUNCIL ACCIDENT POLICY	\$ 1,400.00
CANADA'S BIG TRUCK RENTAL	2024 FREIGHTLINER REAR LOADER	\$ 40,250.00
CBCL Limited	BILLING PHASE - BACKWASH WATER TANK UPGRADE - 99-2024-8393	\$ 3,352.25
CBCL Limited	BILLING PHASE - MUNICIPAL WATER TANK UPGRADE - 99-2022-7655	\$ 6,601.92
CBCL Limited	PROGRESS CLAIM - ERWTP - 99-2022-7655	\$ 3,562.44
Central Hydraulics & Supply	WTP	\$ 1,992.95
Central Newfoundland Waste Management	RESIDENTIAL WASTE	\$ 37,418.55
Central Newfoundland Waste Management	RESIDENTIAL WASTE	\$ 3,066.00
CEON LTD	99-2022-7655 CONSULTING SERVICE	\$ 4,588.50
Chandler	Chairs Community Service	\$ 14,605.00
Chemtrade Chemicals Canada Ltd	Alum	\$ 20,812.13
Chemtrade Chemicals Canada Ltd	Alum	\$ 21,278.02
CIMCO Refrigeration	SHUTDOWN-JBM	\$ 2,232.44
City Tire & Auto Centre Ltd	P73 Tires	\$ 1,425.33
Construction Signs Limited	Signs	\$ 1,431.75
Construction Signs Limited	X Walk Sign	\$ 1,718.10
CUPE Local 1349	UNION DUES - March 31,2026	\$ 5,354.84
Econolite Canada INC	Traffic Services - Covers & Buttons	\$ 1,172.08
Evangel Pentecostal Church	REACHING HOME	\$ 6,680.00
Exploits Valley Paving	SNOWCLEARING - EXCITE BUILDING	\$ 2,374.75
Exploits Welding & Machine Shop Ltd	Unit 69 - Repair Salt and Sand Spreader	\$ 1,043.95
Exploits Welding & Machine Shop Ltd	Unit 72 - Repairing Wing Brackets on Loader	\$ 1,772.51
Grand Falls Golf Club	Annual Grant	\$ 25,000.00
Grand Falls-Windsor Community Gardens	2026 COMMUNITY GRANT	\$ 10,000.00
Graymont (NB) Inc	Lime WT	\$ 35,104.80
Hetek Solutions Inc	Mobile Calibration Services - JBM March 2026	\$ 1,082.94
Hitech Communications Ltd	Vehicle Radio's	\$ 1,627.10
Honeywell Limited	CHARGES FOR ESPC M&V SERVICES 06/01/2026-08/31/2026	\$ 1,975.44
Hunt's Concrete Supplies	Concrete	\$ 2,999.20
Iconix Waterworks	Water & Sewer Parts	\$ 3,182.14
IRVINE ENGINEERING	REVISED NORTHCLIFFE DESIGN - POTENTIAL HOUSING DEVELOPMENTS	\$ 5,847.75
IRVINE ENGINEERING	SLUDGE DRYING BED	\$ 4,260.75
Javs Convenience	Community Groups Rental - MARCH - MAY 2026	\$ 5,175.00
Jessica Bursey	HIP PAYMENT - 11 PONDVIEW DRIVE	\$ 3,750.00
Jewer Law Office Trust Account	409A Grenfell Heights - Land Purchase	\$ 149,883.27
Joda Enterprises Ltd	Payroll Services - April	\$ 1,680.15
Joe Johnson Equipment Inc	Unit 2116	\$ 3,396.28
Joe Johnson Equipment Inc	Unit 2116 - PTO Shaft	\$ 1,614.29
Joe Johnson Equipment Inc	Unit 2116	\$ 2,033.58
JOLENE GRIMES	FH Training School Certification - Marystown	\$ 1,407.10
Jonathan Mayo	STANDARD FIRST AID - 14 EMPLOYEES	\$ 1,680.00
Kent Grand Falls-Windsor	Plywood	\$ 1,242.23
Landmark Surveys & Engineering Ltd	COMMERCIAL LEGAL SURVEY - 3 MALONEY STREET	\$ 1,696.25
Lawson Products Inc	Stock-Unallocated Stockroom	\$ 4,073.78
Linde Canada Inc	Tank Rental	\$ 1,255.82
McAsphalt Industries Ltd	RS_1 Tack & DF MacSeal	\$ 5,566.00
Morgan C. Cooper	Arbitration	\$ 7,264.79
NET WORLD SPORTS LTD	Tennis Court Windbreak, posts, net & strap	\$ 3,577.44
NL Kubota Limited	Unit 74, 86, 128, 149, 150, 1921, 2424, 2425	\$ 1,971.85
NL Kubota Limited	Unit 74, 86, 128, 149, 150, 1921, 2424, 2425	\$ 3,767.22
North Atlantic Petroleum	DIESEL - 4001.5L DEPOT	\$ 5,894.81
North Atlantic Petroleum	DIESEL - 3329L DEPOT	\$ 7,561.00
North Atlantic Petroleum	DIESEL - 2096.5L DEPOT	\$ 4,428.96
North Atlantic Petroleum	Diesel - 4011.6L DEPOT	\$ 8,474.71
Parts for Trucks Inc	Stock	\$ 1,853.67
PBO Industrial Disposal Inc	DUMP & RETURN - WHITMORE STREET	\$ 6,900.00
PBO Industrial Disposal Inc	LANDFILL CHARGES - SCOTT AVE LOCATION	\$ 1,050.30
POOLE ALTHOUSE, Barristers & Solicitors	PPPR-POOLE002	\$ 2,255.14
Receiver General for Canada	RADIO AUTHORIZATION RENEWAL INVOICE	\$ 4,924.48
Related Holdings Ltd	COMMUNITY GROUP RENTAL - CNVAS, QSDT, EVCR	\$ 2,242.50

Riley Mullins	FH Training School Certification - Marystown	\$ 1,407.11
Rockwater Professional Products	Cleaning Supplies	\$ 1,214.19
RODCO MECHANICAL	99-2024-8387-4 FINAL	\$ 42,124.50
Saunders Equipment Ltd	Unit 9 Replacement Brooms, Trackless	\$ 3,324.05
Saunders Equipment Ltd	Hydrant Pretzel Marker	\$ 2,424.20
Skyhawk Telematics	MONTHLY FEE	\$ 1,747.14
Smithy's Road Service Ltd	Unit 2113-Soot Sensor	\$ 1,020.07
Stephen Sharpe	FH Training School - Driver Operator Certification - Marystown	\$ 1,297.10
SUPERNOVA FIREWORKS INC	Canada Day Fireworks	\$ 7,237.50
Technical Rope and Rescue Inc	Emergency Escape Training-Bucket Truck Self Rescue	\$ 8,216.75
Top Quality Cleaners	Janitorial Services - Town Hall	\$ 1,150.00
Top Quality Cleaners	Janitorial Services - Excite Building	\$ 1,121.25
Top Quality Cleaners	JANITORIAL SERVICES -TOWN HALL	\$ 1,150.00
Town of Botwood	ERWTP-ROOF UPGRADES-17-MCW-25-00007	\$ 89,136.92
Town of Grand Falls-Windsor	EMPLOYEE LOCAL TAXES COLLECTION	\$ 4,178.52
Tract Consulting Inc	GFW-2248 MPA#10 & DRA#14-2024 4 UNIT	\$ 6,693.00
UAP Inc	Unit	\$ 1,097.19
UAP Inc	Supplies	\$ 1,344.02
United Rentals of Canada Inc	Paint Supplies	\$ 1,518.69
United Rentals of Canada Inc	FORKLIFT VARIABLE REACH	\$ 1,306.04
VOHL Inc	Unit 45 - Parts - Transmission adapter plate	\$ 2,110.36
Western Petroleum	Gasoline - 4500.2L DEPOT	\$ 9,423.58
Western Petroleum	OIL - 549.5L DEPOT	\$ 1,037.62
Western Petroleum	Gasoline - 1284.2L DEPOT	\$ 2,619.76
Western Star Trucks Ltd	Unit 2012	\$ 1,925.41
WINDCO Enterprise Ltd	Flags & Poles for Fire Hall	\$ 2,919.91
Zachery Wheaton	FH Training School Certification - Marystown	\$ 1,407.10
		\$ 893,455.31
<b>Audience view</b>		
Audience view	MISC PAYMENT	230
Bell Aliant	BILL PAYMENT	\$ 280.31
Bell Canada	BILL PAYMENT	\$ 136.85
CIBC Credit Card Production Division	MSC PAYMENT	\$ 7,489.06
CIBC Credit Card Production Division	MSC PAYMENT	\$ 22,341.57
Enterprise Fleet Management	RENT/LEASE	\$ 92,122.82
Newfoundland Power Inc.	BILL PAYMENT	\$ 111,906.67
Newfoundland Power Inc.	BILL PAYMENT	\$ 42,178.19
Premiums Trio Benefits	INSURANCE	\$ 82,449.53
Superior Propane	BILL PAYMENT - 170233	\$ 8.74
TELUS Mobility	BILL PAYMENT	\$ 3,211.28
TELUS Mobility	BILL PAYMENT	\$ 1,498.51
Manulife - RRSP	MSC PAYMENT	\$ 645.36
Manulife - DB	MSC PAYMENT	\$ 26,258.56
Manulife - DC	MSC PAYMENT	\$ 62,118.92
<b>TOTAL</b>		\$ 452,876.37
<b>Total amount of Invoices Under \$1000.00</b>		\$ 37,915.11



**DECISION/DIRECTION NOTE**

Title:	99-2024-8393 - WTP Tank Upgrades - Accept Additional Funding
Date Prepared:	June 11, 2026
Report to:	Council
Councillor:	Councillor Coady
Role:	Lead
Department:	Corporate Services - Finance, Administration and Policy

**Decision:/Direction Required:**

On June 3, 2026, the Town submitted the request for an additional \$345,604 HST rebate included in funding under the Build Communities Strong Fund (BCSF) for Project 99-2024-8393 - WTP Tank Upgrades. On June 10, 2026, we received confirmation from the Department of Municipal and Community Affairs that the additional funding was approved. A decision is required to accept the funding and also to award the tender to Corrocoat Services Inc. for \$1,310,325.68 HST included.

**Proposed Resolution for Council:**

That Council approve accepting the additional \$345,604 HST rebate included in funding under the Build Communities Strong Fund for Project 99-2024-8393 - WTP Tank Upgrades and to award the construction tender to Corrocoat Services Inc. for \$1,310,325.68 HST included.

**Discussion – Background and Current Status:**

- Tender closed May 7, 2026, and it was \$345,604 HST rebate included over the original budget. Corrocoat Services Inc. was the low bidder by approximately \$1 million before HST.
- Council approved application for additional funding on May 26, 2026.
- Application for additional funding made to BCSF on June 3, 2026.

- Email received on June 10, 2026, from Department of Municipal and Community Affairs approving the additional funding.

### **Key Considerations/Implications:**

1. Budget/Financial Implications:
  - a. The project is funded 100% under the BCSF and there is no additional costs for the Town.
2. Partners or Other Stakeholders:
  - a. Provincial and Federal Government.
3. Alignment with Strategic Directions:
  - a. Supports the reliable operation of water treatment processes.
  - b. Ensures the continued functionality of systems required for filter backwashing.
4. Alignment with Adopted Plans:
  - a. Extends the service life of critical infrastructure and avoiding premature failure.
5. Legal or Policy Implications:
  - a. Proactive rehabilitation reduces long-term lifecycle costs and avoids emergency expenditures.
6. Human Resource Implications:
  - a. Staff to supervise the design and construction oversight of the project.
7. Procurement Implications:
  - a. All tendering has followed the Public Procurement Act.

### **Recommendation:**

That Council support accepting the additional funding for the Backwash Storage Tank Upgrade Project and award the construction tender to Corrocoat Services Inc. for \$1,310,325.68 HST included. The proposed rehabilitation will extend the service life of aging storage tanks, reduce the risk of structural or operational failure, and

avoid significantly higher costs associated with emergency repairs or full replacement.

Prepared By:	Chad Clendenning
Approved By:	Nelson Chatman
Date Approved:	June 12, 2026



**DECISION/DIRECTION NOTE**

Title:	99-2024-8390 - WTP Filter Upgrades – Accept Additional Funding
Date Prepared:	June 11, 2026
Report to:	Council
Councillor:	Councillor Coady
Role:	Lead
Department:	Corporate Services - Finance, Administration and Policy

**Decision:/Direction Required:**

On June 2, 2026, the Town submitted the request for an additional \$862,503 HST rebate included in funding under the Build Communities Strong Fund (BCSF) for Project 99-2024-8390 - WTP Filter Upgrades. On June 10, 2026, the Department of Municipal and Community Affairs confirmed that the additional funding was approved. A decision is required to accept the funding and to award the tender to Black & MacDonald Ltd. for \$2,322,712.50 HST included.

**Proposed Resolution for Council:**

That Council approve accepting the additional \$862,503 HST rebate included in funding under the Build Communities Strong Fund for Project 99-2024-8390 – WTP Filter Upgrades and to award the construction tender to Black & MacDonald Ltd. for \$2,322,712.50 HST included.

**Discussion – Background and Current Status:**

- Tender closed April 22, 2026, and it was \$862,503 HST rebate included over the original budget. There were two bidders and Black & MacDonald Ltd. was the low bidder by \$1,376,147.50 HST included.
- Council approved application for additional funding on May 26, 2026.
- Application for additional funding made to BCSF on June 2, 2026.
- Email received from the Department of Municipal and Community Affairs on June 10, 2026, approving the additional funding.

## **Key Considerations/Implications:**

1. Budget/Financial Implications:
  - a. The project is funded 100% under the BCSF and there are no additional costs to the Town.
2. Partners or Other Stakeholders:
  - a. Provincial and Federal Government.
3. Alignment with Strategic Directions:
  - a. A key objective of this project is to extend the service life and improve the performance of the existing four gravity filters, which are critical components of the treatment process. These filters are aging assets that have experienced performance issues, and the renewed filters are expected to extend the operational life of the gravity filters by 20+ years, deferring major future capital expenditures.
4. Alignment with Adopted Plans:
  - a. Extends the service life of critical infrastructure and avoiding premature failure.
5. Legal or Policy Implications:
  - a. Improved filter performance directly contributes to better turbidity removal and overall treated water quality, which is essential for meeting Federal and Provincial Drinking Water Regulations.
  - b. Modernized control systems, including Variable Frequency Drives (VFDs), provide better process control, enabling operators to fine-tune operations to meet evolving regulatory requirements.
6. Human Resource Implications:
  - a. Staff to supervise the design and construction oversight of the project.
7. Procurement Implications:
  - a. All tendering has followed the Public Procurement Act (PPA).

**Recommendation:**

That Council support accepting the additional funding for the Filter Upgrade Project and award the construction tender to Black & MacDonald for \$2,322,712.50 HST included. The Filter Upgrade Project will extend the operational life of the plant's four gravity filters, avoiding the significantly higher costs associated with full replacement or emergency repairs in the future.

Prepared By:	Chad Clendenning
Approved By:	Nelson Chatman
Date Approved:	June 12, 2026