

MINUTES OF MEETING

GRAND FALLS-WINDSOR TOWN COUNCIL

HELD IN THE TOWN HALL

7:00 P.M., TUESDAY, APRIL 17TH, 2018

PRESENT: Mayor: Barry Manuel
Deputy Mayor: Mike Browne
Councillors: Rod Bennett, Amy Coady-Davis, Shawn Feener,
Darren Finn, Mark Whiffen
Staff: J. Saunders, Town Manager\Clerk
N. Chatman, Director of Engineering and Works
K. Antle, Director of Parks and Recreation
B. Griffin, Director of Finance
G. Hennessey, Economic Development Officer

Prior to the meeting the Mayor signed a Proclamation for Child Abuse Prevention Month.

The Mayor called the meeting to order at 7:00 P.M. and asked for any errors or omissions to the Minutes of Meeting #491 of Tuesday, March 27th, 2018.

Motion

Bennett\Coady-Davis

Be it resolved that the Minutes of Meeting #491 of Tuesday, March 27th, 2018 would be adopted as circulated. This motion carried by a vote of 7-0.

BUSINESS ARISING OUT OF THE MINUTES

None

DISBURSEMENT REPORT

Councillor Coady-Davis presented the disbursement report in the amount of \$619,856.74.

Motion

Coady-Davis\Feener

Be it resolved that the disbursement report in the amount of \$619,856.74 would be adopted as presented. This motion carried by a vote of 7-0.

COMMITTEE REPORTS

Economic Development, Tourism and Heritage

The following report was presented by Councillor Whiffen.

Marketing Projects Review

The Economic Development Officer presented the various marketing projects the Department has been working on including:-

- Trade Show Booth Background
- Town Tourism Brochure
- Downhome Expo
- Downhome Magazine Ad
- Atlantic Business Magazine Ad
- Saltscape Expo

Taxi Regulations

The Committee reviewed the submissions from the four (4) taxi companies, as well as those from the general public. Several topics were discussed including a flat rate for community groups (proposed by the four (4) community groups that made submissions), review the age of the vehicles and the amount of kilometres on each vehicle, inspections of vehicles, as well as Code of Conduct or Vulnerable Sector Screening of drivers.

Councillor Finn also presented his Motion as well and it was reviewed. Council and staff will meet with the owners of the taxi companies individually the

week of April 30th – May 3rd and gather further information before finalizing the new Regulations.

Mobile Vendors Regulations Aerial

The Committee reviewed the current Regulations and made several recommendations including:-

- remove all locations from current Regulations
- reviewing what current commercial food establishments in the area pay in business taxes and develop a new seasonal mobile vendor's rate based on proximity to these commercial businesses.

The Finance Department will review this information and make a recommendation to Council at their Committee meeting later this week.

Randy Edison – Environment Resources Management Association

Mr. Edison is the new General Manager for the Salmonid Interpretation Centre and Sanger Memorial Park. He gave Council an overview of ERMA's plans for the coming year including as new Strategic Plan, looking at ways to increase revenue, and new marketing initiatives. Mr. Edison is also accompanying the Economic Development Officer to the Saltscape Expo in Halifax next week.

Farmer's Market

The Committee discussed the status of the Farmer's Market and will open it again this summer on High Street beginning on June 23rd. The market will be open every Saturday from 10:00 A.M. to 1:00 P.M. The Committee also reviewed a letter from the Chairman of the Farm and Market in Clarendville to purchase their tent for our Farmer's Market.

The Committee recommended that we do not purchase this tent as we have our own tents and they are serving the vendors well.

MNL\UMC Meetings Report

The Deputy Mayor, Town Manager\Clerk and Economic Development Officer attended this event in St. John's on March 14th and 15th. Several topics were covered off including the Big Data\Big Ideas RFP from Municipalities

Newfoundland and Labrador, as well as the cannabis presentation by a representative of the NLC.

Hospitality Newfoundland and Labrador – Board Membership

The Economic Development Officer spoke with the CEO on the makeup of the Board of Directors for Hospitality Newfoundland and Labrador. Council will consider encouraging local operators to offer themselves to serve on this Board in 2019.

Community Profile Update

The Economic Development Officer gave a brief overview of the status of the Community Profile. The project is progressing well and is about eighty-five percent (85%) complete. Saltwire Network will produce one hundred (100) copies of this profile and we will also have a digital copy available on the Town's website. The draft documents will be ready for Council's review shortly and it should be completed by mid-May.

Strawberry Greenhouses

The Committee reviewed a proposal from a local resident to establish several strawberry greenhouses in the community. The proponent is intending to operate year round. Staff will follow up with this initiative and report back to Council.

Way Forward Timber Rights

The Committee discussed the Province's current Timber Allocation Program. Council discussed this issue and are concerned that the allotted amount of timber promised when the mill closed may not be available to the area if the timber is granted to outside interests.

The Committee recommends that staff review the details on the timber allocation and harvest levels. We need to understand how the increase in allocation will impact the available timber for development opportunities in Central Newfoundland. When the Abitibi Mill closed in 2009, Government committed a significant timber allocation for future commercial development for this region.

Genomics Research

The Town of Grand Falls-Windsor through the EXCITE Corporation will be hosting a Collaborative Conference in June, for a new research project focused on the “anxiety gene”. This is a collaboration of the Town of Grand Falls-Windsor, Central Health, Dalhousie and Memorial University.

Meals on Wheels (MOW)

The Meals on Wheels has been completed. The pilot was successful and the Meals on Wheels Grand Falls-Windsor Organization are planning on implementing a full program for the fall of 2018.

Other Business

Chamber of Commerce Trade Show Sponsorship Requests – The Committee discussed the requests and recommended that the Town support the Chamber for \$500, but that the Town receive a free Trade Show Booth.

Mid Winter Bivver Post Event Meeting – Recommendations 2019 - The Committee reviewed the report and suggested that a member of Council sit in on a similar meeting after the 2019 event. These points will be considered when planning the Bivver for 2019. They also recommended that the Committee continue with the Saturday Brunch.

Departmental Action Report (February 20th - April 9th, 2018) - The Committee reviewed the report from the Economic Development Officer.

I move the recommendations and report of this Committee.

Motion

Whiffen\Browne

Be it resolved that these recommendations and report would be adopted as circulated. This motion carried by a vote of 7-0.

Councillor Finn stated that with respect to the Taxi Regulations, we did have a good discussion and will meet with the operators. When changes to the Regulations are drafted, they will be circulated to residents for input prior to final adoption. The mobile vendor fees will be reviewed and will be fair with respect to taxation of local food establishments.

Mayor Manuel agreed that this was the intent of the mobile vendor fees. It is important that businesses and mobile vendors pay comparable amounts.

Councillor Finn advised that the timber allocation issues in this area in recent weeks has drawn attention to the agreement made by Government when the Mill closed. It is important that we continue to support that concept and timber in Central would be allocated for development in Central.

Mayor Manuel stated that the new structure for timber allocation could allow control of the timber in Central be transferred to outside companies for multi-year permits. We support the recent project in Botwood. We ask for any interested parties to contact their MHA's and express concern.

Councillor Feener stated that he spoke to several convenience stores\take-outs in recent weeks and they are struggling. The mobile vendor locations are very critical and we have to consider the impact on storefront operators.

Mayor Manuel stated further discussion will be held on the locations and fee structure for mobile vendors. We did meet with Randy Edison of Environment Resources Management Association and are impressed with his enthusiasm to promote the region and increase traffic at the Salmonid Interpretation Centre. It is important that the Town and Environment Resources Management Association work together on promoting tourism development. When Council decided to take over the Mid Winter Bivver, it did struggle in the first couple of years. It has grown and is a big economic generator for this region.

Committee of the Whole

The following report was presented by Deputy Mayor Browne.

Lionel Kelland Hospice

The Committee discussed the recent Provincial Budget and a media report from the Chair of the Lionel Kelland Hospice.

The Committee recommends that a meeting be arranged with the Hospice Executive to get an update on the project.

Data Centre Update

The Committee discussed the latest information on the Data Centre Project. Staff have been working with a company and Government for the past ten (10) months, but the company has decided to put the project on hold.

The Committee recommends a more detailed press release be prepared this week.

Staff Reclassifications

The Committee discussed information presented on several staff reclassification requests.

The Committee recommends another meeting be scheduled for Monday, April 16th, 2018 to discuss this issue.

I move the recommendations and report of this Committee.

Motion

Browne\Bennett

Be it resolved that these recommendations and report would be adopted as circulated. This motion carried by a vote of 7-0.

Councillor Finn advised two (2) of these topics on this agenda will be on the agenda with our meeting with Minister Hawkins. The Lionel Kelland Hospice is a community driven project and one that Government should support. Services can be offered in a non-efficient and effective manor other than at the hospital. The Data Centre project is on hold and it is unfortunate.

Mayor Manuel stated the Lionel Kelland Hospice is a volunteer\community driven project. There was \$8 million in the Provincial Budget for palliative care and the Lionel Kelland Hospice would be a great facility which could benefit from this funding. It can operate at approximately one half (1\2) of the cost as per beds in the hospital setting. He expressed thanks to the volunteers and the community that have supported this palliative care model. There will be more to say on the Data Centre project. This area has been selected by a company as a great area for a Data Centre development. The Town worked hard to get the groups together to reach a business arrangement. This would have created significant jobs for the region and Province. More will be said later with the Press Release.

Committee of the Whole

The following report was also presented by Deputy Mayor Browne.

Job Descriptions

The Committee reviewed revised job descriptions for the positions of Building Inspector and Engineering Administrative Assistant.

The Committee recommends that the descriptions as attached be approved.

Classification\Re-classification

The Committee reviewed six (6) requests for re-classification. Staff have completed a detailed job evaluation for all positions requested.

The Committee recommends that the Accounting Clerk\Asset Management and Engineering Administrative Assistant be re-classified to Job Class 3 and all other requests be denied.

The Committee also reviewed the classification for the Leisure Services Officer position.

The Committee recommends this position be approved at a Job Class 4.

The Committee also recommends that the Job Classification Scale be amended as attached.

Annual Performance Reviews

The Committee discussed the need for Annual Performance Reviews as per our policy.

The Committee recommends that Managers complete Performance Reviews annually.

Job Evaluation System

The Committee discussed our current Job Evaluation System and recommends this be reviewed for further discussion and amendment.

Traffic Light Tender

The Committee reviewed the Tender for the 2018 Intersection Upgrades and Traffic Signal Installation.

The Committee recommends that this be awarded to Penney Paving Ltd. in the amount of \$618,960.00 plus taxes. This amount is under Budget by \$70,911.

Motion

Browne\Whiffen

Be it resolved that these recommendations and report would be adopted as circulated. This motion carried by a vote of 7-0.

Deputy Mayor Browne advised there will be two (2) new sets of traffic lights, one on Toulett Drive and Hardy Avenue and the other at Cromer Avenue\Duggan Street\Cohen Place. This will improve traffic flow in this area and improve safety.

Mayor Manuel advised the Cromer Avenue\Duggan Street\Cohen Place intersection will see increased traffic with the commercial development in the area. There is always a challenge for Council to determine where to spend Capital Funds. A roundabout option was considered for Toulett Drive and Hardy Avenue, but the cost was higher plus land restrictions with adjacent properties.

Councillor Finn explained he is a very big proponent of roundabouts and the Engineering Department do have a report on feasibility for Toulett Drive\Hardy Avenue and the land was not available. The Minutes mentioned an attachment and it is important that these attachments be included when Minutes are posted. Also the Performance Review process must be systematic and appropriate systems have to be in place with staff training, etc...

Deputy Mayor Browne stated this issue can be addressed in the Organizational Review that will be done later this year.

Parks, Recreation and Special Events

The following report was presented by Councillor Bennett.

Men's and Mixed Softball Leagues

The Committee discussed correspondence from the Men's and Mixed Softball Leagues about maintenance issues they require before their Leagues starts in May. They are also requesting an extension to their Clubhouse.

The Committee recommends the Director of Parks and Recreation reply to their request stating we will look after the maintenance issues within the next month and we will investigate the costs to renovate the Clubhouse in 2019. The Director will also send correspondence to all summer users groups listing what the Town provides for their users fees.

Exploits Aboriginal Community Group Correspondence

The Committee discussed correspondence from the Exploits Aboriginal Community Group requesting assistance with their 2nd Annual Maiwo'mi scheduled for June 22nd – 24th, 2018.

The Committee recommends a \$500.00 donation as well as providing necessary equipment such as BBQ's.

Community Organizations Grants

The Committee discussed Community Organizations Grants from Y2C, the Exploits Archery Club and the Grand Falls-Windsor Gators Swim Club.

The Committee recommends to deny the submission from Y2C as they have just received a large amount of funding from the Provincial Government which we helped them apply for. The Committee also recommends to approve a \$500.00 grant for the Archery Club and a \$1,000.00 grant for the Grand Falls-Windsor Gators Swim Club.

IMBA Canada Proposal

The Committee discussed a proposal from the International Mountain Biking Association to provide us with a trail assessment, a staff maintenance training session and a written trail report with recommendations to complete our Mountain Bike Trail. The estimated cost of this proposal is \$10,380.00.

The Committee recommends accepting this proposal and for the Director of Parks and Recreation to make the necessary arrangements to have IMBA Canada travel to Grand Falls-Windsor to complete this assessment in June 2018.

Joe Byrne Memorial Trophy Cases

The Director of Parks and Recreation presented the Committee with an update on the re-organizing of the Joe Byrne Memorial Trophy Cases. With all the new plaques and signage needed the Director required \$3,500.00 to help finish this project.

The Committee recommends using existing funds in the Parks and Recreation Department Operating Budget to complete the project.

Windsor Stadium Plant Repairs

The Director of Parks and Recreation presented the Committee with an invoice of \$19,324.36 from CIMCO Refrigeration for repairs to the plant in the Windsor Stadium.

The Committee recommends the Director of Parks and Recreation meet with the Manager of CIMCO Refrigeration to discuss the invoice as there are several items on the invoice that the Director feels are not accurate.

2018 Provincial Recreation Newfoundland and Labrador Awards Program

The Director of Parks and Recreation presented the Committee with the nomination details for the 2018 Provincial Recreation Newfoundland and Labrador Awards Program.

The Committee recommends the Director put forward individuals and organizations from Grand Falls-Windsor for several of these Awards.

Recreation Facility Re-naming

The Committee discussed the re-naming of our Recreation facilities and some of the rooms in these facilities. Individual's names have been put forward to name buildings after in recognition of their outstanding efforts and contributions to different areas of Recreation.

The Committee recommends the Director investigate possible candidates and report back to the Committee at a future meeting.

Director's Report

The Director presented the Committee with a detailed list of events and activities the Parks and Recreation Department operated in the last few weeks as well as a list of upcoming events, activities and programs.

I move the recommendations and report of this Committee.

Motion

Bennett\Browne

Be it resolved that these recommendations and report would be adopted as circulated. This motion carried by a vote 7-0.

Councillor Finn stated that he would like to comment on the naming of Recreation facilities. How will we generate worthy individuals and what facilities or rooms would be re-named?

Mayor Manuel advised that there were some names already presented and it was asked whether there were others. No decision at this point whether there will be any re-naming.

Councillor Finn advised that if we are moving in that direction, naming should be presented in the public forum.

Mayor Manuel advised that the report from IMBA identified that the \$10,380.00 cost is not new money, but is included in existing project funding.

Salmon Festival

The following report was presented by Councillor Feener.

Concert Sponsorships

The Committee reviewed the sponsorships for this year's Concert.

The Committee recommends that staff finalize all Concert sponsorships in advance of the Concert launch.

Festival Sponsorships

The Committee reviewed the Festival sponsors.

The Committee recommends that staff contact all Festival sponsors to renew this year's sponsorship. The Committee also recommends that staff identify any new potential sponsors.

Festival Marketing

The Committee reviewed a proposal for radio advertising for the Concert and Festival events.

The Committee recommends this be further discussed at the next meeting. The Committee also recommends a marketing plan including use of social media be presented for the Committees review at the next meeting.

Concert

The Committee reviewed the breakeven analysis for the Concert.
The Committee recommends acceptance of this Budget.

Gospel Breakeven

The Committee reviewed the Budget for the Gospel Concert.
The Committee recommends acceptance of this Budget.

Salmon Dinner

The Committee reviewed the Budget for the Salmon Dinner.
The Committee recommends acceptance of this Budget.

Grand Falls-Windsor Day

The Committee reviewed the Budget for Grand Falls-Windsor
Day.
The Committee recommends acceptance of this Budget.

Concert Announcement

The Committee announced that the press release for the Salmon Festival
Concert will be held at 10:00 A.M. on April 24th in the Council Chambers.
Council would like to invite the business community and the general public to
attend the event.

I move the recommendations and report of this Committee.

Motion

Feener\Bennett

Be it resolved that these recommendations and report would be adopted as
circulated. This motion carried by a vote of 7-0.

Councillor Finn did state earlier that he did not support the Gospel Concert
and wanted to reiterate that position.

Deputy Mayor Browne advised that he felt the Gospel Concert was going to
be a success.

Councillor Bennett stated that the Salmon Festival week-end is for all and the Gospel Concert will add to the events.

Councillor Feener stated that all the Church groups are supportive of the Concert.

Councillor Finn stated he hoped that it is a successful event, but we have tried in the past and it was not successful. He respected Councillor Feener and staff for the work and hoped it is supported by the community and region.

Mayor Manuel advised that next Tuesday, April 24th will be the official launch of the Festival.

Finance and Administration

The following report was presented by Councillor Coady-Davis.

Labour Report

The Committee reviewed the labour costs as of week thirteen (13). Total labour was \$764,012. This was \$15,952 (2.1%) over budget.

The Committee recommends that staff continue to monitor labour costs.

Cash Collections

The Committee reviewed taxation collections for March 31st, 2018. Total taxation receivables as of that date was \$5,991,542 (\$5,919,034 – 2017) – an increase of \$72,508 (1.23%) from the previous year.

Disbursement Report

The Committee reviewed the Disbursement Report in the amount of \$619,856 and recommends this be presented at the next Council Meeting.

Capital Asset Management Plan

The Committee reviewed the proposed funding for the Capital Asset Management Plan. Total cost is \$62,500 (Town's Share - \$12,500).

The Committee recommends that FCM Funding in the amount of \$50,000 be applied for. The Committee also recommends that the Town's share be approved in the amount of \$12,500 contingent on approval of the FCM Funding.

Department Year-End Reports

The Committee reviewed the Department Year-End Reports for the Finance Department, Human Resources and Taxation\Assessment.

The Committee was pleased with the reports as presented.

Defined Benefit – Statement Investment Policy

The Committee reviewed the Defined Benefit – Statement Investment Policy and recommends that this be accepted.

Public Procurement Framework

The Committee was advised that the Public Tender Act has been amended and renamed to the Public Procurement Act effective March 24th, 2018.

The Committee directs staff to ensure that the Town complies with the new legislation.

Funding Requests

The Children’s Wish Foundation of Canada

The Committee received a request from the Children’s Wish Foundation of Canada to support the Princess and Hero Tea Party Fundraiser taking place in Grand Falls-Windsor on June 9th.

The Committee recommends \$500.00 be approved.

Forest Park Primary

The Committee received a request from Forest Park Primary.

The Committee recommends this be referred to the Parks and Recreation Department for in-kind assistance.

Sparkling Blades

The Committee received a request from the Sparkling Blades to sponsor an advertisement in this year’s program booklet.

The Committee recommends we provide sponsorship for a full page ad.

The Salvation Army

The Committee received a request from the Salvation Army in support of the Red Shield Appeal.

The Committee recommends \$500.00 be approved.

Harmsworth Public Library

The Committee received a request from the Harmsworth Public Library to provide financial support towards minor renovations to the library, particularly, an improvement to the youth reading area.

The Committee recommends that \$500.00 be approved.

Municipalities Newfoundland and Labrador Report

The Committee reviewed a request to provide sponsorship for the scheduled April 20th – 21st meeting in Grand Falls-Windsor.

The Committee recommends \$500.00 be approved for this.

Request regarding Taxation

The Committee reviewed a request for a reduction of taxes due to business loss experience related to Town Capital Works.

The Committee recommends that this request be denied.

Mobile Vendors Tax Rate

The Committee reviewed assessment and taxation of food establishments in the downtown area.

The Committee recommends this issue be further discussed at the next Finance and Administration meeting.

I move the recommendations and report of this Committee.

Motion

Coady-Davis\Browne

Be it resolved that these recommendations and report would be adopted as circulated. This motion carried by a vote of 7-0.

Councillor Bennett offered his service to the Children's Wish Foundation and stated all funds donated or raised go back to the Foundation. It takes \$10,000.00 to grant a wish so he asked residents to support the event on June 9th.

Councillor Coady-Davis wanted to note that the \$500.00 donation to the Library is to cover additional expenses outside their allocated Budget. She asked people to consider the Library when they are considering what charity they support.

Councillor Bennett advised that the Children's Wish Foundation event is at 2:00 P.M. – 4:00 P.M. on June 9th at the Windsor Pentecostal Church.

Public Works and Planning

The following report was presented by Deputy Mayor Browne.

Adam and Angelica Pardy – Quadplex on Dwyer Street

Adam and Angelica Pardy were welcome to the meeting to discuss with the Committee their concerns on the proposed rezoning on Dwyer Street. They reside at 40 McCarthy Street and the proposed quadplex would be constructed directly behind their property. Mr. and Mrs. Pardy are concerned with the type of structure that may be built, possible affects to their property value and future privacy. The Developer has yet to meet with the Pardy's to discuss.

After discussion, the Committee recommends that the Director of Engineering and Works arrange an in-person meeting between the Pardy's and the Developer to discuss the items of concern. The outcome of this meeting is to be brought back to the Committee for further discussion.

Adam and Angelica Pardy were excused from the meeting at 7:00 P.M.

10 Carmelite Road – Sewer Line

The Committee reviewed a request from Mr. Brad Roach and Ms. Rhonda Wiseman to re-route a sewer line that crosses 10 Carmelite Road to facilitate the construction of their new house. The house has been designed to accommodate the residents and the location on the lot needs to be on the northern boundary to fit the design. The designer overlooked this obstacle during the design phase.

The Committee recommends that the house be repositioned to avoid the sewer to see if this would satisfy their needs. This would mean placing the dwelling further back into the lot.

2 Fairview Heights – Subdivide Land

The Committee reviewed a request from Mr. Adam Glavine to subdivide 2 Fairview Heights to accommodate construction of a new residence. The preliminary plan conforms to the Development Regulations.

The Committee recommends this be approved in principle. The availability of water and sewer must be confirmed. Mr. Glavine must also agree to provide a turnaround at the end of Fern Place and the access to the new lot must be from Fern Place.

Civic Number

The Committee discussed concerns of emergency services having difficulty finding an address that has both a numeric and alphabetic designation such as 10A. Typically alphabetic designations would be for an apartment or section attached to the main dwelling and not an independent lot and dwelling.

The Committee recommends that moving forward all subdivided lots that fit this criteria have a designation of “1\2” if independent and “A” if an apartment. This would eliminate confusion when searching for an address. The Committee also requested for further information on the total number of existing dwellings that currently fit this criteria.

Abandoned Vehicles

The Town currently stores abandoned vehicles on Town property when they are seized. These vehicles have been in the Town’s possession well beyond ninety (90) days as stated in the Traffic Regulations. Current vehicle of concern was seized two (2) years ago.

The Committee recommends that the Public Works Department make arrangements to dispose of the vehicle as the owner has had ample opportunity to obtain the vehicle. Moving forward the Committee recommends that staff adhere to the Traffic Regulations and the timelines. Final decision to dispose will come from Council after the ninety (90) days has expired.

Curb and Sidewalk – Carmelite Road

The Committee reviewed a request from Mr. Terry Browne to have curb and sidewalk installed on Carmelite Road and the road upgraded.

The Committee recommends this be added to the list for future Capital Projects.

Tender – Grenfell Heights Watermain Installation

A tender to upgrade a section of the Grenfell Heights waterline and storm sewer closed on April 9th, 2018. There were seven (7) bidders with the lowest bidder being Adam’s Construction Ltd. in the amount of \$798,557.70 including HST. This was \$46,000 under budget.

The Committee recommends that this tender be awarded to Adam’s Construction Ltd.

Plumbing Inspections

The Committee reviewed additional information previously requested concerning plumbing inspections. Procedures of other jurisdictions as well as potential costs of inspections were discussed.

The Committee recommends that further discussion is needed at the next Public Works and Planning Committee meeting before making a decision. However, the Committee is considering implementing plumbing inspections as part of the requirements of the building permit moving forward.

Trans Canada Highway Beautification RFP

The RFP for the “Upgrading and Enhancement of the Trans Canada Highway Right-of-Way Corridor through Grand Falls-Windsor” closed on March 22nd, 2018. There were two (2) bidders and an Evaluation Committee needs to review the proposal and make a recommendation.

The Committee recommends that Deputy Mayor Browne, Councillor Finn, the Town Manager\Clerk and Director of Engineering and Works complete the evaluation as outlined in the RFP and report back to the Committee.

I move the recommendations and report of this Committee.

Motion

Browne\Coady-Davis

Be it resolved that these recommendations and report would be adopted as circulated. This motion carried by a vote of 7-0.

Councillor Whiffen advised the civic number issue will be applied going forward. We also agreed that if someone was in that position now and wanted to change, it would be supported and accommodated.

Councillor Finn advised that the plumbing inspection of new construction would be new. This notice is to give the residents an opportunity to voice their concern on support for implementing this inspection. Are there issues that need to be considered and asked contractors and journeyperson plumbers to pass along their comments.

Councillor Bennett asked that until the civic number is finalized that callers for emergency services be very direct on the location.

Mayor Manuel advised it is required by a Town By-Law that all houses have a civic number on their house that is visible from the road. Without the numbers, emergency response can be delayed.

Councillor Feener noted that there are still streets that have similar names and that needs to be addressed.

Mayor Manuel stated that this has been discussed in the past and can certainly be added to a future Committee agenda. The first responders were contacted and the present situation does not propose any problems.

The following Resolution was also presented by Deputy Mayor Browne:-

Resolution GF-W 2018-262

Federation of Canadian Municipalities Program

WHEREAS: the Town of Grand Falls-Windsor directs staff to apply for a Grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for the completion of the Town's Asset Management Plan, including all supporting documentation;

WHEREAS: this Program will be completed by Mr. Milos Posavljak, a Ph.D. student with the University of Waterloo who specializes in the completion of Asset Management Programs;

AND WHEREAS: the Town of Grand Falls-Windsor commits to \$12,500 from its Budget toward the cost of this initiative;

THEREFORE BE IT RESOLVED: that the Town of Grand Falls-Windsor commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our Asset Management Program:-

1. Analysis of existing information's nature, format and flow.
2. Creation of infrastructure modeling parameters.
3. Forecasting of infrastructure needs and performance.

Motion

Browne\Whiffen

Be it resolved that Resolution GF-W 2018-262 for Federation of Canadian Municipalities Program would be adopted as circulated. This motion carried by a vote of 7-0.

OTHER BUSINESS

Councillor Bennett expressed thanks to the St. Joseph's Soup Kitchen on the great job they do. Last Wednesday there were appropriately one hundred (100) people in attendance. He also congratulated Tyler Whiffen for winning the Herder Memorial Trophy this past week.

Councillor Feener congratulated the Autism Society on their "Inside Out" Program.

Deputy Mayor Browne advised that the Annual Spring Clean-up Schedule is posted and on our social media sites. The Town App is a free download and asked residents to download. He noted that the Town is also having the Household Hazardous Waste Day on May 12th at Shanawdithit Centennial Park. He congratulated the Northcliffe Drama Club on winning the best play at the Provincial Drama Festival. He said this was the first time in sixty (60) years. He also congratulated the Grand Falls-Windsor Minor Hockey Association on a successful season.

Councillor Coady-Davis advised that the Exploits Regional Chamber of Commerce Annual General Meeting is on Thursday, April 19th and the guest speaker is Minister Tom Osborne. This is open to the public. She advised that the Municipalities Newfoundland and Labrador Central Regional Meetings are taking place this week-end in Grand Falls-Windsor. She noted that the Miss Teen and Little Miss Grand Falls-Windsor Pageant will take place on May 26th and applications are available at the Town Hall and on the website. The Queen Street Dinner Theatre are also holding auditions for the upcoming shows this season.

Mayor Manuel advised that this week is "Volunteer Week" and stated that we are very fortunate in Grand Falls-Windsor to have many volunteers. They are very supportive to charities in our Town and he expressed thanks to all. He also thanked all who supported the "Fill It Up with Food". It was a great success. He

extended birthday greetings to Ms. Teresa Goodyear who recently celebrated her 100th birthday. He congratulated Ms. Holly Dwyer on winning the 2018 Teaching Excellence Award from Region 1 for the College of the North Atlantic. This region includes the northeast area of North America (New England States, Puerto Rico, Rhode Island, Quebec and Atlantic Canada). He also advised that Council met with Dr. Peter Vaughn today and gave him our presentation on Central Health and our position on the review. We did present him with a letter and that will be made public tomorrow. Central Health is very important to this area. Dr. Vaughn did say we have to look at ways to do things differently.

Motion


Bennett\Finn

Be it resolved that the meeting of the Grand Falls-Windsor Town Council would be adjourned until the next regular scheduled meeting of 7:00 P.M., Tuesday, May 8th, 2018. This motion carried by a vote of 7-0.

The meeting adjourned at 8:50 P.M.



Barry Manuel
Mayor



J. Saunders
Town Manager\Clerk