



Regular Council Meeting - Minutes

Tuesday, May 26, 2026

Time: 6:30 PM

Location: Council Chambers

PRESENT: Mike Browne, Amy Coady, Bob Hiscock, Shawn Feener, Venus Hollett, Rod Bennett, and David Janes

LATE:

STAFF: Steve Gosse, Nelson Chatman, Todd Mercer, and Robyn Winsor

REGRETS: Darren Finn

Page

1. CALL TO ORDER

2. Approval of Agenda

2.1 Adoption of Agenda

That the Agenda be adopted as presented.

RESOLUTION #CM26-R-05-054

Moved by: Bob Hiscock; seconded by: Rod Bennett

Aye: Mike Browne, Amy Coady, Bob Hiscock, Shawn Feener, Venus Hollett, Rod Bennett, and David Janes

Carried 7-0

3. Proclamation, Presentations, or Announcements

3.1 Municipal Awareness Week

7

[Municipal Awareness Week.pdf](#)

3.2 Municipal Awareness Week Winners - Presentation

8

[Contest Winners.pdf](#)

3.3 Ehlers-Danlos Syndromes and Hypermobility Spectrum Disorders

9

[Ehlers-Danlos Syndromes and Hypermobility Spectrum Disorders Awareness Month.pdf](#)

4. Adoption of Minutes

4.1 Minutes of April 21, 2026

That the Minutes of April 21, 2026 be adopted as presented.

RESOLUTION #CM26-R-05-055

Moved by: David Janes; seconded by: Shawn Feener

Aye: Mike Browne, Amy Coady, Bob Hiscock, Shawn Feener, Venus Hollett, Rod Bennett, and David Janes

Carried 7-0

RESOLUTION

5. Business Arising Out of Minutes

6. Community Services – Economic Development

- 6.1 Corduroy Brook Conservation Area recognition as a protected area by the Nature Conservancy of Canada 10

[Decision Note](#) 

That WHEREAS the Town of Grand Falls–Windsor entered into a Municipal Habitat Stewardship Agreement in 1998 with the Government of Newfoundland and Labrador, committing to the conservation and protection of important wildlife habitat within the community; and **WHEREAS** the Municipality has since conserved approximately 215 hectares of ecologically significant habitat within the Grand Falls–Windsor Corduroy Brook Management Unit under this Agreement; and **WHEREAS** the Stewardship Association of Municipalities (SAM), in partnership with the Nature Conservancy of Canada (NCC) and the Government of Newfoundland and Labrador, has recently completed an assessment of the Town’s Municipal Plan and Development Regulations related to these conserved lands; and **WHEREAS** this assessment has confirmed that the Corduroy Brook conservation area meets national criteria as an *Other Effective Area-Based Conservation Measure* (OECM); and **WHEREAS** the recognition of the Corduroy Brook conservation area as an “Other Effective Conservation Measures (OECM)” will contribute to Canada’s national conservation targets and highlight the Town’s longstanding leadership in environmental stewardship; and **WHEREAS** participation in this recognition process does not alter the existing Stewardship Agreement and does not require any additional financial or in-kind commitments from the Town.

BE IT RESOLVED THAT the Council of the Town of Grand Falls–Windsor hereby indicates its willingness to have the Corduroy Brook conservation area recognized as an *Other Effective Conservation Measure (OECM)* by the Stewardship Association of Municipalities (SAM), the Nature Conservancy of Canada (NCC), and the Government of Newfoundland and Labrador.


BE IT FURTHER RESOLVED THAT Council directs staff to notify SAM of this decision and to engage as required to complete steps associated with this recognition.

RESOLUTION #CM26-R-05-056

Moved by: David Janes; seconded by: Rod Bennett

Aye: Mike Browne, Amy Coady, Bob Hiscock, Shawn Feener, Venus Hollett, Rod

Carried 7-0

- 6.2 NL Health Services Update 12
[Information Note](#) 
Council reviewed an information note on NL Health Services update for the Central Region.

7. Community Services – Recreation and Events

8. Public Works & Development – Public Works, Buildings, and Facilities

9. Public Works & Development – Planning and Development

- 9.1 Discretionary Use Application – Change of Use from Commercial Downtown to Residential Rental Unit – 148 Main Street

[Decision Note](#) 

The Town has received a request from the applicant to convert a portion of an existing commercial building located on 148 Main Street into a residential rental unit. The applicant has indicated there is currently strong demand for apartment rentals within the community and is proposing to repurpose unused commercial space into a one-bedroom residential apartment.

RESOLUTION #CM26-R-05-057

Moved by: Bob Hiscock; seconded by: Shawn Feener

Aye: Mike Browne, Amy Coady, Bob Hiscock, Shawn Feener, Rod Bennett, and David Janes

Nay: Venus Hollett

Carried 6-1

10. Corporate Services – Finance, Administration and Policy

- 10.1 Fence Regulations Update 15

[Decision Note](#) 

That Council approve the recommended changes to the Town of Grand Falls-Windsor Fence Regulations as presented.

RESOLUTION #CM26-R-05-058

Moved by: Amy Coady; seconded by: Bob Hiscock

Aye: Mike Browne, Amy Coady, Bob Hiscock, Shawn Feener, Venus Hollett, Rod Bennett, and David Janes

Carried 7-0

- 10.2 99-2024-8390 - WTP Filter Upgrades - Budget Summary 17

[Decision Note](#) 

That Council approve the application for an additional \$951,114 in funding for the 99-2024-8390 - WTP Filter Upgrades project.

RESOLUTION #CM26-R-05-059

Moved by: Amy Coady; seconded by: Shawn Feener

Aye: Mike Browne, Amy Coady, Bob Hiscock, Shawn Feener, Venus Hollett, Rod Bennett, and David Janes

Carried 7-0

10.3 Taxation Receivable Analysis April 2026 20

[Information Note](#)

Council reviewed an Information Note on the summary of outstanding tax balances as of April 2026.

10.4 Disbursement Report - April 2026 22

[Information Note](#)

[Disbursement Report - April 2026.pdf](#)

Council reviewed an Information Note on the summary of disbursements for April 2026.

10.5 99-2024-8393 - WTP Tank Upgrades - Budget Summary 26

[Decision Note](#)

That Council approve staff to apply for the additional \$381,111 in funding required to proceed with the rehabilitation of this critical infrastructure.

RESOLUTION #CM26-R-05-060

Moved by: Amy Coady; seconded by: Rod Bennett

Aye: Mike Browne, Amy Coady, Shawn Feener, Venus Hollett, Rod Bennett, David Janes, and Bob Hiscock

Carried 7-0

10.6 Multi-Year Capital Works (MYCW) Program 2027–2031 29

[Information Note](#)

Council reviewed an Information Note regarding the MYCW Program 2027-2031.

10.7 Civic Numbering Regulations Update 32

[Decision Note](#)

That Council approve the recommended changes to the Town of Grand Falls-Windsor Civic Numbering Regulations as presented.

RESOLUTION #CM26-R-05-061

Moved by: Amy Coady; seconded by: Bob Hiscock

Aye: Mike Browne, Amy Coady, Bob Hiscock, Shawn Feener, Venus Hollett, Rod Bennett, and David Janes

Carried 7-0

10.8 Purchase of Kubota L6070 Tractor, Loader, Backhoe and Attachments 34

[Decision Note](#)

That Council approve the purchase of one (1) Kubota L6070 tractor package,

including loader, backhoe, pallet forks, and snow trip blade attachments from Harvey & Company Ltd. through Canoe Procurement in the amount of \$128,369.96 HST included.

RESOLUTION #CM26-R-05-062

Moved by: Amy Coady; seconded by: Rod Bennett

Aye: Mike Browne, Amy Coady, Bob Hiscock, Shawn Feener, Venus Hollett, Rod Bennett, and David Janes

Carried 7-0

- 10.9 Labour Report (Week 17 - period ending April 25, 2026) 38

[Information Note](#) 

Council reviewed an Information Note summarizing labour costs for Public Works, Parks, Firehall and Exploits Regional Water Supply Committee up to Week 17 of 2026 (up to April 25, 2026).

- 10.10 Tender Award - 17-MYCW-24-00002 – 2026 Street Paving 39

[Decision Note](#) 

That Council approve the award of tender 17-MYCW-24-00002 – 2026 Street Paving tender to Penney Paving Ltd. in the amount of \$655,927.91 net of HST rebate.

RESOLUTION #CM26-R-05-063

Moved by: Amy Coady; seconded by: Venus Hollett

Aye: Mike Browne, Amy Coady, Bob Hiscock, Shawn Feener, Venus Hollett, Rod Bennett, and David Janes

Carried 7-0

11. Protective Services – Municipal Enforcement and Fire Department

- 11.1 Wildfire Resiliency Plan Funding 41

[Information Note](#) 

Council reviewed an Information Note on receiving \$85,000 Provincial Grant Funding for the development of a Community Wildfire Resiliency Plan.

12. Council Advisory Committees

13. External Committee

14. Other Business

- MEO - Update Requested.
- Upgrades - Water Treatment Plant Road.
- Community Events.
- Welcome - Seasonal Workers.
- Congratulations/Acknowledgments.
- Exploits TrailNet Building - Update.
- Derelect Properties Update.
- Littering - Clean Up Efforts.
- Salmon Festival.

- Census Importance - Contributes to Funding Approvals.
- Condolences.

15. ADJOURNMENT

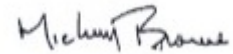
There being no other Business the meeting adjourned at 8:19 PM

RESOLUTION #CM26-R-05-064

Moved by: Bob Hiscock; seconded by: Amy Coady

Aye: Mike Browne, Amy Coady, Bob Hiscock, Shawn Feener, Venus Hollett, Rod Bennett, and David Janes

Carried 7-0



Mayor / Deputy Mayor



CAO

www.youtube.com/watch?v=nP9TZ-L7Nrs

Proclamation

Municipal Awareness Week

May 10-16, 2026

- Whereas** municipal government is responsible for the provision of services that enhance the quality of life of its citizens, and
- Whereas** dedicated mayors, councillors, and staff are essential for the effective governance of their municipalities, and
- Whereas** collaboration, partnerships and citizen involvement are essential for active, sustainable and vibrant communities; and
- Whereas** it is fitting and proper to recognize and encourage the contribution of all who work diligently for the improvement of our municipalities.

Therefore Be It Proclaimed That May 10-16, 2026 be known as Municipal Awareness Week in municipalities of Newfoundland and Labrador in recognition of the vital role of municipal government and in recognition of all those efforts that support it.



**The Honourable
Chris Tibbs**

Minister of Municipal and
Community Affairs

**Councillor
Amy Coady**


President of Municipalities
Newfoundland and Labrador

Ms. Connie Reid

President of Professional
Municipal Administrators

I hereby declare May 10-16, 2026, Municipal Awareness Week

in the City/Town of Grand Falls-Windsor


Mike Browne, Mayor



Mayor's Office
709-489-0412

CAO
709-489-0407

Corporate Services
709-489-0400

Community Services
709-489-0450

Public Works & Development
709-489-0427

Municipal Awareness Week - May 10-16, 2026

Facebook Photo Contest Winner

Bernie Healey

Coloring Contest- Kindergarten to Grade 3 - Two Winners

Oliver Abbott, 7 years old

Gavin Price, 5 years old

'Mayor for a Day' Contest Winner

Kobe Allan Hunter, Grade 6 student

He will be joining the Mayor for a day of fun around town.



Proclamation

Ehlers-Danlos Syndromes and Hypermobility Spectrum Disorders Awareness Month May 1st – 31st, 2026

WHEREAS: Ehlers-Danlos Syndromes (EDS) are a group of 13 heritable disorders that affect the body's connective tissues including the skin, joints, blood vessels, digestive system, and many other organs and tissues. EDS is categorized by looseness, instability, and dislocations of the joints, fragile and often hyper-elastic skin that bruises, scars, and tears easily, unpredictable arterial and organ rupture causing acute pain, excessive internal bleeding, shock, stroke, and premature death; and

WHEREAS: it is estimated that 1 in 5000 individuals are born with EDS; and

WHEREAS: Hypermobility Spectrum Disorders (HSD) are diagnosed when the musculoskeletal complications of joint hypermobility and joint instability (ease of injury, joint pain, and dislocations for example) arise in a person who does not have the defining features of EDS or another connective tissue disorder; and

WHEREAS: EDS and HSD is frequently misdiagnosed or undiagnosed; and

WHEREAS: early and accurate diagnosis provides the opportunity to create medical plans that improve quality of life; and

WHEREAS: further medical research and awareness can bring hope for treatment and a cure; and

WHEREAS: EDS and HSD Awareness Month is an opportunity to further educate the public and medical community in recognizing the signs and symptoms of these conditions.

THEREFORE: I, Mayor Mike Browne, do hereby proclaim May as Ehlers-Danlos Syndromes and Hypermobility Spectrum Disorders Awareness Month in Grand Falls-Windsor, NL.

Signed at Grand Falls-Windsor, NL on this _____ day of May 2026.

Mike Browne, Mayor



DECISION/DIRECTION NOTE

Title:	Wetland Habitat Stewardship Agreement
Date Prepared:	April 28, 2026
Report to:	Committee of the Whole - Public
Councillor:	Councillor Janes
Role:	Lead
Department:	Community Services – Economic Development

Decision:/Direction Required:

Decision is required to accept Corduroy Brook Conservation Area into the national habitat conservation criteria known as “Other Effective Conservation Measures (OECM)”

Proposed Resolution for Council:

That WHEREAS the Town of Grand Falls–Windsor entered into a Municipal Habitat Stewardship Agreement in 1998 with the Government of Newfoundland and Labrador, committing to the conservation and protection of important wildlife habitat within the community; and **WHEREAS** the Municipality has since conserved approximately 215 hectares of ecologically significant habitat within the Grand Falls–Windsor Corduroy Brook Management Unit under this Agreement; and **WHEREAS** the Stewardship Association of Municipalities (SAM), in partnership with the Government of Newfoundland and Labrador, has recently completed an assessment of the Town’s Municipal Plan and Development Regulations related to these conserved lands; and **WHEREAS** this assessment has confirmed that the Corduroy Brook Conservation Area meets national criteria as an *Other Effective Area-Based Conservation Measure* (OECM); and **WHEREAS** the recognition of the Corduroy Brook Conservation Area as an “Other Effective Conservation Measures (OECM)” will contribute to Canada’s national conservation targets and highlight the Town’s longstanding leadership in environmental stewardship; and **WHEREAS** participation in this recognition process

does not alter the existing Stewardship Agreement and does not require any additional financial or in-kind commitments from the Town.

BE IT RESOLVED THAT the Council of the Town of Grand Falls–Windsor hereby indicates its willingness to have the Corduroy Brook Conservation Area recognized as an *Other Effective Conservation Measure (OECM)* by the Stewardship Association of Municipalities (SAM), and the Government of Newfoundland and Labrador.

BE IT FURTHER RESOLVED THAT Council directs staff to notify SAM of this decision and to engage as required to complete steps associated with this recognition.

Discussion – Background and Current Status:

The Stewardship Association of Municipalities are hoping to acknowledge the leadership municipalities have taken towards the conservation and stewardship of ecologically important land. Per the 1998 Municipal Habitat Stewardship Agreement, the Municipality of Grand Falls-Windsor has conserved 215 hectares of important wildlife habitat in the Corduroy Brook Management Unit.

Recommendation:

It is recommended that The Town of Grand Falls-Windsor indicate their willingness to participate in the “Other Effective Conservation Measures (OECM)” as part of the Stewardship Association of Municipalities Inc (SAM) request.

Prepared By:	Todd Mercer
Approved By:	Darren Finn
Date Approved:	April 28, 2026



INFORMATION NOTE

Title:	NL Health Services Update
Date Prepared:	April 21, 2026
Report to:	Council
Councillor:	Councillor Janes
Role:	Lead
Department:	Community Services - Economic Development

Issue:

Update from NL Health Services regarding healthcare capacity, service delivery, and ongoing challenges in Grand Falls-Windsor and surrounding communities.

Discussion – Background and Current Status:

Council reviewed an Information Note regarding a meeting with NL Health Services, which provided updates on healthcare capacity and services in the region.

Key highlights from the discussion include:

- **Family Care Team Capacity:**
 - 2,137 patients are currently waiting to be paired with physicians in Grand Falls-Windsor.
 - Services include allied health and nursing supports.
 - Ongoing efforts focus on attaching patients to primary care providers and identifying service gaps.
- **Patient Registration Limitations:**
 - Patients must register through *Patient Connect* to be counted.
 - Data does not account for anticipated physician departures.
- **Health Hub Operations:**
 - Operating 5 days per week with 2 providers.
 - Serves approximately 5,000 patients, with up to 9,000–10,000 eligible.

- Provider shortages persist, particularly in the Exploits Zone.
- **Physician Recruitment Challenges:**
 - Recruitment remains the top priority, with no new physicians recruited this quarter.
 - Strong competition nationally and internationally.
 - Low retention from Memorial University residency programs (less than 10%).
 - Complex international recruitment processes create additional barriers.
- **Cost Pressures:**
 - High overhead costs discourage physicians from opening practices.
- **Workforce Innovations:**
 - Introduction of Clinical Assistant roles to support care delivery.
 - Expanded training across regions to improve retention.
- **Digital Health Initiatives:**
 - Implementation of “One Patient, One Record” (Core Care model).
 - Expansion of the MyHealthNL platform, including access to lab results and imaging.
 - Future features include online booking and secure communication tools.
- **Infrastructure and Services:**
 - Capital planning for revitalization is underway.
 - Grand Falls-Windsor continues to function as a regional pathology centre with ongoing lab service development.

Key Considerations/Implications:

1. Partners or Other Stakeholders:
 - a. NL Health Services, Government of Newfoundland and Labrador, Memorial University, and healthcare professionals.
2. Alignment with Strategic Directions:
 - a. Supports Council’s priority of advocating for improved healthcare access and regional service sustainability.
3. Engagement and Communications Considerations:
 - a. Ongoing communication with residents is essential to ensure awareness of available services and registration requirements.

Conclusion/Next Steps:

Council will continue to monitor healthcare service updates and advocate for improved

staffing and services.

Prepared By:	Renita Hurley, Executive Assistant
Approved By:	Darren Finn
Date Approved:	April 21, 2026



DECISION/DIRECTION NOTE

Title:	Fence Regulations Update
Date Prepared:	April 30, 2026
Report to:	Council
Councillor:	Councillor Coady
Role:	Lead
Department:	Corporate Services - Finance, Administration and Policy

Decision:/Direction Required:

Changes were made to the Fence Regulations to ensure the language aligns with the Towns and Local Service Districts Act and to improve clarity and readability.

Proposed Resolution for Council:

That Council approve the recommended changes to the Town of Grand Falls-Windsor Fence Regulations as presented.

Discussion – Background and Current Status:

Updates were made to the Fence Regulations to ensure consistency with the *Towns and Local Service Districts Act* and to improve clarity and readability.

Key Considerations/Implications:

The primary consideration is ensuring that the by-law language is clear, enforceable, and aligned with Provincial Legislation. Improved wording reduces ambiguity for residents, enforcement staff, and Council.

Recommendation:

That Council approve the changes to the Fence Regulations as presented.

Prepared By:	Kara Hutchinson
Approved By:	Darren Finn
Date Approved:	April 30, 2026



DECISION/DIRECTION NOTE

Title:	99-2024-8390 - WTP Filter Upgrades - Budget Summary
Date Prepared:	May 7, 2026
Report to:	Council
Councillor:	Councillor Coady
Role:	Lead
Department:	Corporate Services - Finance, Administration and Policy

Decision:/Direction Required:

Approve the application for an additional \$951,114 funding for the 99-2024-8390 - WTP Filter Upgrades project based on the final tender closing for this project.

Proposed Resolution for Council:

That Council approve the application for an additional \$951,114 in funding for the 99-2024-8390 - WTP Filter Upgrades project.

Discussion – Background and Current Status:

The final contract for the Filter Upgrade Project closed on April 22, 2026, and the submitted bids came in significantly higher than the consultant’s original estimate. The project was phased into two components to save money (we avoided a markup of at least 10% on the \$1.7 million for the AWI filter equipment contract):

- **Phase 1 – Equipment Procurement:** All filter-related supplies (media, troughs, piping, and blowers) have been purchased and are currently in our possession.
- **Phase 2 – Installation:** This phase includes installation of the equipment, along with some remaining purchases. Black and McDonald are the low bidders for this portion of the work. The consultant’s recommendation to award the construction contract to Black and McDonald is attached.

Based on the current contract values, the project is projected to exceed the approved budget by **\$951,114**, as outlined below:

99-2024-8390 - WTP Filter Upgrades - Budget Summary		
Part Description	Contractor	Estimate/Actual Cost*
Engineering Design	CBCL Ltd.	\$ 153,285.80
Filter Equipment Supply	AWI Inc.	\$ 1,691,273.48
Construction Contract	Black and McDonald	\$ 2,322,712.50
Total:		\$ 4,167,271.78
Budget:		\$ 3,216,158.00
Surplus/Deficit:		\$ (951,113.78)

The Town has been in contact with the low bidder and reviewed their financial submission in detail to better understand the variance from the estimate. The primary cost increases are associated with the aeration piping scope, the required variable frequency drives (VFDs), and the building required to house the new aeration blowers.

Approving this funding ensures the municipality maintains regulatory compliance, improves system resilience, and maximizes the value of prior investments, all while supporting a proactive approach to asset management and minimizing long-term lifecycle costs for taxpayers. The identified cost increase reflects current market conditions and more accurate construction pricing, particularly for specialized mechanical and electrical components.

Key Considerations/Implications:

1. Budget/Financial Implications:
 - a. No additional cost to the Town if the application for more funding is approved by the CCBF.
2. Partners or Other Stakeholders:
 - a. Provincial and Federal Government.
3. Alignment with Strategic Directions:
 - a. A key objective of this project is to extend the service life and improve the performance of the existing four gravity filters, which are critical components of the treatment process. These filters are aging assets that have experienced performance issues and the renewed filters are

expected to extend the operational life of the gravity filters by 20+ years, deferring major future capital expenditures.

4. Alignment with Adopted Plans:
 - a. Aligns with our AMP.
5. Legal or Policy Implications:
 - a. Improved filter performance directly contributes to better turbidity removal and overall treated water quality, which is essential for meeting Federal and Provincial Drinking Water Regulations.
 - b. Modernized control systems (including VFDs) provide better process control, enabling operators to fine-tune operations to meet evolving regulatory requirements.
6. Human Resource Implications:
 - a. Town staff supervise all design and construction related work.
7. Procurement Implications:
 - a. PPP followed for all tenders.

Recommendation:

That Council support this request for additional funding as it represents a necessary and strategic investment in critical water infrastructure that directly protects public health, service reliability, and long-term financial sustainability. The filter upgrade project will extend the operational life of the plant’s four gravity filters, avoiding the significantly higher costs associated with full replacement or emergency repairs in the future.

Prepared By:	Chad Clendenning
Approved By:	Nelson Chatman
Date Approved:	May 7, 2026



INFORMATION NOTE

Title:	Taxation Receivable Analysis – April 2026
Date Prepared:	May 11, 2026
Report to:	Regular Meeting of Council
Councillor:	Councillor Coady
Role:	Lead
Department:	Corporate Services - Finance, Administration and Policy

Issue:

Summary of Taxation Receivables for Council review.

Discussion – Background and Current Status:

This Information Note is prepared by staff and reviewed by Council which provides a summary of taxation receivables as at April 30, 2026. The total taxation receivables amount to \$10,701,895.50, which is an increase of \$1,733,594.59 (19.33%) compared to the previous year. Monthly collections for April 2026 were \$1,320,343, or approximately 11% of the outstanding receivable entering the month. 44% of the outstanding balance relates to residents and business currently on a pre-authorized payment plan.

Please contact the Town Hall at 489-0402, 0403, or 0404 with any questions about your tax bill. Interest continues to accumulate to your account for any outstanding balance. There are payment plans available for those who would rather pay their balance off throughout the year, and there would be no interest applied for those who sign up on pre-authorized payments.

Conclusion/Next Steps:

Management and staff will continue to monitor taxation receivables and use all necessary methods of collection to lower the outstanding balance each month.

Prepared By:	
Approved By:	Steve Gosse
Date Approved:	May 11, 2026



INFORMATION NOTE

Title:	Disbursement Report – April 2026
Date Prepared:	May 11, 2026
Report to:	Regular Meeting of Council
Councillor:	Councillor Coady
Role:	Lead
Department:	Corporate Services - Finance, Administration and Policy

Issue:

Summary of disbursements for Council review.

Discussion – Background and Current Status:

This Information Note is prepared by staff, and reviewed by Council which provides a summary of disbursements over \$1,000 as of April 30th, 2026, in the amount of \$1,150,481.46. Also disclosed on the report are pre-authorized payments of \$380,977.52 and invoices under \$1,000 in the amount of \$54,821.51

Conclusion/Next Steps:

The Town’s disbursements for this period reflect necessary operational costs, capital commitments and community investments, in addition to payments relating to partnerships with other Government agencies. Management will continue to monitor expenses and report disbursements at future meetings.

Prepared By:	
Approved By:	Steve Gosse
Date Approved:	May 11, 2026

Vendor	ACCT - DESCRIPTION	TOTAL
77766 Newfoundland & Labrador Inc.	Unit#73 - Complete MVI	\$ 2,346.86
Action Trucks Caps & Accessories Ltd	Unit#2212 - Fix front plow	\$ 2,800.20
Allnorth Consultants Ltd.	GF House Restoration - through 4/18/2026	\$ 48,985.69
Atlantic Purification Systems	Water Testing Supplies	\$ 1,542.78
Atlas Surveys	Water Standpoint Location	\$ 3,093.50
Atlas Surveys	Research - Toulett Drive	\$ 2,144.75
AWI Technology Centre	99-2024-8390-WTP	\$ 5,855.90
Battlefield Equipment Rentals	Plate Tamper & Saw	\$ 9,188.22
Bentley Systems Inc.	OpenFlowWater Advanced	\$ 9,729.00
Bluebird Investments Ltd.	Repair Overhead Door - FH	\$ 3,575.03
Brandt Positioning Technology	Engineering Equipment	\$ 2,024.00
Brandt Tractor Ltd.	Unit#59 - Pins, Bushings, Shims	\$ 1,255.86
Brandt Tractor Ltd.	Unit#59	\$ 2,420.98
Brandt Tractor Ltd.	Unit#1913	\$ 1,948.10
Brandt Tractor Ltd.	Unit#1914	\$ 6,957.50
Canadian Tire	Overpayment - Property Tax	\$ 34,260.00
Canoe Procurement Group of Canada	Toners	\$ 1,011.96
Canoe Procurement Group of Canada	Office Supplies - Town Hall	\$ 1,165.22
Cataracts Hockey Club	Ticket Sales	\$ 39,937.28
CBCL Limited	99-2024-8393	\$ 4,037.94
CBCL Limited	GT-99-2022-7655	\$ 5,776.68
CBCL Limited	99-2024-8390 - WTP	\$ 15,159.97
Central Pre-Cast Ltd.	Manhole Frame Covers	\$ 3,936.45
Chandler	Tables for Community Service	\$ 12,615.50
Chemtrade Chemicals Canada Ltd.	Alum	\$ 20,888.07
Chemtrade Chemicals Canada Ltd.	Alum	\$ 21,434.30
CNWM	Residential Waste	\$ 34,912.20
Construction Signs Ltd	Speed Bump Bolts, Washers	\$ 2,035.50
Darren Finn	CAMA Conference - Vancouver	\$ 1,323.32
Deer Lake Home Hardware Building Center	Enclosed Trailer, Capital Project	\$ 20,911.85
Digital Fusion Inc.	Annual ShowMe Licensing Fee	\$ 2,082.94
Dollywood Foundation of Canada	Book Club - May 2026	\$ 1,875.04
Emco Supply	Hydrant Parts	\$ 11,504.32
Exploits Valley Paving	Snow clearing - Excite Building	\$ 3,685.75
Firesafe Headquarters	Helmet Visors	\$ 7,203.80
First National Financial Corp.	Over Payment - Property Tax	\$ 1,872.15
Grand Falls House Foundation	Operating Grant 2026	\$ 25,500.00
Graymont (NB) Inc	Lime	\$ 35,603.09
Harris & Roome	High Street Repair	\$ 15,176.07
Harris & Roome	Pole Light	\$ 5,058.69
Hetek Solutions Inc	Mobile Calibration Service - WWTP	\$ 1,889.89
Hetek Solutions Inc	Mobile Calibration Service - PWD	\$ 1,259.93
Higher Talent	HR Consulting	\$ 1,837.90
Hitech Communications	Vehicle Radio Stock	\$ 1,533.40
Hunt's Concrete	Road Shed	\$ 2,668.84
Hunt's Concrete Supplies	Salt	\$ 1,238.12

Iconix Waterworks	Valve packing - Different Sizing	\$ 1,055.00
ICU Security Plus Ltd	Bulk Camera Order	\$ 7,731.08
Imperial Dade Canada Inc.	Toilet Paper & Paper Towel	\$ 1,232.79
Imperial Dade Canada Inc.	Stock Room	\$ 1,169.18
Industrial Technical Services	Aquametric - 60 Differential pH	\$ 3,836.35
Janessa Bursey	HIP Payment - 11 Pondview - 50%	\$ 3,750.00
Jennifer Quigley	CAD Housing & Renewal Housing Congress	\$ 1,336.84
Joda Enterprises Ltd.	Payroll Services - January 2026	\$ 2,204.55
Joda Enterprises Ltd.	Payroll Services - March 2026	\$ 1,711.20
Keisha Buckley	Cost for damages to vehicle	\$ 1,070.94
Kelly Ford	Unit#1913	\$ 1,861.70
Kent Grand Falls-Windsor	Rec Depot - Insulation	\$ 1,333.91
Laerdal Medical Canada Ltd.	Simulation Lab Materials	\$ 82,443.50
Laerdal Medical Canada Ltd.	Simulation Lab Materials	\$ 3,588.00
Leon & Darlene Kelly	Overpayment - Property Tax	\$ 1,564.41
Linde Canada Inc.	Tank Rental	\$ 1,255.82
Martin's Fire Safety Ltd	Fire Hose	\$ 11,845.00
McCloughan Supplies	WS Figure Skating Show - Electrical Supplies	\$ 1,416.96
Memorial United Church	Stem Program	\$ 2,000.00
Municipal Assessment Agency Inc.	Second Quarter for Assessment Fees	\$ 41,028.00
Newfoundland Exchequer	Radio Authorization	\$ 4,924.48
NL Health Services - Central Zone	STEM - Renovations	\$ 204,758.87
NL Lumber Producers Assoc.	Sharpen Blades - Zamboni	\$ 1,006.25
North Atlantic Petroleum	Diesel - 4103.1L Depot	\$ 9,257.81
North Atlantic Petroleum	Diesel - 4917.8L Depot	\$ 11,333.56
North Atlantic Petroleum	Diesel - 2999.9L Depot	\$ 6,578.93
North Atlantic Petroleum	Diesel - 3678.4L Depot	\$ 7,762.35
Northbridge General Insurance Corp	Brown Ave - Property Damage	\$ 5,000.00
OMB Parts & Industrial Ltd.	Uni#142 Rear Tires	\$ 3,817.33
PBO Industrial Disposal Inc.	Dump & Return - Whitmore Street	\$ 13,800.00
Penney Paving	17-MYCW-24-00002 HB	\$ 98,933.10
Penney Paving	99-2025-8494-GT-HB	\$ 38,818.87
Pollett's Electrical Ltd.	Check Fire Alarm Trailnet Building	\$ 1,872.20
Prism Consulting	Commissioner Services	\$ 2,400.00
Related Holdings Ltd.	Community Group Rental	\$ 2,242.50
Robert Thompson	Food Vouchers	\$ 1,488.00
Saunders Equipment	Unit#2112	\$ 1,631.21
Saunders Equipment	Unit#2112 - U-Joint, Coupling & Hood Shocks	\$ 1,651.30
Skyhawk Telematics	Monthly Fee	\$ 1,747.14
Smithy's Road Service Ltd.	Unit#2011-Soot Sensor	\$ 1,235.43
Stagg Signs & Graphics	Vehicle Decals	\$ 1,035.00
Status of Women Central	Reaching Home	\$ 25,000.00
Stewart McKelvey	Case#SM040579-00001	\$ 1,083.88
Stewart McKelvey	Case#SM040579-00028	\$ 18,155.63
Stewart McKelvey	Case#SM040579-00029	\$ 3,105.00
Stitch Central	Winter Toques Community Services	\$ 3,225.76
The Cylinder Shoppe Inc.	Unit# 2111	\$ 4,078.42

The Cylinder Shoppe Inc.	Unit#2111 - Machine Spare Splined - Snow Blower	\$ 1,667.49
The Cylinder Shoppe Inc.	Unit#72 & 69 - Repair two hydraulic cylinders	\$ 1,218.92
Top Quality Cleaners	Janitorial Services - Town Hall	\$ 1,150.00
Top Quality Cleaners	Janitorial Services - Snow Removal - Excite	\$ 1,062.60
Top Quality Cleaners	Janitorial Services - Town Hall	\$ 1,150.00
Top Quality Cleaners	Janitorial Services - Town Depot/FH	\$ 3,253.06
Tract Consulting Inc.	GFW-25120 MPA 23 & DRA30 - 1 Catherine St	\$ 2,553.00
UAP Inc.	Unit#2113	\$ 1,081.79
UAP Inc.	Unit#2113	\$ 1,317.00
Universal Fabricators Inc.	Unit#59,72,1916,1917	\$ 1,917.51
Western Hydraulic & Mechanical Ltd.	Curb Shoes	\$ 1,052.25
Western Petroleum	Gasoline - 2604.1L Depot	\$ 3,830.55
Western Petroleum	Gasoline - 2672.9L Depot	\$ 3,979.70
Western Petroleum	Gasoline - 5065.0L Depot	\$ 9,213.02
Western Petroleum	Gasoline - 586.7L Depot	\$ 1,132.90
Western Petroleum	Oil - 665.8L Depot	\$ 1,307.00
Western Petroleum	Oil - 509.5L FH	\$ 1,000.18
Western Petroleum	Oil - 660.5L FH	\$ 1,328.49
Western Petroleum	Oil - 1063.7L Depot	\$ 2,139.47
Western Petroleum	Oil - 2096.4L GF House	\$ 4,216.59
Western Petroleum	Gasoline - 5000.4L Depot	\$ 9,805.68
Western Petroleum	Oil - 710.8L Depot	\$ 1,320.13
Western Star Trucks Ltd.	Unit#1918 - HVAC Control	\$ 1,141.34
		\$ 1,150,481.46
Audience view	MISC PAYMENT	4666.13
Bell Aliant	BILL PAYMENT	\$ 280.31
Postage by Phon Business Pad	BILL PAYMENT	\$ 805.00
CIBC Credit Card Production Division	MSC PAYMENT	\$ 6,780.98
CIBC Credit Card Production Division	MSC PAYMENT	\$ 25,056.23
Enterprise Fleet Management	RENT/LEASE	\$ 55,012.63
Newfoundland Power Inc.	BILL PAYMENT	\$ 42,263.88
Newfoundland Power Inc.	BILL PAYMENT	\$ 123,798.23
Premiums Trio Benefits	INSURANCE	\$ 81,434.22
Superior Propane	BILL PAYMENT	\$ 8.74
Superior Propane	BILL PAYMENT	\$ 264.85
TELUS Mobility	BILL PAYMENT	\$ 1,498.51
TELUS Mobility	BILL PAYMENT	\$ 3,296.24
WHSCC NL Business Pad	MSC PAYMENT	\$ 3,436.89
WHSCC NL Business Pad	MSC PAYMENT	\$ 20,922.08
TXN REF:C1BQhFzWJn56 POOL PRODUCTS CANADA, INC.	MSC PAYMENT	\$ 10,348.85
TXN REF:CAakFSBh Outport Realty	MSC PAYMENT	\$ 1,000.00
Efiling Business Pad	BILL PAYMENT	\$ 103.75
TOTAL		\$ 380,977.52
Total amount of Invoices Under \$1000.00		\$ 54,821.51



DECISION/DIRECTION NOTE

Title:	99-2024-8393 - WTP Tank Upgrades - Budget Summary
Date Prepared:	May 8, 2026
Report to:	Council
Councillor:	Councillor Coady
Role:	Lead
Department:	Corporate Services - Finance, Administration and Policy

Decision:/Direction Required:

The Backwash Storage Tank Upgrade Project (99-2024-8393) has exceeded its original budget estimate due to increased construction costs. An additional \$381,111 in funding is required to proceed with the rehabilitation of this critical infrastructure, which is necessary to maintain reliable plant operations and mitigate the risk of failure of aging assets.

Proposed Resolution for Council:

That Council approve staff to apply for the additional \$381,111 in funding required to proceed with the rehabilitation of this critical infrastructure.

Discussion – Background and Current Status:

The project involves the rehabilitation of the Water Treatment Plant’s backwash storage tanks, which are essential for the filter cleaning process and overall plant operation. The project was initially tendered in February 2026; however, no bids were received at that time. As a result, the project was re-tendered in April. The most recent tender closed with two submissions and reflects significantly higher costs than the original estimate prepared by Landmark Municipal Services, which was approximately \$1.0 million (including HST).

The scope of work for this project has been reviewed and represents only the essential components required to rehabilitate the storage tanks. There is no opportunity to reduce scope without compromising the structural integrity and operational functionality of the tanks.

Deferring or not proceeding with the project presents the following risks:

- Continued deterioration of existing tanks
- Increased likelihood of structural or operational failure
- Potential disruption to essential backwash processes
- Impacts to overall treatment plant reliability and performance
- Higher future costs due to further deterioration or emergency repairs

Given that the scope of work is essential and cannot be reduced without compromising system integrity, safety, and that increased costs reflect current market conditions, approving this funding ensures continued protection of public health, responsible asset management, and long-term financial sustainability for the municipality.

Key Considerations/Implications:

1. Budget/Financial Implications:
 - a. If CCBF approves the application, no additional costs will be incurred.
2. Partners or Other Stakeholders:
 - a. Provincial and Federal Government.
3. Alignment with Strategic Directions:
 - a. Supports the reliable operation of water treatment processes.
 - b. Ensures the continued functionality of systems required for filter backwashing.
4. Alignment with Adopted Plans:
 - a. Aligns with our AMP, by extending the service life of critical infrastructure and avoiding premature failure.
5. Legal or Policy Implications:
 - a. Proactive rehabilitation reduces long-term lifecycle costs and avoids emergency expenditures.
6. Human Resource Implications:

- a. Staff to supervise the design and construction oversight of the project.
7. Procurement Implications:
- a. All tendering has followed the PPP.

Recommendation:

That Council support the additional funding request for the Backwash Storage Tank Upgrade Project as it represents a necessary and proactive investment in critical water treatment infrastructure that directly supports reliable plant operations and regulatory compliance. The proposed rehabilitation will extend the service life of aging storage tanks, reduce the risk of structural or operational failure, and avoid significantly higher costs associated with emergency repairs or full replacement.

Prepared By:	Chad Clendenning
Approved By:	Nelson Chatman
Date Approved:	May 8, 2026



INFORMATION NOTE

Title:	Multi-Year Capital Works (MYCW) Program 2027–2031
Date Prepared:	May 7, 2026
Report to:	Council
Councillor:	Councillor Coady
Role:	Lead
Department:	Corporate Services - Finance, Administration and Policy

Issue:

The Department of Transportation and Infrastructure has issued the Town of Grand Falls-Windsor an offer to participate in the Multi-Year Capital Works (MYCW) Program for the 2027–2031 period. The Town is required to confirm acceptance of the funding offer and adherence to the draft MYCW Policy and Guidelines within 45 days of receipt of the correspondence.

Discussion – Background and Current Status:

Council reviewed an Information Note regarding the MYCW Program 2027-2031.

On April 30, 2026, the Department of Transportation and Infrastructure issued correspondence to the Town of Grand Falls-Windsor advising that the Town is eligible to participate in the MYCW 2027–2031 Funding Program based on the new Provincial eligibility criteria. The Town’s Provincial Funding allocation has been identified as \$3,229,688 based on the 2021 census population figures.

The correspondence further advised that municipalities participating in the MYCW Program must comply with the proposed MYCW Policy and Guidelines and are required to self-administer all MYCW and Federal/Provincial Infrastructure Projects funded through Municipal Infrastructure.

The Town is required to execute and return the acceptance documentation confirming participation in the program and agreement with the program requirements.

Staff have completed a preliminary review of the draft policy and guideline document and identified several areas where clarification and additional flexibility may be warranted, particularly regarding program timelines, project reallocation deadlines, funding flexibility, and administrative requirements. Correspondence outlining questions and operational concerns related to the draft framework has been forwarded separately to the Department of Transportation and Infrastructure for clarification and consideration.

While there are operational concerns with several aspects of the draft policy, staff recommend acceptance of the funding allocation to ensure the Town remains eligible for participation in the MYCW Program.

The Mayor will sign the acceptance documentation and the Town will return the executed documents to the Department within the required timeline.

Key Considerations/Implications:

1. Budget/Financial Implications:
 - The Town's provisional MYCW allocation for the 2027–2031 period is \$3,229,688.
 - The Town will be responsible for applicable municipal cost-sharing requirements associated with approved projects.
 - Acceptance of the MYCW Program may impact eligibility for other Provincial Municipal Infrastructure Funding Programs as outlined in the draft policy.
2. Alignment with Strategic Directions:
 - The Program supports long-term municipal infrastructure planning and investment.
 - The funding will assist with future capital infrastructure improvements identified through asset management planning.
3. Alignment with Adopted Plans:
 - The MYCW Program aligns with the Town's ongoing asset management and long-term capital infrastructure planning initiatives.
4. Legal or Policy Implications:
 - The Town will be required to comply with the MYCW Policy and Guidelines upon acceptance of the funding.

5. Human Resource Implications:

- The Town will continue to self-administer applicable infrastructure projects through internal engineering and project management resources.

Conclusion/Next Steps:

Staff recommend that the Town accept participation in the MYCW 2027–2031 Program to secure the identified infrastructure funding allocation.

The Mayor will sign the acceptance documentation and the executed forms will be returned to the Department of Transportation and Infrastructure within the required deadline. Staff will also continue discussions with the Province regarding clarification and operational concerns associated with the draft policy framework.

Prepared By:	
Approved By:	Nelson Chatman, P. ENG
Date Approved:	May 7, 2026



DECISION/DIRECTION NOTE

Title:	Civic Numbering Update
Date Prepared:	April 30, 2026
Report to:	Council
Councillor:	Councillor Coady
Role:	Lead
Department:	Corporate Services - Finance, Administration and Policy

Decision:/Direction Required:

Changes were made to the Civic Numbering Regulations to ensure the language aligns with the Towns and Local Service Districts Act and to improve clarity and readability.

Proposed Resolution for Council:

That Council approve the recommended changes to the Town of Grand Falls-Windsor Civic Numbering Regulations as presented.

Discussion – Background and Current Status:

Updates were made to the Civic Numbering Regulations to ensure consistency with the *Towns and Local Service Districts Act* and to improve clarity and readability.

Key Considerations/Implications:

The primary consideration is ensuring that the by-law language is clear, enforceable, and aligned with Provincial Legislation. Improved wording reduces ambiguity for residents, enforcement staff, and Council.

Recommendation:

That Council approve the changes to the Civic Numbering Regulations as presented.

Prepared By:	Kara Hutchinson
Approved By:	Darren Finn
Date Approved:	April 30, 2026



DECISION/DIRECTION NOTE

Title:	Purchase of Kubota L6070 Tractor, Loader, Backhoe and Attachments
Date Prepared:	May 11, 2026
Report to:	Council
Councillor:	Councillor Coady
Role:	Lead
Department:	Corporate Services - Finance, Administration and Policy

Decision:/Direction Required:

Council direction is requested regarding the purchase of a new Kubota L6070 tractor package, including loader, backhoe, snow clearing blade configuration, and pallet forks, through Canoe Procurement (Sourcewell).

Proposed Resolution for Council:

That Council approve the purchase of one (1) Kubota L6070 tractor package, including loader, backhoe, pallet forks, and snow trip blade attachments from Harvey & Company Ltd. through Canoe Procurement in the amount of \$128,369.96 HST included.

Discussion – Background and Current Status:

The Department of Public Works and Development included funding within the 2026 Capital Budget for the replacement/purchase of a utility tractor to support year-round operations, including maintenance activities at parks, stadiums, sidewalks, and municipal facilities.

The approved budget allocation was approximately \$106,000 net after HST rebate for the unit plus attachments.

Attachments and accessories were added to improve the functionality and versatility of the unit for all-season municipal operations. These additions included:

- A front-end loader package;
- Backhoe package;
- Pallet forks for material handling operations;
- Hydraulic third function controls;
- Heavy-duty snow trip blade system for winter maintenance around stadiums and recreation facilities; and

The proposed equipment package includes the following major components:

Tractor Unit

- Kubota L6070 60 HP 4WD Premium Cab Tractor;
- Heated swivel air ride seat;
- Nokian Hakkapeliitta snow tire package. (Better traction winter operations and also better for less damage to town facilities during summer months).

Total Tractor Package: \$73,357.65 before HST.

Loader and Material Handling Package

- Kubota LA1056 front loader;
- Third function hydraulic kit;
- 72-inch quick attach bucket;
- Cutting edge;
- Pallet fork frame;
- 42-inch fork set.

Total Loader/Fork Package: \$15,041.19 before HST.

Backhoe Package

- Kubota BH92A backhoe;
- Mount kit;
- Subframe kit;
- 18-inch bucket.

Total Backhoe Package: \$16,874.96 before HST.

Snow Clearing Package

- Kubota STB1584 84-inch snow trip blade;
- Hydraulic cylinders;
- Deflector;
- Couplers;
- Hose kits;
- Steel cutting edge assembly.

Total Snow Blade Package: \$6,352.25 before HST.

Additional Costs Include Freight, Setup, and PDI.

The total quoted purchase price is \$128,369.96 including HST (\$116,410.34 net after HST rebate).

The final cost is approximately \$10,410.34 above the approved Capital Budget. The increase is primarily related to the addition of the snow trip blade package and pallet fork system, which were identified as beneficial additions during operational review to improve year-round operational use of the equipment and reduce reliance on multiple specialized units.

The equipment is being procured through Canoe Procurement (Sourcewell) under consistent with the Town's procurement practices and policies.

Key Considerations/Implications:

1. Budget/Financial Implications:
 - Approved net budget: approximately \$106,000.
 - Estimated final net cost after HST rebate: \$116,410.34.
 - Estimated over-budget amount: \$10,410.34.
2. Alignment with Strategic Directions:
 - Supports operational efficiency and multi-use equipment deployment.
 - Enhances winter maintenance capability around recreation facilities and stadium infrastructure.
3. Procurement Implications:
 - Procurement completed through Canoe Procurement (Sourcewell).
4. Other Implications:

- The pallet forks will improve material handling capabilities for operations staff.
- The snow trip blade package will improve snow clearing operations around municipal recreation infrastructure and pedestrian areas.
- The unit will provide year-round operational flexibility.

Recommendation:

The Department recommends approval of the purchase as the additional attachments significantly improve the versatility and operational value of the equipment and reduce the need for multiple specialized units.

Prepared By:	
Approved By:	Nelson Chatman, P. ENG
Date Approved:	May 14, 2026



INFORMATION NOTE

Title:	Labour Report
Date Prepared:	May 20, 2026
Report to:	Regular Meeting of Council
Councillor:	Councillor Coady
Role:	Lead
Department:	Corporate Services - Finance, Administration and Policy

Issue:

Council is provided with a summary of labour costs for Public Works, Parks, Firehall and Exploits Regional Water Supply Committee up to April 25, 2026 (Week 17).

Discussion – Background and Current Status:

Labour costs as at April 25, 2026 were \$1,180,726 which was \$7,476 (or 0.64%) over the budget of \$1,173,250. This is a positive result after the winter season; Management will continue to monitor labour costs as we head into the main summer season.

Key Considerations/Implications:

1. Budget/Financial Implications:
The Labour Report is used to aid management in decisions such as layoff, recall and the use of overtime. Maintaining the budget for labour is crucial to the operations of the Town as it represents a significant portion of the overall budget.

Conclusion/Next Steps:

Management will continue to monitor labour costs moving forward into 2026 and ensure steps are taken to get back on budget for the year in the coming weeks and months.

Prepared By:	
Approved By:	Steve Gosse
Date Approved:	May 20, 2026



DECISION/DIRECTION NOTE

Title:	Award of 17-MYCW-24-00002 – 2026 Street Paving Tender
Date Prepared:	May 21, 2026
Report to:	Council
Councillor:	Councillor Coady
Role:	Lead
Department:	Corporate Services - Finance, Administration and Policy

Decision:/Direction Required:

Decision is required whether Council will support the recommendation to award the 2026 Paving Program Tender to Penney Paving Ltd.

Proposed Resolution for Council:

That Council approve the award of tender 17-MYCW-24-00002 – 2026 Street Paving Tender to Penney Paving Ltd. in the amount of \$655,927.91 net of HST rebate.

Discussion – Background and Current Status:

The above noted paving tender closed on May 14, 2026 with three compliant bids. The lowest acceptable bid was received from Penney Paving Ltd. for \$655,927.91 net of HST rebate. This is \$11,440.09 below the allotted funding.

Key Considerations/Implications:

1. Budget/Financial Implications:
 - a. The Town is responsible for 50% of the project costs which are estimated to be \$327,963.96.
2. Partners or Other Stakeholders:

- a. Provincial Government through the MYCW 2023-26 Funding Program.
- 3. Alignment with Strategic Directions:
 - a. Maintaining our road network.
- 4. Alignment with Adopted Plans:
 - a. Aligns with the Town’s Asset Management Plan (AMP).
- 5. Human Resource Implications:
 - a. Town staff oversee both the construction and all project management activities for this project.
- 6. Procurement Implications:
 - a. Compliant with PPA.

Recommendation:

It is recommended that Council approve the award of tender 17-MYCW-24-00002 – 2026 Street Paving Program to Penney Paving Ltd. in the amount of \$655,927.91 (net of HST rebate).

The tender process was conducted in compliance with the Public Procurement Act and resulted in three compliant bids, with Penney Paving Ltd. submitting the lowest acceptable bid. The bid is within the approved budget and is \$11,440.09 below the allocated funding, providing cost savings to the Town.

Approval of this award will enable the timely completion of the 2026 Paving Program, support ongoing infrastructure maintenance, and ensure alignment with the Town’s Asset Management Plan and strategic priorities related to roadway rehabilitation.

Prepared By:	Chad Clendenning
Approved By:	Nelson Chatman
Date Approved:	May 21, 2026



INFORMATION NOTE

Title:	Wildfire Resiliency Plan Funding
Date Prepared:	May 7, 2026
Report to:	Council
Councillor:	Councillor Hollett
Role:	Lead
Department:	Protective Services - Municipal Enforcement and Fire Department

Issue:

To advise Council that the Town of Grand Falls-Windsor has received Provincial Funding support in the amount of \$85,000 for the development of a Community Wildfire Resiliency Plan and that a Request for Proposals (RFP) has been issued for interested consultants and contractors to complete the work.

Discussion – Background and Current Status:

The Town of Grand Falls-Windsor has entered into a Contribution Agreement with the Department of Forestry, Agriculture and Lands, Wildfire Services Division, under the Community Wildfire Prevention and Mitigation Program. The funding supports the development of a Community Wildfire Resiliency Plan for the municipality.

Under the agreement, the Province has approved non-repayable funding of up to \$85,000, exclusive of applicable taxes, for eligible project costs associated with the initiative.

The Community Wildfire Resiliency Plan will assist the Town in identifying wildfire risks, assessing vulnerable areas, and developing mitigation and preparedness strategies to improve community safety and resilience.

Administration has now issued a Request for Proposals (RFP) seeking qualified consultants and contractors interested in completing the project work. The RFP process

will allow the Town to evaluate submissions and retain a qualified proponent to undertake the development of the Resiliency Plan.

Key Considerations/Implications:

1. Budget/Financial Implications:
 - a. The Town has received \$85,000 in Provincial Funding for eligible costs associated with the Community Wildfire Resiliency Plan.
2. Partners or Other Stakeholders:
 - a. Department of Forestry, Agriculture and Lands
 - b. Wildfire Services Division
 - c. Provincial FireSmart Advisory Committee (PFAC)
 - d. Town of Grand Falls-Windsor
 - e. Residents and property owners
3. Alignment with Strategic Directions:
 - a. The initiative supports community safety, emergency preparedness, climate resilience, and sustainable land-use planning.
4. Alignment with Adopted Plans:
 - a. The project aligns with municipal emergency management objectives and FireSmart community preparedness initiatives.
5. Legal or Policy Implications:
 - a. The Town must comply with the terms and reporting requirements outlined in the Contribution Agreement.
6. Other Implications:
 - a. Completion of the Community Wildfire Resiliency Plan may support future mitigation initiatives and strengthen emergency preparedness capacity within the municipality.

Conclusion/Next Steps:

Administration will review submissions received through the RFP process and proceed with awarding the project to a qualified consultant or contractor. Updates will be provided to Council as the project progresses.

Prepared By:	Renita Hurley, Executive Assistant
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Approved By:	Darren Finn
Date Approved:	May 7, 2026