



P.O. Box 439, 5 High Street, Grand Falls-Windsor, NL A2A 2J8
 Phone: (709) 489-0427 Fax (709) 489-0465
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Permit #:	
Date Received:	
Permit Fee:	

Application for Building Permit

Applicant: _____ Property Owner: _____
 Mailing Address: _____ Mailing Address: _____
 City/Town/Prov: _____ City/Town/Prov: _____
 Phone Number: _____ Cell: _____ Email: _____

Address of Construction (If different from Above): _____

Work Type:	
<input type="checkbox"/> Construction - New <input type="checkbox"/> Addition <input type="checkbox"/> Renovation <input type="checkbox"/> Repairs <input type="checkbox"/> Renewal <input type="checkbox"/> Relocation <input type="checkbox"/> Demolition	
Proposed Use:	
<input type="checkbox"/> Residential # of Units _____ <input type="checkbox"/> Commercial/Other <input type="checkbox"/> Fence <input type="checkbox"/> Patio/Deck <input type="checkbox"/> Accessory Bldg	
<input type="checkbox"/> Apartment Bldg # of Units _____ <input type="checkbox"/> New Use	
Work Description: _____	

Construction Value (Materials & Labour): \$ _____

PLEASE FILL OUT THE APPROPRIATE SECTION (Note: Applications will not be processed until such time as this form is fully completed and all information is received.)

FENCE (Property owner must ensure that all fences are erected within their legal property boundaries)			
Height:	Rear _____	Front _____	Left _____ Right _____
Type of Material:	_____		

PATIO/DECK			
Location/Size:	Rear _____	Front _____	Left _____ Right _____

ACCESSORY BUILDING			
<i>(Please include plot plan from a licensed Surveyor showing the location of the proposed accessory building)</i>			
Building Size:	Length _____	Width _____	Height(from grade to peak) _____
Land Description:			
Frontage _____	Rear _____	Right Side _____	Left Side _____
Are there any other accessory buildings on the property? <input type="checkbox"/> Yes <input type="checkbox"/> No		If Yes, indicated size _____	
Indicate the size of the main dwelling _____			
Are there any easements (power lines, telephone lines) in the vicinity of the proposed accessory building?			<input type="checkbox"/> Yes <input type="checkbox"/> No
Are there any water or sewer lines in the vicinity of the proposed accessory building?			<input type="checkbox"/> Yes <input type="checkbox"/> No
Distance from principle building to proposed accessory building _____			
Distance from interior line to proposed accessory building _____			
Distance from exterior line to proposed accessory building _____			
Distance from front line to proposed accessory building _____			
Distance from rear line to proposed accessory building _____			
Distance from easement (power line) to proposed accessory building _____			

NEW RESIDENCE, EXTENSION or RENOVATIONS	
REQUIREMENTS: For residential construction of 46 sq.m. (495 sq.ft.) or more, this application must be accompanied by:	
1 Digital and 1 Paper copy of scale drawings consisting of four (4) elevations, foundation plan, floor plan, wall sections and any associated details.	
1 Digital copy of Plot Plan showing the location of the building. Plot plan to bear the stamp of a license Surveyor.	

COMMERCIAL, INDUSTRIAL, INSTITUTIONAL	
REQUIREMENTS: For new construction, renovations, extensions or change of occupancy:	
Contact Digital Government & Service NL Phone: (709) 256-1436 Email: barryporter@gov.nl.ca	
1 Digital and 1 Paper copy of scale drawings consisting of four (4) elevations, foundation plan, floor plan, wall sections, electrical, mechanical, site plan and associated details.	
1 Digital copy of Plot Plan showing the location of the building. Plot plan to bear the stamp of a license Surveyor.	

I do solemnly declare that the information herein contained in the said application are true and correct to the best of my knowledge.

Print Name: _____ Signature: _____ Date: _____

***IMPORTANT: Please refer to appropriate pamphlet for minimum and maximum requirements.**
 SEE REVERSE SIDE FOR FEES AND CONDITIONS

Residential General Permits

General Repairs (Over \$2000)	\$55.00
- Windows	
- Siding	
- Reshingling	
- Demotition	
Fence, Patio/Deck	\$30.00
Accessory Building	\$55.00
Permit Renewal	\$30.00

New Residence, Extension or Renovations Permits

New House

Main Floor	\$3.00/sq.m.
Upper Level	\$1.75/sq.m.
Finished Basement	\$1.20/sq.m.
Attached Garage	\$1.75/sq.m.

Extension \$3.00/sq.m.

Renovations, New Undeveloped Basement, Frost Walls & Building Relocation

(up to \$ 10,000.00)	\$150.00
(over \$ 10,000.00)	\$150.00 + \$2.25 / \$1,000.00 of construction value over \$ 10,000.00
	Minimum \$100.00

Additional visits \$100.00

Commerical, Industrial, Institutional Permits

<u>New Building, Extension</u>	(up to \$ 100,000.00)	\$500.00
	(over \$ 100,000.00)	\$500.00 + \$5.00/\$1,000.00 of construction value over \$100,000.00
<u>Renovations, General Repairs</u>	(up to \$ 50,000.00)	\$175.00
	(over \$ 50,000.00)	\$200.00+ \$5.00/\$1,000.00 of construction value over \$50,000.00

Accessory Buildings and/or extensions to

- Mobile shelters, tractor trailer containers are not permitted to be used as accessory buildings \$150.00

Demolition \$10/100 sq.m.(min. of \$25)

Patio/Deck/Fences \$30

Occupancy Permit \$300 Deposit (refundable upon receipt of Occupancy Permit if obtained before occupancy) less occupancy Inspection fees of \$50 (main floor) & \$15 (subsidiary apartment)

Change in Occupancy \$150.00

Permit Renewal \$50.00

Driveways / Paved Parking Lots / Landscaping \$2,500.00 (Security Deposit) refundable if completed within 1 year less \$100.00

Additional visits \$100.00

** Permit fee structure subject to change*

FOR APPROVAL (OFFICE USE ONLY)

Checklist

2 Sets of Plans	<input type="checkbox"/>	Does plot plan comply with regulations?	Yes	No	
2 Plot Plans (Stamped)	<input type="checkbox"/>	Final Inspection Completed	Yes	No	
Easements	<input type="checkbox"/>	Occupancy Permit Issued	Yes	No	
Water & Sewer Lines	<input type="checkbox"/>	Government Service Approval	Yes	No	Date: _____
New subdivision grading plan	<input type="checkbox"/>	Completion Date:	_____		

Comments
