

MEETING #486

MINUTES OF MEETING

GRAND FALLS-WINDSOR TOWN COUNCIL

HELD IN THE TOWN HALL

6:00 P.M., TUESDAY, NOVEMBER 14<sup>TH</sup>, 2017

PRESENT: Mayor: Barry Manuel  
Deputy Mayor: Mike Browne  
Councillors: Rod Bennett, Amy Coady-Davis, Shawn Feener,  
Darren Finn, Mark Whiffen  
Staff: J. Saunders, Town Manager\Clerk  
N. Chatman, Director of Engineering and Works  
K. Antle, Director of Parks and Recreation  
G. Hennessey, Economic Development Officer

The Mayor called the meeting to order at 7:00 P.M. and asked for any errors or omissions to the Minutes of Meeting #485 of Tuesday, October 24<sup>th</sup>, 2017.

Motion

Browne\Feener

Be it resolved that the Minutes of Meeting #485 of Tuesday, October 24<sup>th</sup>, 2017 would be adopted as circulated. This motion carried by a vote of 7-0.

BUSINESS ARISING OUT OF THE MINUTES

None

DISBURSEMENT REPORT

Councillor Coady-Davis presented the disbursement report in the amount of \$1,177,617.49.

Motion

Coady-Davis\Browne

Be it resolved that the disbursement report in the amount of \$1,177,617.49 would be adopted as presented. This motion carried by a vote of 7-0.

### COMMITTEE REPORTS

#### Economic Development, Tourism and Heritage

Councillor Whiffen was excused from the meeting at this time due to a perceived conflict of interest.

The following report was presented by Councillor Finn.

#### Taxi Issue

The Committee reviewed a request from Mr. Jim O’Dea, the owner of Bluebird Taxi, to transfer his taxi license to Mr. Jesse Pomeroy.

The Committee reviewed the current Taxi Regulations and recommended that the Bluebird Taxi license be transferred to Mr. Pomeroy, pending compliance of all Regulations.

I move the recommendations and report of this Committee.

Motion

Finn\Bennett

Be it resolved that these recommendations and report would be adopted as circulated. This motion carried by a vote of 5-1 with Councillor Coady-Davis voting “Nay”.

Councillor Finn stated that the issue did generate discussion at the Committee meeting. He said he will be bringing forward a “Notice of Motion” later in the meeting.

Councillor Coady-Davis stated that she had an issue with the process, which should be handled through an “Expression of Interest” to determine whether others are interested.

Deputy Mayor Browne stated that the taxi business should not be any different than any other business. Council should stay out of these decisions. They have a business and investment that they want to sell.

Mayor Manuel advised that he is looking forward to Councillor Finn's "Notice of Motion" because there are possible changes. We did receive letters from the business owner as well as the purchaser. The existing policy states Council can approve the transfer of a license and does not allow for an "Expression of Interest" and evaluation process.

Councillor Whiffen returned to the meeting at this time.

The following report was also presented by Councillor Whiffen.

### Objectives 2017-2018

The Committee reviewed the current Departmental Objectives and made several suggestions. They will send final recommendations to the Economic Development Officer and they will discuss further at the next Committee meeting in three (3) weeks.

### Air BnB

The Committee discussed how other communities deal with this issue of Air BnB's.

The Committee recommended that the Engineering Department draft amendments to the Development Regulations to include Air BnB's in consultation with the Economic Development Officer.

### Main Street Land Opportunities

The Mayor had requested that staff review our current information used to promote commercial areas in Town, specifically the Main Street area. The Economic Development Officer presented an aerial of Main Street listing all of the commercial buildings and their owners. This aerial also included several acres of land adjacent to Main Street. The Economic Development Officer will fine tune the information so it is available for prospective businesses who might be interested in the Main Street area.

### Chargepoint Commercial DC Fast

The Mayor received information from a local resident on this new technology for charging vehicles. The Economic Development Officer will look

into this process and report back to Council. Council may consider and private\public partnership on this initiative should they decide to pursue it.

### Farmer's Market Tent

The Economic Development Officer had discussions with the organizer of the Clarendville Farmer's Market about their tent and its effectiveness. The Economic Development, Tourism and Heritage Committee discussed the concept of a more permanent structure. The Economic Development Officer will discuss this issue with the Farmer's Market group and report back to the Committee.

### Business Development Officer's Report

Seniors Trade Fair – The Town of Grand Falls-Windsor implemented its 6<sup>th</sup> Annual Seniors Trade Fair on Thursday, October 5<sup>th</sup>, 2017. The event attracted six hundred (600) visitors and there were forty (40) exhibitors.

Professional Development Session – The Nova Central School District organized and hosted a professional development attended by three hundred (300) educators. The session was entitled “Anxiety in School Children and Strategies to Help” and was presented by Dr. Daniel Chorney. The Town of Grand Falls-Windsor sponsored the nutrition break and Deputy Mayor Browne brought greetings. The sponsorship of this event directly supports the Town of Grand Falls-Windsor's focus on youth mental health.

Age Friendly Committee – The Town of Grand Falls-Windsor through its Age Friendly Committee will be engaging in a needs assessment of an Adult Care Centre in Grand Falls-Windsor.

I move the recommendations and report of this Committee.

Motion

Whiffen\Feener

Be it resolved that these recommendations and report would be adopted as circulated. This motion carried by a vote of 7-0.

Mayor Manuel stated with respect to the Main Street business, we need to identify land that can be used for business development. Some land is encumbered and we should outline what is actually available and then it can be marketed to potential developers.

## Parks, Recreation and Special Events

The following report was presented by Councillor Bennett.

### Community Gardens Update

The Committee discussed the Community Gardens operation for 2017 which was a huge success with all plots being sold and a great harvest by all. The group are looking for assistance with an expansion for the 2018 season and answers to questions from the Executive.

The Committee recommends the Director of Parks and Recreation contact their Executive and ask them to put in a formal request to Council with all the details, questions and concerns for the 2018 season.

### 2018 Aims and Objectives

The Director of Parks and Recreation presented the Committee with the draft 2018 Parks and Recreation Department Aims and Objectives.

The Committee recommends all Councillors review the presented list and forward any further suggestions or additions to the Director of Parks and Recreation for the next Committee meeting.

### Healthy Eating Policy

The Director of Parks and Recreation presented the Committee with a proposed “Healthy Eating Policy” for the Town of Grand Falls-Windsor to help promote healthy eating choices for all Town special events, activities and programs.

The Committee recommends to forward the Policy to the next Finance and Administration Committee meeting for final approval.

### User Group Code of Conduct Policy

The Director presented the Committee with a revised User Group Code of Conduct Policy highlighting the changes from the initial proposed version.

The Committee recommends to forward the Policy to the next Finance and Administration Committee meeting for final approval.

Miss Grand Falls-Windsor Pageant

The Committee discussed correspondence from Ms. Coralee Mitchell for the Town to partner with her Pageant Committee to host the Miss Grand Falls-Windsor Pageant during the 2018 Winterlude Winter Carnival.

The Committee recommends the Director of Parks and Recreation contact Ms. Mitchell to get all the details of what commitment is required from the Town and report back to the Committee at the next Parks and Recreation Committee meeting.

I move the recommendations and report of this Committee.

Motion

Bennett\Browne

Be it resolved that these recommendations and report would be adopted as circulated. This motion carried by a vote of 7-0.

Councillor Coady-Davis was excused at this time due to a perceived conflict of interest.

The following report was also presented by Councillor Bennett.

EVH Cheerleading Correspondence

The Committee discussed a Travel Grant request from the EVH Cheerleading Team to attend the World School Cheerleading Championships in Orlando, Florida from February 8<sup>th</sup>-12<sup>th</sup>, 2018.

The Committee recommends the Director contact the Principal of EVH to get details of the travel to ensure they meet the grant regulations and report back to the Committee at the next Parks and Recreation Committee meeting.

I move the recommendations and report of this Committee.

Motion

Bennett\Browne

Be it resolved that these recommendations and report would be adopted as circulated. This motion carried by a vote of 6-0.

Councillor Coady-Davis returned to the meeting at this time.

## Finance and Administration

The following report was presented by Councillor Coady-Davis.

### Labour Report

The Committee reviewed the labour costs as of week forty-three (43). Total labour was \$2,902,305. This was \$26,959 (-0.9%) over budget.

The Committee recommends that staff continue to monitor labour costs.

### Cash Collections

The Committee reviewed the Taxation Receivable Report as of October 31<sup>st</sup>. The total taxes outstanding as of that date are \$1,707,677 – a decrease of \$93,242 (-5.18%) from the previous year.

The Committee recommends that staff continue its collection efforts.

### Disbursement Report

The Committee reviewed the Disbursement Report in the amount of \$1,177,617 and recommends this be presented at the next Council Meeting.

### Substance Abuse and Fitness for Duty Policy

The Committee reviewed a policy for substance abuse and fitness for duty.

The Committee recommends this be approved.

### EXCITE Building Phone and Internet – Valley Radio

The Committee reviewed a request to provide phone and internet service for the Valley Radio.

The Committee recommends that they be connected to the building internet service required for the building cooling and heating system. The Committee also recommends that one (1) phone line be provided.

### Chemical Costs

The Committee reviewed chemical costs and production volume for the third quarter. Total costs year-to-date are \$161,590 – a decrease of \$17,713 (9.9%) over

the previous year. Budget available for the remainder of the year is \$16,314. It was noted that the budget allocation for the year will require an increased allocation of \$37,500.

### Honeywell

The Committee reviewed a proposal from Honeywell.  
The Committee recommends that this be discussed at a future meeting.

### 2018 Insurance

The Committee reviewed a request from insurance providers to tender our 2018 insurance. The Committee reviewed the procedures from other towns.

Starting in 2019, the Committee recommends that we tender our insurance needs every four (4) years. It was noted that our current insurance is in the third year.

### Ski Trail Tender Summary – Supply of LED Light Fixtures

The Committee reviewed the tender for the supply of lights for the Ski Trail.

The Committee recommends this be awarded to McLoughlan Supplies Ltd. for the amount of \$32,043.50 plus HST. It was noted that this will supply required lighting for the 1.5 and 2.5 kilometer trails.

### College of the North Atlantic

The Committee reviewed a request for funding for the College of the North Atlantic Business Case Competition.

The Committee recommends \$500.00 be approved.

I move the recommendations and report of this Committee.

Motion

Coady-Davis\Finn

Be it resolved that these recommendations and report would be adopted as circulated. This motion carried by a vote of 7-0.

Councillor Browne advised that the \$153,000 spent on road salt is for this winter.



Councillor Whiffen stated that the Labour Report (percentage) should not be negative. He asked that it be reviewed and adjusted, if necessary.

Councillor Finn noted the “Substance Abuse and Fitness for Duty Policy”. He stated that this policy should be attached to the Minutes that go to the public and media.

The following Resolution was presented by Councillor Coady-Davis:-

Resolution GF-W 2017-257

2018\2019 Municipal Capital Works and Small Communities Fund

WHEREAS: the Town of Grand Falls-Windsor qualifies for funding under the Provincial Municipal Capital Works and Small Communities Fund;

WHEREAS: all projects and funding allocations under these agreements must be approved through the Department of Municipal Affairs and Environment;

AND WHEREAS: the Town of Grand Falls-Windsor has recognized the projects listed below are high priority for the Town and have need of additional funding for the Municipal Capital Works and Small Communities Fund to address this need;

THEREFORE BE IT RESOLVED: that the Town of Grand Falls-Windsor apply for the appropriate funding for the projects listed below:-

Lincoln Road Phase II	\$1,000,000
Grenfell Heights Phase II	\$1,800,000
Duggan Street Trunk Sewer	\$2,500,000

Motion

Coady-Davis\Finn

Be it resolved that Resolution GF-W 2017-257 would be adopted as circulated. This motion carried by a vote of 7-0.

Salmon Festival

The following report was presented by Councillor Feener.

### Salmon Festival

The Committee reviewed the budget for last year's Concert and discussed the options for this year's Festival. The Committee discussed a number of potential acts to be considered for this year's Festival.

The Committee recommends that the Chair and Director of Finance meet to formulate recommendations for a future meeting.

### Consultancy Proposal

The Chair presented a proposal to assist in the management of the 2018 Salmon Festival.

The Committee recommends that this be discussed at a future meeting.

I move the recommendations and report of this Committee.

Motion

Feener\Browne

Be it resolved that these recommendations and report would be adopted as circulated. This motion carried by a vote of 7-0.

It was also noted by the Director of Parks and Recreation that he was also in attendance at this meeting and the Minutes do not reflect so.

Councilor Feener advised that he has discussed possible acts with the Director of Finance and hoped to have something to present at the next meeting.

### Committee of the Whole

Mayor Manuel was excused from the meeting at this time due to a perceived conflict of interest.

The following report was presented by Councillor Finn.

### Exploits Blades

The Committee discussed a request from the Exploits Blades for funding for \$2,400. The team name is being changed to Grand Falls-Windsor Blades.

The Committee recommends the funding be approved as a Community Organization Grant.

I move the recommendations and report of this Committee.

Motion

Finn\Bennett

Be it resolved that this recommendation and report would be adopted as circulated. This motion carried by a vote of 4-2 with Councillors Coady-Davis and Whiffen voting “Nay”.

Councillor Whiffen stated that while he does support the concept that they have moved to Grand Falls-Windsor and changed their name to reflect that change. He doesn't support a cash contribution and it should be in-kind.

Councillor Coady-Davis agreed with Councillor Whiffen and feels the amount is excessive and hoped not to receive more requests from other teams.

Councillor Browne advised that they are new and fundraising issues are a challenge because of other hockey teams that have been here for years.

Councillor Finn stated he supported this motion, but is concerned with precedent. They are a local team and will bring use and fans to the Joe Byrne Memorial Stadium and subsidiary ice rental is the same as cash.

Councillor Bennett stated they are an upstart team and will bring business to the Town.

Deputy Mayor Browne advised teams will be travelling to Grand Falls-Windsor and spending money, staying at hotels, etc...

Mayor Manuel returned to the meeting at this time.

The following report was also presented by Deputy Mayor Browne.

### Social Media Policy

The Committee reviewed Guidelines\Quick Tips from the Office of the Information and Privacy Commissioner concerning use of social media by public bodies. Social media is a great tool to get information to the general public, but it is critical that it be managed and personal information be protected.

The Committee recommends that staff continue working on a Social Media Policy that is all encompassing for further discussion.

### Snow Angels – Andre Pardy

Mr. Pardy attended the meeting at 5:20 P.M. and updated the Committee on his Snow Angels Project. He is requesting support for his initiative from Council as well as permission to erect a sign at a location to be determined.

The Committee suggested to Mr. Pardy that if he is soliciting support from the business community, either financial or gifts for distribution as prizes, then Snow Angels need to be organized and a Board be established or must partner with an existing group. This is necessary to ensure transparency and proper documenting for all donations and expenditures.

The Committee recommends that Mr. Pardy start the Snow Angels Project and work towards becoming registered and have a Board structure. When it is organized and operating, then Council will provide support and will also assist with identifying a location to erect the Snow Angels sign.

### Nalcor Presentation

Peter Robbins, Jill Kelly and Phil Winsor attended the meeting at 6:15 P.M.

Mr. Robbins gave an overview and update on public safety around dams. There are presently no established regulations, but the industry has developed the Canadian Dam Association Guidelines. These have been accepted as best practice by most provinces.

Mr. Robbins showed a YouTube video of an incident at a dam site which resulted in four (4) deaths. It clearly showed the hazard and how activities near these facilities can become tragic very quickly. Mr. Robbins then gave a PowerPoint presentation on the Canadian Dam Association Guidelines to show how they will impact the dams and use of the Exploits River in our area. Capital Works is ongoing and will continue over the next couple of years. As part of this work appropriate measures will be taken to ensure public safety when using the river in these areas. Measures will include public educations, signage, fencing and audible devices such as sirens.

The Committee thanked Nalcor staff for the information provided and appreciated the concerns expressed and the measure required to ensure public safety. It was requested that any fencing that is required on the north side of the facility (Town side) would be more decorative than chain link fencing.

The Committee recommends that staff continue dialogue with Nalcor as they work through this process. Increased public access to the Exploits River via trails, etc... is the Town's goal going forward so we need to work with Nalcor to achieve this, but also ensure public safety.

### Town App

The Committee discussed the use of the Town App "Alert" function. It was agreed the "Alerts" push notification would be used mainly for notices such as

road closures, water line breaks, change in garbage collection schedules, etc... It will also be used to promote the Town's major events such as the Salmon Festival. Any notices to promote events should be forwarded to the Town Manager\Clerk for approval before posting. It was also noted that the format for the notices>alerts should be standardized under particular headings.

### Abitibi Lands

Council have had numerous discussions with Government on the acquisition of Abitibi lands as well as the Training Centre and the Grand Falls House.

The Committee recommends that staff prepare a drawing showing all lands from Valley Road to the campground that we would want transferred to the Town. All environmental liabilities associated with this land would remain with the Provincial Government. The area and request would also include the Training Centre and Grand Falls House. Environmental remediation and repairs are also conditions to be attached to the Grand Falls House transfer.

### Trans Canada Highway Median

The Committee discussed concerns with the speed of vehicles through Grand Falls-Windsor and the lack of RCMP resources in this area to police this stretch of highway.

The Committee recommends staff continue to lobby the appropriate Government Departments to have our Municipal Enforcement Officer's able to enforce the Highway Traffic Act and provide policing for this section of the Trans Canada Highway.

### Botwood Port Authority

The Committee recommends the Town Manager\Clerk represent Council on the Botwood Port Authority Committee.

I move the recommendations and report of this Committee.

Motion

Browne\Whiffen

Be it resolved that these recommendations and report would be adopted as circulated. This motion carried by a vote of 7-0.

Councillor Feener advised that on October 30<sup>th</sup> he went to the Trans Canada Highway and in ten (10) minutes approximately forty (40) vehicles went through this area and a majority were in the left lane and appeared to be exceeding the posted speed. We need to continue working towards having our Municipal Enforcement Officers able to enforce the Highway Traffic Act.

Deputy Mayor Browne advised that he spoke to Mr. Andre Parly and he has his Board structure established and anyone needing assistance can contact the group.

Mayor Manuel noted that with respect to the Trans Canada Highway, it has been receiving lots of attention especially on social media. We are exploring funding for a Trans Canada Highway study on what improvements can be implemented to improve access to Grand Falls-Windsor. This will include the impact the median is having on Grand Falls-Windsor. Also the Nalcor presentation on the Canadian Dam Association Guidelines is based on public safety. The Town is supportive of safety, but we must not go beyond what is required and be more restrictive than necessary. Our future is to open access to our Riverfront which will increase opportunity. He stated that he is glad Nalcor is willing to work with the Town through this process. We have had discussion with Government on Abitibi lands, but have not progressed. This land is required for us to maximum and plan our Riverfront Development. We will continue this discussion with Government. We have concern with environmental issues, but the Town must have control over this land. We hope to have this resolved in the new year.

Deputy Mayor Browne advised that the Town is presently making application to ACOA for funding for the Trans Canada Highway funding.

Councillor Bennett noted that as a retired firefighter safety is concern. The median was constructed to prevent left turning traffic. He would be against removal of the median for safety reasons.

Mayor Manuel hoped that when the report is completed we will have a better idea of impacts and what is required to improve access. If unable to access funding, suggests the Town fund the study itself.

Councillor Finn advised the median has given years of safety, but when you see the Trans Canada development at other locations, it is frustrating. The study will provide information to make Grand Falls-Windsor more welcoming for Trans Canada Highway traffic.

Councillor Feener noted that the RCMP have three (3) Officers for highway patrol, but only one (1) position is filled. There are not enough to police the Trans Canada Highway and we need to get traffic to slow down.

## Public Works and Planning

The following report was presented by Deputy Mayor Browne.

### 2018\2019 Capital Works Funding Program

The Committee discussed the applications for the 2018\2019 Municipal Capital Works and Small Communities Fund. All previous applications to the Department of Municipal Affairs and Environment has been discontinued and all projects not previously approved need to be re-applied.

The Committee recommends staff complete an application to the Municipal Affairs and Environment for Lincoln Road Water and Sewer Phase II, Grenfell Heights Water and Storm Upgrade Phase II and Duggan Street Trunk Sewer.

### Tender – Ski Trail – Light Pole Supply & Installation

The Committee reviewed the tender results for the Light Pole Supply & Installation for the Ski Trail. Curtis Powerworks Inc. was the only bidder at \$129,250 plus HST. This bid is over budget. NF Power was contacted to compare the bid price to pricing they typically see in their projects and they stated that the unit prices are better than usual.

The Committee recommends this be awarded to Curtis Powerworks Inc., but an application to ACOA be made for an amendment to the current funding arrangement to assist with the overrun.

### Tender – Ski Trail – Supply of Electrical Materials

The Committee reviewed the tender results for the Supply of Electrical Materials for the Ski Trail. There were four (4) bids received, the lowest being Harris & Roome with \$19,592.50 plus HST, which is within budget. Installation of all electrical components will be completed by Town staff.

The Committee recommends this tender be awarded to Harris & Roome.

### RFP – Main Street Development

The Committee discussed the RFP for the Main Street Development that expired on October 30<sup>th</sup>, 2017. There were no proposals submitted for this development.

The Committee recommends that the RFP be re-issued in the spring of 2018 in an attempt to have a developer complete the subdivision. If at that time, there

are still not interested parties, the Committee recommends a tender be prepared for Phase I of this development. The sale of the lots will cover all costs associated with construction.

#### Kingsway Living Development Proposal (Personal Care Home)

The Committee discussed a proposal from Mr. Andrew Lane to develop a Personal Care Home within the Town. Mr. Lane is interested in purchasing the Maple School property for this development.

The Committee recommends staff contact Mr. Lane and request a formal proposal that meets the requirements of the RFP that was previously issued and bring back to the Committee.

#### Land\New Construction Request – 9 Mill Road

The Committee reviewed as request from a potential buyer of 9 Mill Road to purchase additional land adjacent to this property along Scott Avenue. This land was requested to facilitate construction of a larger garage and possibly a granny flat, if permitted.

The Committee recommends this request be denied because the plans for the Riverfront Development has not yet been completed.

#### Accessory Building Oversize – 29 Ivany’s Road

The Committee discussed a request to construct an accessory building at 29 Ivany’s Road that is over eight percent (8%) of the lot size, which exceeds 12,000 square feet. The Development Regulations permit this type of construction on a case-by-case basis, if approved by Council.

The Committee recommends that this request be approved.

#### Land Request – 50 McHugh Street

The Committee reviewed a request to purchase additional land adjacent to 50 McHugh Street to construct a larger garage (28 feet by 40 feet). This would make the new total frontage of 50 McHugh Street 135 feet.

The Committee recommends that the request for additional land and the larger accessory building be approved.



### Land Request – Grenfell Heights – Tuck’s Bee Better Farm

The Committee discussed a request from Mr. Trevor Tuck to purchase additional land behind the Jehovah’s Witness Church at 275 Grenfell Heights. He would like this land for a honey bee\cranberry education processing facility.

The Committee recommends staff schedule a meeting with Mr. Tuck to discuss total land requested and overall proposal for this land and bring back to the Committee for discussion.

### Discretionary Use – 181 Grenfell Heights

The Committee discussed an application for a business, the Third Palce Café at 181 Grenfell Heights. A notice was mailed to adjacent property owners and advertised in the local newspaper. There were concerns brought forward from three (3) property owners. The main concern is the parking of the customers on Grenfell Heights.

The Committee recommends that this application be approved with the condition that there will be “No Parking” along Grenfell Heights by the Café customers. Failure to comply with this condition will result in cancellation of the permit.

### Discretionary Use – 131 Harmsworth Drive

The Committee reviewed a home based business application for a photography studio, Studio 131 at 131 Harmsworth Drive. A notice was mailed to adjacent property owners and advertised in the local newspaper. There were no objections received.

The Committee recommends that this application be approved.

### Accessory Building Variance – 5 Knight Street

The Committee discussed a request for a variance of ten percent (10%) for the size of an accessory building at 5 Knight Street. A notice was mailed to the property owners within close proximity and no objections were received.

The Committee recommends this request be approved.

### Letter of Concern – 463 Grenfell Heights

The Committee discussed a letter of concern from residents on Grenfell Heights Extension. The residents are requesting a reduction in taxes because the

Town does not maintain the road and the road conditions are poor. This section of Grenfell Heights is the responsibility of the Department of Transportation and Works. Letters have been sent to the Department requesting some maintenance be completed, but nothing has been done to-date.

The Committee recommends that Council meet with the Minister of Transportation and Works to discuss these concerns. Furthermore, Council could take ownership of this section of road, if the Department upgrades the road to Town standards.

### 101 Main Street – Concerns

The Committee discussed a letter of concern from the property owners living at and near 101 Main Street. The residents are concerned about the safety, dust, noise, debris and property damage caused by ATV's, snow clearing and residents using the mailboxes. This area is adjacent to the T' Railway.

The Committee recommends that milled asphalt be placed along this section of the T' Railway in 2018 as part of the paving program. Also, jersey barriers could be installed to prevent access to the property from the T' Railway and the Public Works Department will investigate options to keep snow from this side of the intersection.

### Kelly's Korner – Parking

The Committee reviewed the concern about the parking adjacent to Kelly's Korner along Lincoln Road. Vehicles block the pathway for pedestrians at times.

The Committee recommends that the Public Works Department paint angle parking spaces along this side of the building in 2018 to help alleviate this concern. Furthermore, the Town will look into other possible solutions.

### Snow Clearing – Dan Browne

The Committee reviewed another request from Dan Browne of 75 Circular Road that the snow clearing be extended in the back lane off Scott Avenue that runs behind his residence.

The Committee recommends that this request be approved.

### Garbage Collection – Glenn George

The Committee reviewed a request by Mr. George of Premier Place that garbage collection be done at the curbside of the side street and not down at Main

Street. Residents at this street, and other like it, cannot accommodate the Town's garbage trucks to enter and exit safely.

The Committee recommends that the Public Works Department look into options to accommodate residents of these street so they can place the garbage at the curbside of the side street rather than bring to the main thoroughfare of the area. The residents must be notified when the new collection method will be implemented.

I move the recommendations and report of this Committee.

Councillor Finn noted that the recommendation for Land\New Construction Request – 9 Mill Road states the request was denied. At the meeting it was stated we would consider an option of up to three (3) metres.

Councillor Whiffen stated the Main Street development is actually the residential area on Main Street West. He also raised concerns with the Kingsway development on Maple Avenue. He questioned if it fit the area, land size, traffic increase. He is not opposed to the development, but hoped this will be considered as part of the development.

Councillor Coady-Davis stated that she spoke to Mr. Tuck concerning his proposed business opportunity on Grenfell Heights. He is hoping to bring more awareness and education for the importance of bees.

Mayor Manuel advised that Council supports Mr. Tuck's initiative, but need more details on the land request.

Motion

Finn\Whiffen

Be it resolved the Snow Clearing – Dan Browne item would be removed and voted on separately. This motion carried by a vote of 7-0.

Councillor Finn stated that he does not support the request. This has been before Council numerous times and always denied. Nothing has changed which would warrant a reversal of the previous decision. The former road to the St. Joseph's cemetery was stopped due to a new access. Preston Place development had rear access, but Council stopped ploughing. Also the area that was the former access to the water tank on Brown Avenue was stopped. The request from 75 Circular Road is wrong and is equivalent to double service.

Deputy Mayor Browne stated he will support the Motion. A couple of things have changed and that is 73 Circular Road has new residents and moved in to support older residents need for rear access for vehicle parking. The resident of 75 Circular also has health issues and rear access is more appropriate.

Councillor Feener said he supports the Motion as residents to the west get the service and have driveways on Circular Road, so there is no reason to not snow clear to the east.

Councillor Whiffen stated that he does not support the Motion. He agrees with Councillor Finn that if you have access at the front there is no need to clear the rear.

Councillor Coady-Davis stated she will also be voting against the Motion. Nothing has changed and it is not the responsibility of the municipality to provide additional parking for vehicles. The area to the west have very steep access from Circular Road for oil delivery or ambulance services.

Councillor Bennett stated he will be supporting the Motion and agrees with Deputy Mayor Browne. Access from Circular Road is difficult.

Mayor Manuel will be supporting the Motion. He stated that he did vote against it in the past, but feels things have changed. We have ploughed the west and due to medical reasons of residents medical conditions have now come to light with residents at 75 Circular Road.

Deputy Mayor Browne stated there is no space on Circular Road to widen driveways.

Councillor Finn stated that ambulance access to the west was an issue raised by Central Health. The ambulance will be accessing 75 Circular Road from the front and not the back land. Comment on additional paving to the west had nothing to do with residents, but protection for a medical reasons in the area.

#### Motion

Finn\Whiffen

Be it resolved the Snow Clearing – Dan Browne would be adopted as presented. This motion carried by a vote of 4-3 with Councillors Finn, Whiffen and Coady-Davis voting “Nay”.

#### Motion

Whiffen\Browne

Be it resolved that the Land Request – 50 McHugh Street item would be removed and voted on separately. This motion carried by a vote of 7-0.

Councillor Whiffen did not support the Motion. The garage is too large for the site and not proportional to the home and required additional land. He would like to know how other residents felt about the construction and they should be notified.

Councillor Finn said he supports the decision, but agrees with Councillor Whiffen that adjoining residents be notified. He stated he would support an amendment that this decision be postponed until residents are notified.

Councillor Bennett feels this development will be attractive, but supports residents feedback.

Councillor Feener agrees with Councillors Whiffen and Finn to get residents comments.

Mayor Manuel also agrees that the neighbourhood should be canvassed.

Amendment

Whiffen\Finn

Be it resolved that the Land Request – 50 McHugh Street would be deferred until further feedback has been received. This motion carried by a vote of 7-0.

Motion

Browne\Feener

Be it resolved that the remainder of the recommendations and report would be adopted as circulated with the Snow Clearing – Dan Browne and Land Request – 50 McHugh Street removed which were voted on separately. This motion carried by a vote of 7-0.

Councillors Finn and Whiffen were excused from the meeting at this time due to a perceived conflict of interest.

The following report was also presented by Deputy Mayor Browne.

#### Land Request – 81 Main Street

The Committee reviewed a request from Mr. Donnie Verge to purchase additional land on the back of his property at 81 Main Street. Mr. Verge stated that this land was quoted to him seven (7) years ago for \$0.60\square foot, but he is requesting it be reduced to \$0.10\square foot because of development costs for his land.

The Committee recommends that this land be offered to Mr. Verge for \$0.60\square foot.

I move the recommendations and report of this Committee.

Motion

Browne\Feener

Be it resolved that these recommendations and report would be adopted as circulated. This motion carried by a vote of 5-0.

Councillors Finn and Whiffen returned to the meeting at this time.

### NOTICE OF MOTION

Councillor Finn gave “Notice of Motion” for the next Council Meeting. He felt that the transfer of taxi businesses was not covered correctly and regulations need to be tightened up. This is highly regulated and is different than other businesses.

### OTHER BUSINESS

Councillor Bennett noted that the Cataracts have two (2) games in Grand Falls-Windsor this week-end. He advised that the Santa Claus Parade will take place on December 2<sup>nd</sup>. He expressed thanks to the Men’s Fellowship at the Windsor Pentecostal for their invitation on October 24<sup>th</sup>, 2017. The former Town of Windsor recruited Dave Byrne as a firefighter and he is still active. He congratulated Assistant Chief Byrne for his forty-five (45) years of service.

Councillor Feener acknowledged honorary citizen firefighters, the late Owen Young and Joe Zhouri for their community contributions to our firefighters.

Councillor Whiffen reference the Cadets at our last meeting attending the Provincial Orienteering Competition. He congratulated Brock Tulk of the Sea Cadets for Gold in the Junior Male Category and Mitchell Edmunds for Gold in the Youth Male Category, Penney Dove for Gold in the Junior Female Category and Toby Cutting for Silver in the Junior Male Category for the Army Cadets.

Councillor Finn extended congratulations to Geraldine Power who turned one hundred and one (101) on October 30<sup>th</sup> and recommends Council send her a recognition letter. He advised that he has been asked to serve on the Board at the Central Newfoundland Waste Management and is glad to accept that position. He recently attended a meeting and it consisted of four (4) existing members and eight (8) new members. There was a presentation of the 2018 Operating Budget through powerpoint. There was a motion to accept the budget and it was concerning that this was put to the Board without having a copy to review. This process is not correct when Board Members voted on a critical issue without proper review.

Deputy Mayor Browne advised that he attended a Youth Mental Health Conference a couple of weeks ago and congratulated all who organized and participated. Special thanks to Dr. Lynette Powell on winning the Reg L. Perkins Family Physician of the Year Award.

He noted the great turnout at the Remembrance Day Ceremonies and congratulated the Legion for their organization of the event.

Councillor Coady-Davis congratulated Dr. Lynette Powell on receiving her Award. She congratulated Assistant Chief Dave Byrne on his forty-five (45) years of service. She also wished to draw attention to the hours of training the volunteer firefighters complete. This past year there were 3,291 person hours of training. She thanked the Fire Department for their dedication and service.

Mayor Manuel advised it was great to see a large crowd at the Remembrance Day Ceremonies. He stated that the Art Procurement is on Saturday, November 25<sup>th</sup>, so if you are interested please submit by Friday, November 24<sup>th</sup>. He also advised that the Wishmaker Walk for Wishes is Sunday, November 19th at 2:30 P.M. from Forest Park Primary on Prices Avenue.

#### Motion

Finn\Coady-Davis

Be it resolved that the meeting of the Grand Falls-Windsor Town Council would be adjourned until the next regular scheduled meeting of 7:00 P.M., Tuesday, December 5th, 2017. This motion carried by a vote of 7-0.

The meeting adjourned at 8:30 P.M.

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Barry Manuel  
Mayor

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J. Saunders  
Town Manager\Clerk