



Regular Council Meeting - **Minutes**

Tuesday, April 21, 2026

Time: 6:30 PM

Location: Council Chambers

PRESENT: Mike Browne, Amy Coady, Bob Hiscock, Shawn Feener, Venus Hollett, Rod Bennett, and David Janes

LATE:

STAFF: Darren Finn, Steve Gosse, and Robyn Winsor

REGRETS: Nelson Chatman and Todd Mercer

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1. CALL TO ORDER

2. Approval of Agenda

2.1 Adoption of Agenda

That the Agenda be adopted as presented.

RESOLUTION #CM26-R-04-047

Moved by: David Janes; seconded by: Amy Coady

Aye: Mike Browne, Amy Coady, Bob Hiscock, Shawn Feener, Venus Hollett, Rod Bennett, and David Janes

Carried 7-0

3. Proclamation, Presentations, or Announcements

3.1 Green Shirt Day

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[Green Shirt Day.pdf](#)

3.2 National Organ and Tissue Donation Awareness Week

7

[National Organ and Tissue Donation Awareness Week.pdf](#)

3.3 National Volunteer Week








8

[National Volunteer Week.pdf](#)

3.4 Purple Day for Epilepsy

9

[Purple Day for Epilepsy.pdf](#)

3.5	World Autism Acceptance Day World Autism Acceptance Day.pdf 	10
3.6	Fibromyalgia Awareness Day Fibromyalgia Awareness Day.pdf 	12
3.7	World Ovarian Cancer Day World Ovarian Cancer Day.pdf 	14
4.	Adoption of Minutes	
4.1	Minutes of March 31, 2026 That the Minutes of March 31, 2026 be adopted as presented. RESOLUTION #CM26-R-04-048 Moved by: Bob Hiscock; seconded by: Shawn Feener Aye: Mike Browne, Amy Coady, Bob Hiscock, Shawn Feener, Venus Hollett, Rod Bennett, and David Janes	
		Carried 7-0
5.	Business Arising Out of Minutes	
6.	Community Services – Recreation and Events	
6.1	Beer and Fireworks Bid Results Information Note 	16
	Council reviewed an Information Note regarding beer and fireworks request for pricing.	
6.2	2026 Kelly Ford Exploits Valley Salmon Festival Schedule of Events Information Note 	18
	Council reviewed an Information Note regarding the Kelly Ford Exploits Valley Salmon Festival 2026 Schedule of Events	
7.	Public Works & Development – Public Works, Buildings, and Facilities	
8.	Public Works & Development – Planning and Development	
8.1	2026 MYCW Paving Program Information Note 	20
	Council reviewed an Information Note informing them that the Town has \$969,497 HST included earmarked in its 2023-26 MYCW funding agreement for the 2026 Paving Program.	
8.2	Municipal Plan Amendment No. 26, 2026 and Development Regulations Amendment No. 34, 2026 – Riverview Road South – Proceed to Section 15 Review Decision Note 	22
	That Council approve proceeding with the proposed Integrated Community Sustainability Municipal Plan Amendment No. 26, 2026 and Development Regulations Amendment No. 34, 2026 (Riverview Road South) to the Section 15	

review process with the Department of Municipal and Community Affairs under the Urban and Rural Planning Act, 2000.

RESOLUTION #CM26-R-04-049

Moved by: Bob Hiscock; seconded by: Shawn Feener

Aye: Mike Browne, Amy Coady, Bob Hiscock, Shawn Feener, Venus Hollett, Rod Bennett, and David Janes

Carried 7-0

- 8.3 Approval of Municipal Plan Amendment No. 10, 2024 and Development Regulations Amendment No. 14, 2024 25

[Decision Note](#) 

Under the authority of Section 16, Section 17, and Section 18 of the Urban and Rural Planning Act, 2000, the Town Council of Grand Falls-Windsor approves Amendment No. 10, 2024 to the Integrated Community Sustainability Municipal Plan;

Under the authority of Section 16, Section 17 and Section 18 of the Urban and Rural Planning Act, 2000, the Town Council of Grand Falls-Windsor approves Amendment No.14, 2024, to the Town of Grand Falls-Windsor Development Regulations

RESOLUTION #CM26-R-04-050

Moved by: Bob Hiscock; seconded by: Shawn Feener

Aye: Mike Browne, Amy Coady, Bob Hiscock, Shawn Feener, Venus Hollett, Rod Bennett, and David Janes

Carried 7-0

- 8.4 Municipal Plan Amendment No. 18, 2025 and Development Regulations Amendment No. 23, 2025 – Residential Care 27

[Decision Note](#) 

That Council, having considered the Commissioner’s Report, approve Municipal Plan Amendment No. 18, 2025 and Development Regulations Amendment No. 23, 2025 as adopted.

RESOLUTION #CM26-R-04-051

Moved by: Bob Hiscock; seconded by: Rod Bennett

Aye: Mike Browne, Amy Coady, Bob Hiscock, Shawn Feener, Venus Hollett, Rod Bennett, and David Janes

Carried 7-0

- 8.5 Discretionary Use Application – Home-Based Massage Therapy, 4 Southcott Drive 30

[Decision Note](#) 

That Council permit the operation of a home-based massage therapy business at 4 Southcott Drive as a discretionary use, subject to compliance with the Town of Grand Falls-Windsor Development Regulations.

RESOLUTION #CM26-R-04-052

Moved by: Bob Hiscock; seconded by: Rod Bennett

Aye: Mike Browne, Amy Coady, Bob Hiscock, Shawn Feener, Venus Hollett, Rod Bennett, and David Janes

Carried 7-0

9. Corporate Services – Finance, Administration and Policy

9.1 Disbursement Report - March 2026 32

[Information Note](#) 

[March 2026 Disbursement Report](#) 

Council reviewed an Information Note on the summary of disbursements for March 2026.

9.2 Taxation Receivable Analysis March 2026 37

[Information Note](#) 

Council reviewed an Information Note on the summary of outstanding tax balances as of February 2026.

10. Protective Services – Municipal Enforcement and Fire Department

10.1 FireSmart – Community Wildfire Resiliency Funding Application Submission 38

[Information Note](#) 

Council reviewed an Information Note informing them that the Town of Grand Falls-Windsor has submitted an application to the Provincial Government under the Newfoundland and Labrador Community Wildfire Prevention and Mitigation Program to support development of a Community Wildfire Resiliency Plan and Wildfire Mitigation Initiatives.

10.2 Grand Falls-Windsor Fire Department Incident Responses Report- 2026 Q1 41

[Information Note](#) 

Council reviewed an Information Note outlining Fire Department incident activity for January 1 to March 31, 2026.

10.3 Municipal Enforcement Incident Report Q1 2026 43

[Information Note](#) 

Council reviewed an information note on Municipal Enforcement Incident Reports for the first quarter of 2026.

11. Council Advisory Committees

12. External Committee

13. Other Business

- Community events.
- Report playground/park deficiencies.

- Pedestrian safety/reflective clothing.
- Motorist caution, before line painting refreshed.
- Recognitions/Congratulations/Thank-You's.
- Community support groups

14. ADJOURNMENT

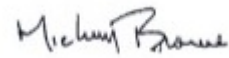
There being no other Business the meeting adjourned at 7:57 PM

RESOLUTION #CM26-R-04-053

Moved by: Bob Hiscock; seconded by: Venus Hollett

Aye: Mike Browne, Amy Coady, Bob Hiscock, Shawn Feener, Venus Hollett, Rod Bennett, and David Janes

Carried 7-0



Mayor / Deputy Mayor



CAO

www.youtube.com/watch?v=8U5dEAJ_R7M

Proclamation

Green Shirt Day

April 7, 2026



WHEREAS: after the devastating events of the Humboldt Broncos bus crash that took the lives of sixteen passengers, Humboldt Broncos defenseman Logan Boulet succumbed to his injuries April 7th; and

WHEREAS: Logan's parents Bernadine and Toby Boulet offered to donate his organs so that six lives could live on; and

WHEREAS: Logan had registered as an organ donor, after being inspired by his coach and mentor Ric Suggitt who was also an organ donor and saved six lives when he passed in 2017; and

WHEREAS: as news spread of the organ donation by this young hockey player, it is estimated that almost 150,000 people registered to become organ donors in the days and weeks that followed. To date this is the largest number of Canadians registering to become organ donors in Canadian history due to one event; and

WHEREAS: Green Shirt Day was created to honour, remember, and recognize all the victims and families of the fatal crash and to continue Logan's legacy by inspiring Canadians to talk to their families and register as organ donors,

THEREFORE, I, Mike Browne, Mayor of Grand Falls-Windsor, do hereby proclaim April 7, 2026, Green Shirt Day in Grand Falls-Windsor, and I encourage all citizens to wear green, register their decision to become organ and tissue donors, and share their decision with their family.

Mike Browne, Mayor
Town of Grand Falls-Windsor



National Organ And Tissue Donation Awareness Week

April 19-25, 2026



WHEREAS National Organ and Tissue Donation Awareness Week is observed annually across Canada to raise awareness about the life-saving impact of organ and tissue donation and to encourage Canadians to register their donation decisions; and

WHEREAS organ and tissue donation offers hope to individuals and families facing life-threatening illness or injury, and has the power to save and improve lives; and

WHEREAS one organ donor can save up to eight lives and enhance the lives of many more through tissue donation; and

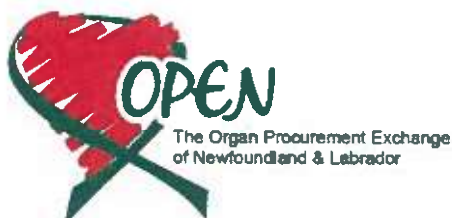
WHEREAS we recognize and honor the generosity of donors and their families, as well as the dedication of healthcare professionals and partners who support the donation and transplantation system; and

WHEREAS increasing awareness and open conversations about organ and tissue donation helps ensure that individuals' wishes are known and respected;

THEREFORE, BE IT RESOLVED THAT I, Mike Browne , do hereby proclaim April 19-25, 2026, as *National Organ and Tissue Donation Awareness Week* in the Town of Grand Falls-Windsor, and encourage all residents to learn more about organ and tissue donation, discuss their wishes with loved ones, and register their decision.

Dated at Grand Falls-Windsor, this 21st day of April, 2026.

Mike Browne, Mayor
Town of Grand Falls-Windsor





Municipal Proclamation

Volunteer Week - April 19-25, 2026



Volunteer Bénévoles Canada



Community Sector Council Newfoundland and Labrador, along with local and national partners, are navigating the complexities of modern volunteerism. We are working together to build Volunteer Action Strategies for our province and the country to remove barriers to participation so that every individual feels empowered to contribute to building more connected communities. Now, it is more important than ever to acknowledge the contributions of those participating in our towns and cities and to show our appreciation for their efforts.

- WHEREAS, 24 million Canadians give their time through formal or informal types of volunteering, contributing close to 5 billion volunteer hours per year; and
- WHEREAS, over 210,000 individuals in Newfoundland and Labrador volunteer an average of 161 hours per year with 3,400 incorporated non-profits and 3000 plus informal community groups; and
- WHEREAS, volunteers in the Town of Grand Falls-Windsor give their time and talents to support families, friends, neighbours, and strangers; and
- WHEREAS, volunteers in the Town of Grand Falls-Windsor are individuals, families, workers, retirees, community members of all ages and backgrounds; and
- WHEREAS, the town council of the Town of Grand Falls-Windsor recognizes the enormous contribution that volunteers and community organizations make to the social, cultural and economic development of our province; and
- WHEREAS, the Town of Grand Falls-Windsor is a more desirable place to live because of the collective result of the work done by our volunteers.

NOW, THEREFORE, I, Mike Browne, Mayor of the Town of Grand Falls-Windsor do hereby proclaim **April 19 to 25, 2026**, as National Volunteer Week, recognizing **the 2026 theme “Igniting Volunteerism”**, and urge my fellow citizens to recognize the crucial role played by volunteers in our community.

Signed: _____ Date: April 21, 2026

Mike Browne, Mayor
Town of Grand Falls-Windsor



Grand Falls-Windsor
| perfectly centered |

P R O C L A M A T I O N

PURPLE DAY FOR EPILEPSY
March 26th

- WHEREAS: Purple Day is a global effort to promote Epilepsy Awareness in countries around the world; and
- WHEREAS: Purple Day was founded by nine-year-old Cassidy Megan of Nova Scotia who wanted to let people know that if you have Epilepsy you are not alone; and
- WHEREAS: Epilepsy is a chronic neurological disorder, which affects each person differently, estimated to affect over 10,000 people in Newfoundland and Labrador, over 300,000 people in Canada, and 50 million people worldwide; and
- WHEREAS: One in ten persons will have at least one seizure during their lifetime; and
- WHEREAS: The public is often unable to recognize common seizure types, and unable to respond with appropriate first aid; and
- WHEREAS: **Purple Day** will be celebrated on March 26th annually to increase understanding, reduce stigma and improve the quality of life for people living with Epilepsy throughout the country and globally;
- NOW THEREFORE: Be it resolved that I, Mike Browne, Mayor of Grand Falls-Windsor, do hereby proclaim March 26th as **Purple Day** in an effort to raise the awareness and understanding of Epilepsy and to support all those who live with seizures each day.

Dated this 26th day
of March, 2026

Rod Bennett Deputy Mayor
Town of Grand Falls-Windsor

PROCLAMATION
WORLD AUTISM ACCEPTANCE DAY

WHEREAS: Created by the United Nations General Assembly and acknowledged annually on April 2, The Autism Society, Newfoundland & Labrador (ASN) continuously works to center Autistic voices and support individuals and families not only on April 2 but every day throughout the year.

WHEREAS: Autism is a neurotype and part of the natural variation in human neurological development. Human beings have a diverse range of neurotypes – “neuro” meaning brain. This diversity in human neurotypes is what we call “neurodiversity.”


Autism falls under the umbrella of neurodiversity. Autism is a neurodevelopmental difference, meaning it reflects a unique way the brain develops and processes the world, sometimes on a different timeline. Autistics may need varying levels of support in different areas throughout their lives, highlighting the importance of understanding and accommodating the unique needs of each individual.

WHEREAS: One in 45 Newfoundland and Labrador children and youth, ages 5 thru 17 are diagnosed with autism. (Public Health Agency of Canada/Information not available for adult-age individuals)

WHEREAS: The Autism Society, Newfoundland & Labrador is a province-wide charitable organization dedicated to advancing the rights, supports, and opportunities of autistic people, their families, and caregivers through advocacy, education, and meaningful community connections.

NOW THEREFORE: **BE IT RESOLVED** that I, Mike Browne Mayor of Grand Falls-Windsor, Province of Newfoundland & Labrador, do hereby recognize April 2 as World Autism Acceptance Day while committing to embrace neurodiversity today and every day throughout the year. I encourage all citizens to understand and embrace the differences and needs of others and to include everyone in activities and discussions.

Dated this 2nd day of April, 2026.



Mike Browne, Mayor
Town of Grand Falls-Windsor

Proclamation

Green Shirt Day

April 7, 2026



WHEREAS: after the devastating events of the Humboldt Broncos bus crash that took the lives of sixteen passengers, Humboldt Broncos defenseman Logan Boulet succumbed to his injuries April 7th; and

WHEREAS: Logan's parents Bernadine and Toby Boulet offered to donate his organs so that six lives could live on; and

WHEREAS: Logan had registered as an organ donor, after being inspired by his coach and mentor Ric Suggitt who was also an organ donor and saved six lives when he passed in 2017; and

WHEREAS: as news spread of the organ donation by this young hockey player, it is estimated that almost 150,000 people registered to become organ donors in the days and weeks that followed. To date this is the largest number of Canadians registering to become organ donors in Canadian history due to one event; and

WHEREAS: Green Shirt Day was created to honour, remember, and recognize all the victims and families of the fatal crash and to continue Logan's legacy by inspiring Canadians to talk to their families and register as organ donors,

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Mike Browne, Mayor
Town of Grand Falls-Windsor





PROCLAMATION

“FIBROMYALGIA AWARENESS DAY”

MAY 12th, 2026

WHEREAS: Fibromyalgia (FM) is a complex illness whose symptoms vary widely and may include debilitating chronic pain, overwhelming fatigues, and cognitive impairment; and

WHEREAS: There is no known cause of, or cure for Fibromyalgia; and

WHEREAS: Fibromyalgia Awareness Day is an opportunity to raise awareness and to show support for those living with FM and their families; and

WHEREAS: Fibromyalgia Association Canada is the only national organization in Canada that supports both FM research and services for people with FM and their families; and

WHEREAS: Fibromyalgia affects about 5% of Canada’s population which is over 2,000,000 men, women and children of all ages and races are afflicted with this chronic illness; and

WHEREAS: people with Fibromyalgia (FM) have a right to be treated with dignity and have a right to pain relief.

THEREFORE, I, Mike Browne, do hereby proclaim May 12th, 2026 as “Fibromyalgia Awareness Day” in the Town of Grand Falls-Windsor.

Mike Browne, Mayor
Town of Grand Falls-Windsor

National Organ And Tissue Donation Awareness Week

April 19-25, 2026



WHEREAS National Organ and Tissue Donation Awareness Week is observed annually across Canada to raise awareness about the life-saving impact of organ and tissue donation and to encourage Canadians to register their donation decisions; and

WHEREAS organ and tissue donation offers hope to individuals and families facing life-threatening illness or injury, and has the power to save and improve lives; and

WHEREAS one organ donor can save up to eight lives and enhance the lives of many more through tissue donation; and

WHEREAS we recognize and honor the generosity of donors and their families, as well as the dedication of healthcare professionals and partners who support the donation and transplantation system; and

WHEREAS increasing awareness and open conversations about organ and tissue donation helps ensure that individuals' wishes are known and respected;

THEREFORE, BE IT RESOLVED THAT I, Mike Browne , do hereby proclaim April 19-25, 2026, as *National Organ and Tissue Donation Awareness Week* in the Town of Grand Falls-Windsor, and encourage all residents to learn more about organ and tissue donation, discuss their wishes with loved ones, and register their decision.

Dated at Grand Falls-Windsor, this 21st day of April, 2026.

Mike Browne, Mayor
Town of Grand Falls-Windsor





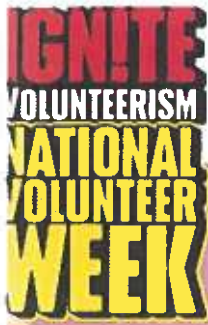
PROCLAMATION
World Ovarian Cancer Day
May 8, 2026

- Whereas** Ovarian Cancer has no early detection testing, and
- Whereas** Ovarian Cancer symptoms are often confused with other less severe illnesses, and
- Whereas** Ovarian Cancer has the lowest survival rate of all female cancers, and
- Whereas** as many as 23 percent of women with Ovarian Cancer have an inherited genetic mutation, and
- Whereas** genetic testing is a way to identify people at high risk before they develop Ovarian Cancer.

NOW, THEREFORE, BE IT RESOLVED THAT I, Mike Browne, Mayor of the Town of Grand Falls-Windsor, do hereby proclaim Wednesday, May 8, 2026, **World Ovarian Cancer Day**.

I encourage all citizens of the Town of Grand Falls-Windsor, and the province, to talk to their health providers about Ovarian Cancer and seek to learn more about the disease.

Mike Browne, Mayor
Town of Grand Falls-Windsor



Municipal Proclamation

Volunteer Week - April 19-25, 2026



Volunteer Bénévoles Canada



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- WHEREAS, over 210,000 individuals in Newfoundland and Labrador volunteer an average of 161 hours per year with 3,400 incorporated non-profits and 3000 plus informal community groups; and
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- WHEREAS, volunteers in the Town of Grand Falls-Windsor are individuals, families, workers, retirees, community members of all ages and backgrounds; and
- WHEREAS, the town council of the Town of Grand Falls-Windsor recognizes the enormous contribution that volunteers and community organizations make to the social, cultural and economic development of our province; and
- WHEREAS, the Town of Grand Falls-Windsor is a more desirable place to live because of the collective result of the work done by our volunteers.

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Signed: _____ Date: April 21, 2026
Mike Browne, Mayor
Town of Grand Falls-Windsor



INFORMATION NOTE

Title:	Beer and Fireworks Request for Pricing
Date Prepared:	March 10, 2026
Report to:	Council Meeting - Regular
Councillor:	Deputy Mayor Bennett
Role:	Lead
Department:	Community Services – Recreation and Events

Issue:

The Community Services Department issued two Requests for Pricing: one inviting sponsorship proposals from beer companies for the Town of Grand Falls-Windsor’s 2026–2030 special events and concerts, and a second for the supply of fireworks for the 2026 Canada Day celebrations.

Discussion – Background and Current Status:

Council reviewed the information regarding beer sponsorship submissions for Town events from 2026-30 and the supply of fireworks in 2026. Two bids were received for the “Beer Sponsorship” and Molson Canadian were deemed to have the best offer. Two bids were also received for the “Supply of Fireworks” and Supernova Fireworks were deemed to have the best pricing.

Key Considerations/Implications:

1. Budget/Financial Implications:

- The Beer Sponsorship will offset the event costs for individual Town events. The successful proposal includes the provision of 250 cases of beer valued at approximately \$8,250, which when resold at \$7 per unit is expected to generate about \$21,000 in revenue annually. Combined with \$6,000 in annual

sponsorship, the total estimated value of the agreement is \$27,000 per year, or \$135,000 over the five-year term.

- The Fireworks lowest bid was \$11,475. This bid was under the \$15,000 expense budgeted in the 2026 Town of GFW Budget.
2. Procurement Implications: Both Requests for Pricing were issued in accordance with the Town's procurement policies.

Conclusion/Next Steps:

The Town will move forward with beer sponsor and fireworks supplier when planning the 2026 Exploits Valley Salmon Festival and the Canada Day Celebrations.

Prepared By:	Todd Mercer
Approved By:	Darren Finn
Date Approved:	March 16, 2026



INFORMATION NOTE

Title:	2026 Kelly Ford Exploits Valley Salmon Festival
Date Prepared:	April 16, 2026
Report to:	Council
Councillor:	Deputy Mayor Bennett
Role:	Lead
Department:	Community Services - Recreation and Events

Issue:

The Town of Grand Falls-Windsor has finalized the 2026 Kelly Ford Exploits Valley Salmon Festival schedule of events.

Discussion – Background and Current Status:

Council reviewed an Information Note regarding the 2026 Kelly Ford Exploits Valley Salmon Festival schedule of events and we are pleased and excited to tell you that the Town of Grand Falls-Windsor will host the 40th Annual Kelly Ford Exploits Valley Salmon Festival from July 9-13, 2026. This 5-day event will focus on bringing our festival back to its roots, foster community pride and provide an entertainment opportunity for all ages.

Our festival saw significant changes that freshened things up while providing the highest level of entertainment at an affordable price, and 2026 will be no different. The Salmon Festival events will take place throughout the community and will feature some of Newfoundland and Labradors top entertainers.

In addition to the concert, the Organizing Committee will continue to make the Salmon Dinner a featured event. The dinner will be a 4-course meal prepared by Chef Roary Macpherson and Chef John Higgins. The event, with the help of local sponsors, will be offered to the general public for \$70.00 taxes in and is sure to be in high demand.

The Friday Night Dance will feature special entertainment from Newfoundland’s top band Shanneyganock and up and coming country star Jesse Hackett. This 19+ event will be free for the general public. Saturday will also see a free rock tribute concert with songs from Ozzy Osborne and Black Sabbath. The night will open with a special guest appearance by well-known singer/songwriter Andrew Rodgers. Sunday will see a community market at Windsor stadium from 10-2 and a Family Fun Day at Church Road Park from 1:00-4:00pm. Entertainment at the event will also be provided. Sunday night will see a walking style pub crawl to five local stops around the downtown and high-quality entertainment at each spot including Arthur O’Brien and the Kitchin Parti. Monday’s Family Day, which falls on Grand Falls-Windsor Day, will be held at Centennial Field where the layout is conducive for a large free family event. This day promises to be special as we celebrate with free games, food, entertainment from Arthur O’Brien, Kitchin Parti and NL Amusements and other new surprises.

Watch out in the coming weeks for a full list of activities, and times will be posted to our FaceBook page.

Key Considerations/Implications:

1. Budget/Financial Implications: All financial Implications are covered through Community Services budget and Community Sponsors
2. Partners or Other Stakeholders: Local business sponsors and community groups who help with the festival.

Conclusion/Next Steps:

The Town of Grand Falls-Windsor will continue to promote the 2026 Kelly Ford Exploits Valley Salmon Festival to all its residents with the best quality entertainment and activities at an affordable price.

Prepared By:	Todd Mercer
Approved By:	Darren Finn
Date Approved:	April 17, 2026



INFORMATION NOTE

Title:	2026 MYCW Paving Program
Date Prepared:	March 13, 2026
Report to:	Council
Councillor:	Councillor Hiscock
Role:	Lead
Department:	Public Works and Development – Planning and Development

Issue:

The Town has \$969,497 HST included earmarked in its 2023-26 MYCW Funding Agreement for the 2026 Paving Program. The streets selected under this funding is being provided to Council for their information.

Discussion – Background and Current Status:

Council reviewed an Information Note regarding the 2026 Paving Program which includes approximately 3.3 lane kilometers of street rehabilitation within the Town, all of which must be completed by September 30, 2026, and fully paid by December 31, 2026, under the MYCW Funding Agreement. Streets were selected based on pavement condition, the limited requirement for concrete repairs (which allows asphalt quantities to be maximized), traffic volumes, planned Public Works repairs, the absence of planned Capital underground infrastructure upgrades in the near future, and the overall estimated cost of repairs.

Key Considerations/Implications:

1. Budget/Financial Implications:
Town portion is \$395,791 net of HST rebate. Approved in Resolution #CM26-R-03-025 during the March 11, 2026, Special Council Meeting.
2. Partners or Other Stakeholders:

Provincial Government.

3. Alignment with Strategic Directions:
Maintaining roads in acceptable condition.
4. Legal or Policy Implications:
Reduce claims from motorists.
5. Human Resource Implications:
Town to complete the tender and contract administration as well as supervise all construction work.
6. Procurement Implications:
All tenders will follow the Public Procurement Act.

Conclusion/Next Steps:

The selection of streets for the 2026 Paving Program will allow the Town to proceed promptly with tendering, ensuring an early project start and timely completion by the September 30, 2026 deadline as required under the funding agreement. Advancing this work will support the rehabilitation of approximately 1.65 km (3.3 lane km) of roadway, maximizing available MYCW funding while improving road conditions and minimizing future maintenance demands.

Prepared By:	Chad Clendenning
Approved By:	Nelson Chatman
Date Approved:	2026-03-13



DECISION/DIRECTION NOTE

Title:	Municipal Plan Amendment No. 26, 2026 and Development Regulations Amendment No. 34, 2026 – Riverview Road South – Proceed to Section 15 Review
Date Prepared:	March 13, 2026
Report to:	Council
Councillor:	Councillor Hiscock
Role:	Lead
Department:	Public Works and Development – Planning and Development

Decision:/Direction Required:

Council direction is required to proceed with the proposed Municipal Plan Amendment No. 26, 2026 and Development Regulations Amendment No. 34, 2026 to the Section 15 review process under the Urban and Rural Planning Act, 2000, following completion of the public consultation period.

Proposed Resolution for Council:

That Council approve proceeding with the proposed Integrated Community Sustainability Municipal Plan Amendment No. 26, 2026 and Development Regulations Amendment No. 34, 2026 (Riverview Road South) to the Section 15 review process with the Department of Municipal and Community Affairs under the Urban and Rural Planning Act, 2000.

Discussion – Background and Current Status:

Council is considering amendments to the Town of Grand Falls-Windsor Integrated Community Sustainability Municipal Plan (2022–2032) and Development Regulations (2022–2032) for lands located on Riverview Road South.

The proposed amendments would redesignate approximately 0.2 hectares of land from “Natural Open Space” to “Urban Residential” and rezone the land from “Conservation” to “Residential RS-2 – Single Unit Small Lot Residential Zone.” The intent is to make additional land available for residential development to support housing supply within the community.

In accordance with the Urban and Rural Planning Act, 2000, Council issued public notice inviting written comments or objections to the proposed amendments. The notice advised that submissions were to be received by the Town prior to the deadline identified in the notice.

At the close of the consultation period, no submissions or objections were received.

Administration is therefore recommending that Council proceed with the proposed amendments to the Section 15 review stage with the Department of Municipal and Community Affairs for Provincial Review and release prior to adoption

Key Considerations/Implications:

Alignment with Strategic Directions

Supports Council’s objective of increasing housing opportunities and enabling additional residential development.

Alignment with Adopted Plans

Amendments modify the Future Land Use Map and Land Use Zoning Map of the Town’s Integrated Community Sustainability Municipal Plan and Development Regulations (2022–2032).

Legal or Policy Implications

The amendment process must follow the requirements of the Urban and Rural Planning Act, 2000, including Provincial Review prior to adoption.

Engagement and Communications Considerations

Public notice was issued and the community was provided an opportunity to submit comments or objections. No submissions were received.

Recommendation:

It is recommended that Council proceed with Municipal Plan Amendment No. 26, 2026 and Development Regulations Amendment No. 34, 2026 to the Section 15 review stage with the Department of Municipal and Community Affairs.

Prepared By:	
Approved By:	Nelson Chatman
Date Approved:	March 16, 2026



DECISION/DIRECTION NOTE

Title:	Approval of Municipal Plan Amendment No. 10, 2024 and Development Regulations Amendment No. 14, 2024
Date Prepared:	March 31, 2026
Report to:	Council
Councillor:	Councillor Hiscock
Role:	Lead
Department:	Public Works and Development - Planning and Development

Decision:/Direction Required:

To approve Municipal Plan Amendment No. 10, 2024 and Development Regulations Amendment No. 14, 2024 following completion of the public consultation process and cancellation of the Public Hearing due to no submissions received.

Proposed Resolution for Council:

Under the authority of Section 16, Section 17, and Section 18 of the Urban and Rural Planning Act, 2000, the Town Council of Grand Falls-Windsor approves Amendment No. 10, 2024 to the Integrated Community Sustainability Municipal Plan;

Under the authority of Section 16, Section 17 and Section 18 of the Urban and Rural Planning Act, 2000, the Town Council of Grand Falls-Windsor approves Amendment No. 14, 2024, to the Town of Grand Falls-Windsor Development Regulations

Discussion – Background and Current Status:

Municipal Plan Amendment No. 10, 2024 and Development Regulations Amendment No. 14, 2024 were adopted by Council on February 17, 2026 in accordance with the Urban and Rural Planning Act, 2000.

Public notice of adoption was completed, and a Public Hearing was scheduled for March 25, 2026. No submissions or objections were received by the deadline, and as a result, the Public Hearing was cancelled.

The amendments support the Town’s objectives under the Housing Accelerator Fund by enabling increased flexibility for residential development, including provisions for accessory residential dwelling units.

With no objections received, the amendments can now proceed to final approval by Council.

Key Considerations/Implications:

1. Alignment with Strategic Directions:
 - Supports Housing Accelerator Fund commitments.
 - Enables increased housing supply and flexibility.

2. Legal or Policy Implications:
 - Process aligns with Sections 16, 17, and 18 of the Urban and Rural Planning Act, 2000.
 - No objections received; Public Hearing cancelled in accordance with legislation.

3. Engagement and Communications Considerations:
 - Full public notification process completed.
 - No public submissions received.

Recommendation:

That Council approve Municipal Plan Amendment No. 10, 2024 and Development Regulations Amendment No. 14, 2024 and proceed with submission to the Department of Municipal and Community Affairs for registration.

Prepared By:	
Approved By:	Nelson Chatman, P.ENG
Date Approved:	March 31, 2026



DECISION/DIRECTION NOTE

Title:	Municipal Plan Amendment No. 18, 2025 and Development Regulations Amendment No. 23, 2025 – Residential Care
Date Prepared:	April 13, 2026
Report to:	Council
Councillor:	Councillor Hiscock
Role:	Lead
Department:	Public Works and Development - Planning and Development

Decision:/Direction Required:

To consider the Commissioner’s Report and determine whether to approve Municipal Plan Amendment No. 18, 2025 and Development Regulations Amendment No. 23, 2025.

Proposed Resolution for Council:

That Council, having considered the Commissioner’s Report, approve Municipal Plan Amendment No. 18, 2025 and Development Regulations Amendment No. 23, 2025 as adopted.

Discussion – Background and Current Status:

The proposed amendments are intended to expand opportunities for Residential Care uses within the Town by adding them as a Discretionary Use in additional zones, including Commercial and higher-density Residential areas, and aligning the Development Regulations accordingly.

The intent of these amendments is to increase flexibility and remove barriers to the development of Residential Care facilities, recognizing the growing need for such services in the community.

The Commissioner has confirmed that all legislative requirements under the Urban and Rural Planning Act, 2000 have been met and that the process undertaken by the Town was compliant.

A number of concerns were raised through submissions and at the Public Hearing, generally focused on:

- Potential regulatory barriers associated with the Discretionary Use process
- Human rights considerations
- Social impacts and stigmatization
- Concerns with the current definition of Residential Care
- Perceived changes in policy and practice

The Commissioner noted that many of these concerns are broader in nature and fall outside the scope of the current amendments, particularly those related to human rights and the definition of Residential Care.

Importantly, the amendments themselves do not restrict Residential Care uses but rather expand the zones in which they may be considered, thereby increasing opportunities for development.

The Commissioner also identified an inconsistency between the Municipal Plan and Development Regulations regarding whether Residential Care is permitted or discretionary within certain residential zones, which should be addressed moving forward.

Key Considerations/Implications:

1. Alignment with Strategic Directions:
 - Supports housing diversity and inclusive community development
 - Aligns with the Town's objective to increase availability of Residential Care options
2. Alignment with Adopted Plans:
 - Aligns with the intent of the Municipal Plan to broaden location options for Residential Care
3. Legal or Policy Implications:
 - Legislative process has been followed and confirmed compliant
 - Identified inconsistency between Plan and Regulations should be addressed in future amendments

- Concerns raised regarding the definition of Residential Care and Discretionary Use process may warrant further policy review

4. Engagement and Communications Considerations:

- Public Hearing resulted in multiple submissions raising concerns related to process, definition, and impacts of Residential Care
- Opportunity exists to engage with stakeholders and community groups to further review and refine the Town’s approach moving forward

Recommendation:

It is recommended that Council approve Municipal Plan Amendment No. 18, 2025 and Development Regulations Amendment No. 23, 2025.

The amendments are consistent with the Town’s objective to expand opportunities for Residential Care and do not introduce additional barriers.

Should Council wish to further address concerns raised through the Public Hearing, it is recommended that:

- Staff engage with stakeholders and community groups; and
- A future review be undertaken regarding the definition and treatment of Residential Care within the Municipal Plan and Development Regulations, including addressing identified inconsistencies.

Prepared By:	
Approved By:	Nelson Chatman, P.ENG
Date Approved:	April 13, 2026



DECISION/DIRECTION NOTE

Title:	Discretionary Use Application – Home-Based Massage Therapy, 4 Southcott Drive
Date Prepared:	April 1, 2026
Report to:	Council
Councillor:	Councillor Hiscock
Role:	Lead
Department:	Public Works and Development - Planning and Development

Decision:/Direction Required:

To consider a discretionary use application for a home-based massage therapy business at 4 Southcott Drive.

Proposed Resolution for Council:

That Council permit the operation of a home-based massage therapy business at 4 Southcott Drive as a discretionary use, subject to compliance with the Town of Grand Falls-Windsor Development Regulations.

Discussion – Background and Current Status:

The Department received a completed application from the applicant, with consent from the property owners, to operate a home-based massage therapy practice at 4 Southcott Drive. This type of use is classified as discretionary under the Town of Grand Falls-Windsor Development Regulations (2012–2022).

The application identifies the business as a Registered Massage Therapy practice to be operated within the dwelling. The proposed operation will utilize approximately 250 sq. ft. of the home, with up to five client visits per day and adequate on-site parking available. No signage, exterior storage, or renovations are proposed. These factors indicate the use will remain low impact and compatible with the surrounding residential area.

In accordance with the Regulations, written notice of the application was circulated to all abutting and adjacent property owners, advising of the proposal and providing an opportunity for comment. The public consultation period closed on March 12, 2026.

No written submissions, objections, or concerns were received during the notification period.

Key Considerations/Implications:

1. Alignment with Adopted Plans:

The proposed use aligns with the intent of the Development Regulations, which permit home-based businesses as discretionary uses within residential zones.

2. Legal or Policy Implications:

The application has followed the discretionary use process as required under the Development Regulations.

3. Engagement and Communications Considerations:

Notification requirements were satisfied. No objections or concerns were received.

4. Other Implications:

The use is expected to have minimal impact on surrounding properties.

Recommendation:

It is recommended that Council approve the discretionary use application for a home-based massage therapy business at 4 Southcott Drive.

Prepared By:	
Approved By:	Nelson Chatman, P. ENG
Date Approved:	April 6, 2026



INFORMATION NOTE

Title:	Disbursement Report – March 2026
Date Prepared:	April 14, 2026
Report to:	Regular Meeting of Council
Councillor:	Councillor Coady
Role:	Lead
Department:	Corporate Services - Finance, Administration and Policy

Issue:

Summary of disbursements for Council review.

Discussion – Background and Current Status:

This Information Note is prepared by staff, and reviewed by Council which provides a summary of disbursements over \$1,000 as of March 31st, 2026, in the amount of \$2,365,941.54. Also disclosed on the report are pre-authorized payments of \$531,694.38 and invoices under \$1,000 in the amount of \$34,776.49

Conclusion/Next Steps:

The Town's disbursements for this period reflect necessary operational costs, capital commitments and community investments, in addition to payments relating to partnerships with other Government agencies. Management will continue to monitor expenses and report disbursements at future meetings.

Prepared By:	
Approved By:	Steve Gosse
Date Approved:	April 14, 2026

Vendor	ACCT - DESCRIPTION	TOTAL
77766 Newfoundland & Labrador Inc	Unit#1812 - MVI	\$ 1,661.77
77766 Newfoundland & Labrador Inc	Unit#1812 - MVI	\$ 1,557.77
AGAT Laboratories	Wastewater Testing	\$ 1,677.85
Allnorth Consultants Ltd.	GFW House Restoration	\$ 64,575.38
Allnorth Consultants Ltd.	17-MYCW-24-00004 PW - Depot Retrofit	\$ 13,145.36
Allnorth Consultants Ltd.	GFW House Restoration	\$ 29,150.78
Aunt Jean's Place	Reaching Home	\$ 103,227.00
AWI Technology Centre	Exploits Regional WTP Filter Upgrades	\$ 566,300.11
Bell Aliant	Phone Bill - February 2026	\$ 4,610.43
Brandt Tractor Ltd.	Units 1917 & 1914 - Wiper Arm and Moto	\$ 1,707.87
Brandt Tractor Ltd.	Unit#160	\$ 2,140.10
Browning Harvey Ltd.	Vending Machine - JBM	\$ 1,000.07
Browning Harvey Ltd.	Beer Purchases - Cataracts	\$ 2,132.49
Browning Harvey Ltd.	Vending Machine Supplies - JBM	\$ 3,792.67
Browning Harvey Ltd.	Beer Purchases - Cataracts	\$ 833.87
CAD Journey LLC	OpenFlows Sewer Advanced Virtuoso Sub	\$ 14,764.85
Camden Welding & Trailer	7x22 Steel Utility Trailer	\$ 17,088.60
Canadian Association of Municipal Admins	Cama Registration - CAO	\$ 1,092.00
Canoe Procurement Group of Canada	Toners - TH, REC	\$ 2,345.89
Cataracts Hockey Club	Ticket Revenue	\$ 25,000.00
Cataracts Hockey Club	Ticket Revenue	\$ 30,000.00
CBCL Limited	99-2022-7655 - Water System Controls	\$ 7,881.53
CBCL Limited	99-2024-8390-WTP	\$ 12,508.11
Central Hydraulics & Supply	Unit#72 - Coupler Cylinder & Cap	\$ 1,016.37
Central Hydraulics & Supply	Unit#69 - Cylinder & Hose, Fittings	\$ 1,545.63
Central Music Festival	Sponsorship - Patron	\$ 5,000.00
Central Newfoundland Waste Mgmt.	Residential Waste	\$ 35,079.60
Chemtrade Chemicals Canada Ltd.	Alum	\$ 21,383.18
Chemtrade Chemicals Canada Ltd.	Alum	\$ 21,434.30
College of the North Atlantic	OH&S - Levels 1 & 2 Training	\$ 1,897.50
Community Education Network	Reaching Home	\$ 117,238.00
CUPE Local 1349	Union Dues Collected - February 2026	\$ 5,367.44
Day & Ross Ltd.	Freight - East Chem Inc	\$ 1,027.38
East-Chem Inc.	Hydrated Lime	\$ 3,675.40
Emco Supply	Hydrant Markers	\$ 2,831.88
ESRI Canada Ltd.	ARCGIS Online Creator User	\$ 2,990.00
Exploits Engineering Consultants Ltd.	Water Treatment Plant - Lift Frame & Anchor	\$ 2,242.50
Exploits Engineering Consultants Ltd.	Water Treatment Plant - Lift Frame & Anchor	\$ 1,207.50
Exploits Regional Chamber of Commerce	2026 Exploits Chamber Gold Membership	\$ 1,840.00
Exploits Valley Community Coalition	Reaching Home	\$ 180,000.00
Exploits Valley High School	Jack Sullivan's Hockey Game Fundraiser	\$ 1,705.00
Exploits Valley Paving	Snow clearing - Excite Building	\$ 3,875.50
Exploits Welding & Machine Shop Ltd.	Brine Tank Stand	\$ 9,994.11

Exploits Welding & Machine Shop Ltd.	Unit#59 - Replace Side Plate & Fabricate Pins	\$ 3,860.06
Fundy Tactical	FD Job Shirts	\$ 6,419.60
Graymont (NB) Inc.	Lime	\$ 32,942.67
Higher Talent	HR Consulting	\$ 1,837.70
Housing and Homelessness Hub Inc.	Reaching Home	\$ 241,250.00
Hunt's Concrete Supplies	Washed Sand - Salt Mix	\$ 8,761.88
Hunt's Concrete Supplies	Washed Sand - Town Depot	\$ 7,806.41
Hunt's Concrete Supplies	Washed Sand - Salt Mix	\$ 4,694.85
Hunt's Concrete Supplies	Washed Sand - Ice Control	\$ 4,389.70
Icesoft Technologies, Canada Corp	Voyant Alert, Premium Subscription Renewal	\$ 7,935.00
Iconix Waterworks	Water Supplies	\$ 5,371.65
ICU Security Plus Ltd.	GFW Town Hall CCTV System	\$ 4,756.25
Idexx Laboratories	WTP	\$ 3,333.80
Imperial Dade Canada Inc.	Toilet Paper & Paper Towel	\$ 1,106.61
Irvine Engineering	Engineering - 3 Potential Housing Developments	\$ 2,185.00
Irvine Engineering	99-2024-8388 - Sludge Drying Bed	\$ 1,549.05
Joda Enterprises Ltd.	Payroll Services - February 2026	\$ 1,731.90
KDJ Enterprises Ltd.	Behind Curling Club for Community Gardens	\$ 3,348.80
Linde Canada Inc.	Tank Rental	\$ 1,255.82
Lori K Mercer, C.A	Audit RE: Financial Statements	\$ 26,162.50
McCarthy's Heating Services Ltd.	17-MYCW-24-00004 CL#9	\$ 18,872.03
MES Canada Inc.	Rescue Tools	\$ 6,882.80
Mount Peyton Hotel	Negotiations Rental	\$ 1,495.00
BioMaxx Wastewater Solutions Inc	1st Quarter Covering January 1 - March 31	\$ 5,241.21
North Atlantic Petroleum	Diesel - 1257.5L Depot	\$ 2,104.11
North Atlantic Petroleum	Diesel - 3311.3L Depot	\$ 5,540.63
North Atlantic Petroleum	Oil - 2603.6L Depot	\$ 3,185.47
North Atlantic Petroleum	Diesel - 3939.6L Depot	\$ 6,791.27
North Atlantic Petroleum	Diesel - 4399.5L Depot	\$ 7,584.08
North Atlantic Petroleum	Diesel - 4237.7 Depot	\$ 7,446.49
North Atlantic Petroleum	Diesel - 1644.8L Depot	\$ 2,890.25
North Atlantic Petroleum	Diesel - 1800.6L Depot	\$ 3,164.02
North Atlantic Petroleum	Diesel - 1323.2L Depot	\$ 2,685.77
North Atlantic Petroleum	Diesel - 1882.4L Depot	\$ 3,820.81
North Atlantic Petroleum	Diesel - 4628.7L Depot	\$ 10,007.25
North Atlantic Petroleum	Diesel - 4947.9L Depot	\$ 11,647.60
North Atlantic Petroleum	Diesel - 3864.5L Depot	\$ 9,097.22
North Atlantic Petroleum	Diesel - 2829.7L Depot	\$ 6,661.26
Notre Dame Home Furnishings	Fridge for Ski Hut	\$ 2,569.10
Parts for Trucks	Unit#1913	\$ 3,147.55
Parts for Trucks Inc.	Stockroom Supplies	\$ 1,653.59
PBO Industrial Disposal Inc.	Dump & Return - Whitmore Street	\$ 6,900.00
PBO Industrial Disposal Inc.	Rental Weekly - WWTF	\$ 1,757.49
Penney Paving	Asphalt	\$ 2,865.23

R&R HVAC and Controls Ltd.	17-MYCW-23-00018 HB Final	\$ 4,238.97
Reefer Repair Services	Unit#1918	\$ 3,905.72
Related Holdings Ltd.	Community Group Rental	\$ 2,242.50
Safety Source Fire	Bunker Suits	\$ 7,634.33
Sansom Equipment Ltd.	99-2024-8388 - GFW Sludge Transfer Pumps	\$ 154,474.75
Sansom Equipment Ltd.	Blower Filters WWTP	\$ 2,378.80
Saunders Equipment	2026 Trackless MT7	\$ 249,294.70
Saunders Equipment	Zamboni 450	\$ 6,415.92
Sharron's Sales & Services Ltd.	Spare Tire - Stock	\$ 3,122.25
Sherwin-Williams	Traffic Paint & Glass Bead - 2026 Stock	\$ 35,438.80
Skyhawk Telematics	Monthly Fee	\$ 1,747.14
Stagg Signs & Graphics	Council Clothing	\$ 1,567.45
Supernova Fireworks Inc.	Canada Day Fireworks	\$ 7,237.51
Top Quality Cleaners	Janitorial Services - Town Hall	\$ 1,035.00
Top Quality Cleaners	Janitorial Services - Town Hall	\$ 1,035.00
Top Quality Cleaners	Janitorial Services - Excite	\$ 1,121.25
Town of Grand Falls-Windsor	Employee Local Taxes - February 2026	\$ 3,846.63
Tract Consulting Inc.	GFW - 2543-01 - Planner Technician	\$ 2,627.75
Uline Canada Corp	Pallet Racks	\$ 4,217.49
United Rentals of Canada Inc.	Cold Patch	\$ 2,698.36
United Rentals of Canada Inc.	Tools	\$ 1,684.41
United Rentals of Canada Inc.	Tools	\$ 1,545.56
Universal Fabricators	Units 59 & 1917	\$ 1,823.67
Universal Fabricators	Nuts & Bolts	\$ 1,114.12
Western Hydraulic & Mechanical Ltd.	Curb Shoes	\$ 1,052.25
Western Petroleum	Oil - 1322.5L Depot	\$ 2,272.95
Western Petroleum	Gasoline - 2672.9L Depot	\$ 3,396.59
Western Petroleum	Oil - 2329.8L GF House	\$ 3,480.37
Western Petroleum	Oil - 761.3L JBM	\$ 1,327.86
Western Petroleum	Oil - 579.1L Depot	\$ 1,010.07
Western Petroleum	Oil - 1783.5L Depot	\$ 2,607.88
Western Petroleum	Oil - 635.6L FH	\$ 1,118.34
Western Petroleum	Oil - 1072.4L Depot	\$ 1,886.89
Western Petroleum	Oil - 739.9L Depot	\$ 1,382.69
Western Petroleum	Gasoline - 5065.0L Depot	\$ 6,436.35
Western Petroleum	Oil - 637.1L FH	\$ 1,312.93
Western Petroleum	Oil - 947.7L Depot	\$ 1,953.02
		\$ 2,365,941.54
Audience view	MISC PAYMENT	4818.5
Bell Aliant	BILL PAYMENT	\$ 280.31
Bell Canada	BILL PAYMENT	\$ 273.70
CIBC Credit Card Production Division	MSC PAYMENT	\$ 7,361.68
CIBC Credit Card Production Division	MSC PAYMENT	\$ 25,321.18

April 10, 2026

Enterprise Fleet Management	RENT/LEASE	\$ 54,046.25
Newfoundland Power Inc.	BILL PAYMENT	\$ 42,331.65
Newfoundland Power Inc.	BILL PAYMENT	\$ 112,738.80
Premiums Trio Benefits	INSURANCE	\$ 83,276.67
Superior Propane	BILL PAYMENT	\$ 8.74
TELUS Mobility	BILL PAYMENT	\$ 1,498.51
TELUS Mobility	BILL PAYMENT	\$ 3,003.88
Manulife Jan - RRSP	MSC PAYMENT	\$ 645.36
Manulife Feb - DB	MSC PAYMENT	\$ 26,228.08
Manulife Feb - DC	MSC PAYMENT	\$ 61,745.32
Manulife Jan - DB	MSC PAYMENT	\$ 30,228.08
Manulife Jan - DC	MSC PAYMENT	\$ 77,857.19
TELUS Mobility	BILL PAYMENT	\$ 3,003.88
TOTAL		\$ 534,667.78
Total amount of Invoices Under \$1000.00		\$ 34,776.49



INFORMATION NOTE

Title:	Taxation Receivable Analysis – February 2026
Date Prepared:	April 14, 2026
Report to:	Regular Meeting of Council
Councillor:	Councillor Coady
Role:	Lead
Department:	Corporate Services - Finance, Administration and Policy

Issue:

Summary of Taxation Receivables for Council review.

Discussion – Background and Current Status:

This Information Note is prepared by staff and reviewed by Council which provides a summary of taxation receivables as at March 31, 2026. The total taxation receivables amount to \$12,023,026.92, which is an increase of \$74,759.59 (0.63%) compared to the previous year. Monthly collections for March 2026 were \$10,013,696, or approximately 45% of the outstanding receivable entering the month.

Please contact the Town Hall at 489-0402, 0403, or 0404 with any questions about your tax bill. The due date of March 31, 2026, has now passed, and interest will now be applied to your account for any outstanding balance. There are payment plans available for those who would rather pay their balance off throughout the year, and there would be no interest applied for those who sign up on pre-authorized payments.

Conclusion/Next Steps:

Management and staff will continue to monitor taxation receivables and use all necessary methods of collection to lower the outstanding balance each month.

Prepared By:	
Approved By:	Steve Gosse
Date Approved:	March 8, 2026



INFORMATION NOTE

Title:	FireSmart – Community Wildfire Resiliency Funding Application Submission
Date Prepared:	March 13, 2026
Report to:	Council
Councillor:	Councillor Hollett
Role:	Lead
Department:	Choose an item.

Issue:

To inform Council that the Town of Grand Falls-Windsor has submitted an application to the Provincial Government under the Newfoundland and Labrador Community Wildfire Prevention and Mitigation Program to support development of a Community Wildfire Resiliency Plan and Wildfire Mitigation initiatives.

Discussion – Background and Current Status:

The Provincial Government recently introduced the Community Wildfire Prevention and Mitigation Program to assist municipalities in improving wildfire preparedness and reducing wildfire risks at the community level.

The Town of Grand Falls-Windsor submitted an application on March 13, 2026 seeking funding to develop a Community Wildfire Resiliency Plan and implement targeted FireSmart Mitigation initiatives. The proposed project includes development of the resiliency plan, community education and outreach activities, wildfire risk assessment and mapping improvements, vegetation management and fuel reduction initiatives, and the acquisition of equipment to strengthen structural protection capacity during wildfire events.

If funded, the project will strengthen the Town’s emergency preparedness and support long-term wildfire risk reduction across residential, commercial, and industrial areas of the community.

The initiative will be implemented under the direction of Fire Chief Vince McKenzie, with support from the Grand Falls-Windsor Fire Department. The Town's Youth Firefighter Program will also be connected to the project to support community awareness and education activities.

Key Considerations/Implications:

1. Budget/Financial Implications:

The total proposed project budget is \$165,000, with the full amount requested through the Provincial Funding Program. Municipal contributions would consist primarily of in-kind support including staff time, administration, workspace, and facilities.

2. Partners or Other Stakeholders:

Grand Falls-Windsor Fire Department, Youth Firefighter Program, Provincial FireSmart partners, and community stakeholders.

3. Alignment with Strategic Directions:

Supports municipal priorities related to public safety, emergency preparedness, and community resilience.

4. Alignment with Adopted Plans:

Consistent with the Town's emergency management and community safety initiatives.

5. Accessibility and Inclusion:

Community education initiatives will be designed to ensure broad public awareness and participation.

6. Engagement and Communications Considerations:

Public awareness and education activities will form part of the FireSmart Program initiatives.

7. Human Resource Implications:

The project proposes engaging a temporary FireSmart Coordinator or consultant to assist with implementation.

8. Procurement Implications:

Municipal procurement processes will apply to any equipment purchases or consulting services required.

Conclusion/Next Steps:

The Town has submitted an application to the Provincial Government seeking funding to support Wildfire Preparedness and mitigation initiatives. If approved, the project will be implemented as part of the Town’s FireSmart and Emergency Preparedness initiatives.

Prepared By:	Vince Mackenzie
Approved By:	Choose an item.
Date Approved:	March 13, 2026



INFORMATION NOTE

Title:	Grand Falls-Windsor Fire Department Incident Responses Report – 2026 Q1
Date Prepared:	April 8, 2026
Report to:	Council
Councillor:	Councillor Hollett
Role:	Lead
Department:	Protective Services - Municipal Enforcement and Fire Department

Issue:

To provide an overview of Fire Department incident activity and trends for the period January 1 to March 31, 2026, based on operational reports.

Discussion – Background and Current Status:

The Grand Falls-Windsor Fire Department responded to 65 incidents during the first quarter of 2026. This represents steady operational demand consistent with prior periods. The types of responses were diverse and included alarm activations, investigations, motor vehicle collisions, fires, and public service calls. Incident data was compiled from the fire department’s detailed incident reports and summary reports by type.

Breakdown of calls for January 1 to March 31, 2026:

- **January (25 calls):** Included a high number of alarm activations, motor vehicle collisions, investigative calls (smoke/odor), and several fire-related incidents including residential and chimney fires, as well as agency assists and mutual aid responses.
- **February (23 calls):** Included alarm activations (commercial, residential, and carbon monoxide), motor vehicle collisions, ambulance assists, investigative

calls, and multiple fire incidents including residential structure, chimney, and utility pole fires.

- **March (17 calls):** Included alarm activations, motor vehicle collisions, investigative calls, ambulance assists, and fire incidents such as chimney and dumpster fires, along with agency assists.

Key Considerations/Implications:

1. Budget/Financial Implications: No unusual budgetary impacts noted for Q1; activity levels remain within typical operational range.
2. Partners or Other Stakeholders: Coordination with RCMP, Emergency Medical Services (EMS), and neighboring municipalities (mutual aid) remains essential.
3. Human Resource Implications: The average staffing per response remained stable, indicating sufficient staffing levels to meet current incident demand.

Conclusion/Next Steps:

The Grand Falls-Windsor Fire Department continued to maintain a strong and reliable emergency response throughout the first quarter of 2026. Focus will remain on ongoing data tracking, multi-agency coordination, and maintaining response readiness as the Department progresses through the year.

Prepared By:	Renita Hurley for Fire Chief, Vince Mackenzie
Approved By:	Darren Finn
Date Approved:	April 8, 2026



INFORMATION NOTE

Title:	Municipal Enforcement Q1 Report (2026)
Date Prepared:	April 15, 2026
Report to:	Council
Councillor:	Councillor Hollett
Role:	Lead
Department:	Protective Services - Municipal Enforcement and Fire Department

Issue:

Council to review Grand Falls-Windsor Municipal Enforcement Police Activities- January 1 to March 31, 2026.

Discussion – Background and Current Status:

Council reviewed an Information Note regarding an overview of MEO enforcement report for January 1 to March 31, 2026.

This report provides an overview of GFW Municipal Police Bylaw enforcement activities for the first quarter of 2026 including incident statistics, Bylaw infractions, community engagement efforts, notable incidents, and future priorities.

Category	2025 (Q1)	2026 (Q1)	% Change
Total Reported Incidents	193	181	-6.22 %
Summary Offence Tickets	36	33	-8.33 %
Written Warnings	58	95	63.79 %

Incidents Reported: Category Breakdown

Incident Category	2025 Data	2026 Data (Year to Date)
Accident Investigations	8	1
Animal Control (BFS)	1	0
Animal Control (GFW)	16	12
Anti-Litter Bylaw	4	7
Assistance to Other Agencies	7	5
Assistance to Other Departments	21	41
Assistance to General Public	20	34
Damage to Property	9	1
Development Bylaw	1	0
Fires / Alarms Calls	16 / 6	4 / 7
Garbage, Refuse, and Recyclable Bylaw	24	18
Mobile Vendor Bylaw	0	0
Motor Vehicle Collisions	15	15
Motor Vehicle Escorts	1	2
Noise and Nuisance Bylaw	1	4
Occupancy and Maintenance Bylaw	3	2
Off Road Vehicles Bylaw	3	1
Other Unspecified	17	31
Snow Clearing Bylaw	19	35
Taxi Bylaw	4	0
Traffic Control	14	31

2. Community Engagement & Public Safety Initiatives:

- Conducted 3 police community relations events (i.e. - flag raising ceremonies, parades, escorts, neighborhood meetings, and school visits).
- Conducted 6 funeral escorts.
- Attended 2 flag Raising Events.
- Multiple foot patrols conducted of the Joe Byrne and Windsor Stadiums.

Key Considerations/Implications:

1. Budget/Financial Implications:
 - a. RCMP, Fire Dept., and Highway Enforcement.
2. Alignment with Strategic Directions:
 - a. For second quarter (Q2) will be focus on the nature of the calls for service, increase patrol area coverage, and increased focus on traffic enforcement.
3. Accessibility and Inclusion:
 - a. Traffic enforcement will emphasize an increased focus of Blue Zone parking violations.
4. Human Resource Implications:
 - a. From June, 2025, to March 2026, Municipal Enforcement has been operating with only two operational members. From a human resources perspective, the unit's ability to maintain full service levels with a 33% reduction in manpower over a ten-month period highlights significant implications regarding workforce sustainability and organizational risk. While the achievement reflects high individual performance and dedication, it has also heightened burnout risk potential. Beginning at the End of March 2026, the unit has returned to regular strength of three members and there is eager anticipation of a fourth member being hired at some point in the future.
5. Information Technology Implications:
 - a. **MRD Records:** Municipal Enforcement has struggled with timely Motor Registration Records checks for a number of years and will be exploring the use of other technologies for enhanced traffic enforcement capabilities ie/ mobile access to Motor Registration Division driver records.

- b. **Interprovincial Radio System:** Municipal Enforcement has been significantly impacted by the lack of access to the Interprovincial Radio System. While this has been rolled out to many community partners (RCMP, Fire Depts., EMT, SAR, Forestry, etc.) there has been no movement towards equipping MEO's. As this unit works closely with the RCMP, GFW Fire, ESAR, and others during emergency situations, efforts will continue to access P25 radios.

Conclusion/Next Steps:

Despite the Municipal Enforcement operating with only two of its three members from January 1, 2026 to March 20, 2026, the team maintained a seamless level of coverage. By strategically reallocating patrols and prioritizing calls for service, the remaining officers have ensured that no complaints were sidelined during this period. This temporary lean structure proved highly resilient, as the unit successfully attended to 100% of calls for service, effectively balancing routine enforcement with the community needs without any reduction in service delivery.

Key initiatives include:

- Ongoing recruitment to fill the new Municipal Enforcement Officer (MEO) position.
- Enforcement focus for the next quarter (Q2) will be based on the nature of the calls for service and increased traffic enforcement.
- Preventative patrols will be directed based on call volume and other operational requirements.
- Security checks at municipal properties will be conducted on a regular basis.

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