

MINUTES OF MEETING

GRAND FALLS-WINDSOR TOWN COUNCIL

HELD IN THE TOWN HALL

7:00 P.M., TUESDAY, SEPTEMBER 25<sup>TH</sup>, 2018

PRESENT: Mayor: Barry Manuel  
Deputy Mayor: Mike Browne  
Councillors: Rod Bennett, Amy Coady-Davis, Shawn Feener,  
Darren Finn, Mark Whiffen  
Staff: J. Saunders, Town Manager\Clerk  
N. Chatman, Director of Engineering and Works  
K. Antle, Director of Parks and Recreation  
G. Hennessey, Economic Development Officer

The Mayor called the meeting to order at 7:00 P.M. and asked for any errors or omissions to the Minutes of Meeting #497 of Tuesday, August 21<sup>st</sup>, 2018.

Deputy Mayor Browne noted that on the 14 Union Street item water line should be sewer line and the correction will be made.

Motion  
Coady-Davis\Feener

Be it resolved that the Minutes of Meeting #497 of Tuesday, August 21<sup>st</sup>, 2018 would be adopted as circulated. This motion carried by a vote of 7-0.

BUSINESS ARISING OUT OF THE MINUTES

None

DISBURSEMENT REPORT

Councillor Coady-Davis presented the disbursement report in the amount of \$1,658,541.79.

Motion

Coady-Davis\Bennett

Be it resolved that the disbursement report in the amount of \$1,658,541.79 would be adopted as presented. This motion carried by a vote of 7-0.

COMMITTEE REPORTS

Economic Development, Tourism and Heritage

The following report was presented by Councillor Whiffen.

Home Based Business List

The Economic Development Officer suggested that the Town post the list of current Home Based Businesses that are registered with the Town in the local newspaper. He also suggested that he speak with the staff of the paper to include a news story on the Home Based Business process and the importance of registering with the Town.

The Committee recommended that he proceed with both of these initiatives.

Bottle Cap Lures Company

The owner of this company asked if the Town was interested in purchasing these bottle cap lures which can include the Town brand logo on the cap, as well as tourism information on the packaging.

The Committee recommended that this item be deferred until the Budget consultations in November as part of the Brand purchasing process.

Piano\Arts Home Based

The Committee reviewed the information gathered by the Economic Development Officer from other communities on how they address this issue.

The Committee recommended that this item be deferred to the Budget consultations in November.

### ICSC Retail Conference – October 1<sup>st</sup> to 3<sup>rd</sup>, 2018

The Chair of Economic Development and the Economic Development Officer will be attending this Show in Toronto from October 1<sup>st</sup> to 3<sup>rd</sup>. The booth and promotional materials including population data, traffic flow report and other collateral materials to distribute in both hard copy and on jump drives have been forwarded to the Show site. The Town has a booth at the Show and the Economic Development Officer has reached out to several retailers to set up meetings in our booth.

### Giant Flea Market

We have seventy-five (75) vendors on the ice surface and another ten (10) in the lobby. This year Service NL is requiring all food vendors in all of our events that include food (Farmers Market, Giant Flea Market, Salmon Festival, Culinary Events, etc...) to complete a Temporary Food Establishment Vendor Notification form. This is to track what food vendor was at a specific event, should there be a food issue after the event.

### Federal\Provincial Tourism Funding

The Economic Development Officer spoke with the ACOA representative on this recently. He indicated that the funding comes from Tourism Atlantic, a funding arm of ACOA. Corner Brook recently participated in the Program to develop a Tourism Strategy. The Town intends to host a Tourism Summit in October and will discuss this opportunity with the stakeholders then.

### Big Data\Big Ideas

Municipalities Newfoundland and Labrador are partnering with the Regional Analytics Lab at Memorial University (RAnLab) to provide regional groups of municipalities with an opportunity to create a detailed regional profile. The cost to the municipality is \$10,000 which can be cost-shared with neighbouring communities possibly.

The Committee recommended that this item be referred to the Finance and Administration Committee for discussion and review.

### Video Program – 2019

The Economic Development Officer has suggested that we consider a testimonial video for the Town website and other social media forums, highlighting newcomers’ comments on why they chose to move to Grand Falls-Windsor. We have received a proposal from Up Sky Down Films to produce this video.

The Committee recommended that this item be deferred until the 2019 Budget consultations in November.

### Hospitality Newfoundland and Labrador – RFP Consideration

The Town has been asked by a local business to submit a proposal to Hospitality Newfoundland and Labrador to host the 2020 or future Hospitality Newfoundland and Labrador Conferences here. An initial letter to Hospitality Newfoundland and Labrador needs to be submitted asking to be included in the RFP proposal distribution list.

The Committee recommended that the Economic Development Officer submit this letter to Hospitality Newfoundland and Labrador to be included on the proposal list for future conferences for Grand Falls-Windsor.

### Rural Vitality Forum on Place Making and Partnership Building – September 23<sup>rd</sup> to 26<sup>th</sup> in Trinity\Bonavista

The Trinity Historical Society (THS) are hosting the Rural Vitality Forum September 23<sup>rd</sup> to 26<sup>th</sup> along with their partners and are welcoming the top leaders from rural communities all over the Province. Each day Conference participants will be hosted in a different community with a jammed packed agenda. Participants will hear from National, Provincial and local experts as they share their community development model.

The Committee recommended that a staff person attend this event on behalf of the Town.

### High School Hacking Health – Saturday, September 22<sup>nd</sup>, 2018

Bounce Health Innovation and Excite Corporation\Town of Grand Falls-Windsor are joining together to build upon their individual success in cultivating future healthcare innovation leadership to engage students from the Grand Falls-Windsor region in healthcare innovation activities.

### 7<sup>th</sup> Annual Seniors Trade Fair

The Seniors Trade Fair will be held on Thursday, October 4<sup>th</sup>, 2018 at the Joe Byrne Memorial Stadium. Vendor registration is now open.

### Two (2) Day Rural Health Conference – October 18<sup>th</sup>-19<sup>th</sup>, 2018

Focus areas for the two (2) days are seniors' mental health and youth mental health. This is in partnership with Central Health and the Medical Staff Association of the Central Newfoundland Regional Health Center. This is a limited registration event and is specific to not-for-profit groups and mental health stakeholders.

I move the recommendations and report of this Committee.

Motion

Whiffen\Browne

Be it resolved that these recommendations and report would be adopted as circulated. This motion carried by a vote of 7-0.

It was noted that the Rural Vitality Forum on Place Making and Partnership Building for September 23<sup>rd</sup> – 26<sup>th</sup> was cancelled.

### Public Works and Planning

Motion

Browne\Finn

Be it resolved that the 14 Union Street and Drive-In Theatre items be removed from the Minutes and voted on separately. This motion carried by a vote of 7-0.

The following report was presented by Deputy Mayor Browne:-

### 114 Grenfell Heights – Discretionary Use

The Committee reviewed a request for a dog grooming home based business at 114 Grenfell Heights. A notice was mailed to adjacent property owners and advertised on the Town's Facebook page. There were no objections received.

The Committee recommends that this be approved.

#### 45 Carmelite Road – Discretionary Use

The Committee reviewed a request for a golf equipment repair and golf instruction home based business at 45 Carmelite Road. A notice was mailed to adjacent property owners and advertised on the Town's Facebook page. There was one (1) objection received.

The Committee recommends that this be approved.

#### Accessory Building – 376 Grenfell Heights

The Committee reviewed a request from a resident at 376 Grenfell Heights to construction an accessory building measuring 44 feet by 46 feet (2,024 square feet). The lot is in excess of 40,000 square feet and the proposed building is still less than eight percent (8%) of the lot size. These requests are examined on a case by case basis as per the Development Regulations.

The Committee recommends that this be approved.

#### 19 Master's Avenue – Water Issues

The Committee discussed correspondence from Sheldon Fudge at 19 Master's Avenue who noted that he has had continuous issues with drainage from the road at his property. New concrete curb and catch basins were installed in recent years, but during heavy rainfall it overflows and runs over his property. Mr. Fudge is located at the base of a hill and his property is well below road grade.

The Committee recommends that staff examine the storm infrastructure in the area to ensure no blockages and if it can be improved. The Committee also recommends the driveway be elevated to provide additional blockage and direct run-off away from the property.

#### Plastic Bag Ban

The Committee reviewed a request from Municipalities Newfoundland and Labrador for all municipalities to support a Provincial plastic bag ban. Municipalities Newfoundland and Labrador encourages all municipalities to write the Provincial Government showing support for this initiative.

The Committee agrees that this will need to be a Provincial initiative and that businesses should be consulted in the process. The Committee recommends that a letter of support be sent to the Province to implement a plastic bag ban.

### Blackmore Street

The Committee reviewed a letter from 10538 NFLD Limited that expressed their intent to commence construction this fall or early spring on Blackmore Street. They will need to complete the concrete and asphalt work on Phase I and enter into a Subdivision Agreement with the Town for additional phases. 10538 NFLD Limited proposes the Town assist the developer with the completion of Phase I contributing fifty percent (50%) of the cost. The Committee recognizes that this work is long overdue and their work must be completed to open up additional lots for development.

The Committee recommends the Town's contribution be limited to the asphalt paving cost only and this is contingent on all costs recovered from the developer as development progresses.

### Landscaping – Commercial Properties

The Committee discussed the importance of all landscaping being completed at all commercial businesses. There are several around Town that do not meet regulations.

The Committee recommends a complete review of the current regulations and that any required changes be implemented before the Town addresses the properties in question.

### 8 Bouzane Street

The Committee reviewed correspondence from the resident at 8 Bouzane Street who has requested the Town complete the paving of the driveway. The Public Works Department completed some drainage work at the property that had been an issue and the resident was notified prior to commencing work that the driveway would not be completed. This was agreed to by all parties.

The Committee recommends that this request be denied.

### Street Name Request – Carpenter

The Committee reviewed a request for a street to be named "Carpenter" after James (Jim) Carpenter. Mr. Carpenter was a businessman in Town for many years and made significant contributions in the development of the area.

The Committee recommends that the name "Carpenter" be added to the list of street names for Council's consideration in the future.

### Clean-up Orders

The Committee reviewed the up-to-date report from the Engineering Department concerning properties that are in violation of the Town's Regulations. Some residents upon receiving notice have corrected or are in the process of correcting, however, others have ignored direction from Junior Building Engineering Inspector. The Department has requested approval to prepare Clean-up Orders on these properties.

The Committee agrees that these properties need to be addressed. The Committee recommends Clean-up Orders be prepared for the following properties:-

1. 17 Monchy Road
2. 22 Monchy Road
3. 44 Memorial Avenue
4. 22 Lincoln Road
5. 321 Grenfell Heights
6. 19 Church Road
7. 64 King Street

### Water Treatment Plant Control Room

The control equipment at the Water Treatment Plant in New Bay is not isolated from the corrosive environment within the Plant. There is excess condensation and lime in the area and this has accelerated the need to replace various components of the system.

The Committee reviewed the engineered drawing and estimate to complete a 7 foot by 13 foot room and recommends it be completed, however, it must be forwarded to the Finance and Administration Committee for approval of the necessary funding.

### Medical Cannabis Grow Operation

The Committee reviewed correspondence from Arthur Ramsay asking the Town for support to develop a facility for medical cannabis production. Mr. Ramsay is also requesting land within the Town to complete this venture.

The Committee recommends this venture be supported in principle and recommends that staff work with Mr. Ramsay to identify land in the Maloney Street Industrial Park.



### Tiny Homes Proposal

The Committee reviewed a request from Rollin Cabins Inc. to change the Development Regulations to allow construction of tiny homes which are equivalent to four hundred (400) square feet. Currently, the Regulations will not permit dwellings less than eight hundred and fifty (850) square feet. In addition, there is currently no zone in Grand Falls-Windsor that allows this type of development.

The Committee supports the development concept and would consider making changes to the Regulations and rezone a section of land to permit this type of development. Rollin Cabins Inc. would need to identify the area of land and general layout and bring it back to the Committee for review.

### Ivany's Road\Dwyer Street Rezoning

The Committee discussed the rezoning of a section of Ivany's Road\Dwyer Street and the two (2) options that were proposed by Corduroy Developers.

The Committee recommends that staff send letters to all residents in the area to inform them of the decision to develop the second option which includes two (2) single residential lots and two (2) duplex lots on Dwyer Street. In addition, the Committee recommends that two (2) of the lots on Ivany's Road (#20 and #26) be rezoned to permit duplex construction and there shall be no further multi-unit construction on Sampson Street. This should be adopted at the next Council meeting.

The Committee reviewed all feedback from the public meeting along with all letters\emails received when making this recommendation.

### Motion

Browne\Bennett

Be it resolved that these recommendations and report would be adopted as circulated. This motion carried by a vote of 7-0.

Councillor Finn stated he does not support the ban of plastic bags. The reason is the inconvenience to the general public. Plastic is a very useful product and to zero in on plastic bags is not realistic. If Government were serious about dealing with plastic they would address more than plastic bags. Why not have a recycling mechanism. He also reached out to the Canadian Federation of Independent Business. Only forty-five percent (45%) of their business members use plastic bags. Thirty-two percent (32%) oppose the banning of plastic bags.

They stated that banning plastic bags will cause public complaints and increased merchandise costs.

Deputy Mayor Browne stated the Committee had good reasons to support the ban. We have to start somewhere and it will reduce litter in our community and Province.

Councillor Coady-Davis stated she supported the ban of the plastic bags. As a member of the Municipalities Newfoundland and Labrador Board of Directors, this issue was discussed for several years and a Resolution was supported at the last Convention by Municipalities Newfoundland and Labrador members to recommend the ban to Government. The ban refers to single use plastic bags. This is being supported by some businesses on their own such as the Newfoundland Liquor Corporation. The public are embracing this initiative and are doing their part to reduce plastic. This is the right thing to do to reduce the plastic pollution in our communities, rivers and oceans.

Mayor Manuel stated that he supported the ban and will be writing a letter to the Province.

The following item was presented by Deputy Mayor Browne:-

14 Union Street

Councillor Finn excused himself from the meeting at this time due to a perceived conflict of interest.

The Committee discussed a request from Mr. David Power to relocate the sewer line at 14 Union Street. The dwellings at 14 Union Street, 12 Union Street and 6 West Street have been removed.

The Committee recommends that the original decision would stand for the Public Works Department to adjust a short section of service line to tie into the sewer main, but that Mr. Power would be required to complete the relocation of the main at his own property. Furthermore, the owner of the property at 12 Union Street would also need to relocate the sewer main on that property. The Town agrees to supply the materials at cost to help reduce the cost of construction.

Motion

Browne\Bennett

Be it resolved that the 14 Union Street item would be adopted as circulated. This motion carried by a vote of 6-0.

Councillor Finn returned to the meeting at this time.

The following item was also presented by Deputy Mayor Browne:-

Drive-In Theatre

Councillor Feener excused himself from the meeting at this time due to a perceived conflict of interest.

The Committee reviewed a request from the Classic Theatre to lease a piece of land at the Red Cliff Campgrounds (3 acres) for a drive-in theatre. Included in the request is to have permission to use the existing kiosks for tickets, construct a permanent building for concessions and washrooms, install a septic system and drill a well. The Classic Theatre proposes to use the facility annually from May to October and would like to make arrangements to start in the spring of 2019. All equipment for the drive-in theatre would be removed at the end of the season.

The Committee recommends this proposal be approved in principle. This venture must be at no cost to the Town and the Committee recommends this be referred to the Finance and Administration Committee to draft a lease agreement.

Motion

Browne\Finn

Be it resolved that the Drive-In Theatre item would be adopted as circulated. This motion carried by a vote of 6-0.

Deputy Mayor Browne stated Mr. Feener has an interest in expanding the Theatre business and that he supports the Drive-In Theatre.

Mayor Manuel also stated that he supported the expansion of the business.

Councillor Feener returned to the meeting at this time.

The following Development Regulations Amendment was presented by Deputy Mayor Browne:-

TOWN OF GRAND FALLS-WINDSOR

DEVELOPMENT REGULATIONS AMENDMENT NO. 3, 2017

IVANY'S ROAD\DWYER STREET

## BACKGROUND

The Town Council of Grand Falls-Windsor wishes to amend its Development Regulations. The proposed Development Regulations Amendment No. 3, 2017 seeks to change the 2012-2022 Development Regulations Land Use Zoning Map.

In general terms, the purpose of the change is to rezone an area of land on Dwyer Street from Single Unit Urban Residential (RS3) to Low and Medium Density Multi-Unit Residential (RM-1) to accommodate two-unit homes.

A public meeting was held July 31<sup>st</sup>, 2018 and based on the community response Council decided to rezone the two (2) inner lots on Dwyer Street to accommodate two (2) duplex units and the two (2) outer lots to remain for single family dwellings.

As well, on Ivany's Road (lots #20 and #26), to rezone these lots from Single Unit Urban Residential (RS3) to Two Unit Urban Residential (RT) for the purpose of accommodating two-unit homes.

Motion

Browne\Feener

Be it resolved that the Development Regulations Amendment No. 3, 2017, Ivany's Road\Dwyer Street would be adopted as circulated. This motion carried by a vote of 7-0.

Councillor Finn advised that the amendment follows a lengthy process and stated that he supports the amendment.

## Parks, Recreation and Special Events

Motion

Browne\Bennett

Be it resolved that the 2017 Minor Baseball and Minor Soccer Grants item be removed from the Minutes and voted on separately. This motion carried by a vote of 7-0.

The following report was presented by Councillor Bennett:-

### Valley Radio Correspondence

The Committee discussed a request from “Valley Radio” for Council to provide free stadium rental and staffing for a fundraiser concert on October 20<sup>th</sup>, 2018 in the Joe Byrne Memorial Stadium.

The Committee recommends this request be approved and for the Director of Parks and Recreation to work with Valley Radio to make all the necessary plans.

### Red Shoe Walk Correspondence

The Committee discussed a request from the “Red Shoe Walk for Ronald McDonald House Committee” requesting for Council to provide barbecued hamburgers and hot dogs for this fundraising event on September 22<sup>nd</sup>, 2018.

The Committee recommends this request be approved.

### Exploits Blades Correspondence

The Committee discussed a request from the Exploits Blades Hockey Club for Council to provide free softball field rental for a fundraising Softball Tournament on October 13<sup>th</sup>-14<sup>th</sup>, 2018.

The Committee recommends this request be denied as most of the groups renting our facilities are not-for-profit groups and we would have to provide free rentals to all these groups as well.

### Boy Scout Correspondence

The Committee discussed a proposal from the 4<sup>th</sup> Grand Falls Scouting Group requesting use of the old Ski Hut on Scott Avenue for storage of their scouting equipment.

The Committee recommends this request be denied as the building is scheduled to be demolished as soon as the new Ski Hut is completed. However, the Committee recommends the Director work with the Scouting Group to find an appropriate size storage spot for their equipment in one of our other Town buildings.

### 27 Rothermere Street Correspondence

The Committee discussed a from a resident on Rothermere Street requesting a small playground be placed on the vacant lot next to 24 Rothermere Street.

The Committee recommends to take no action at this time, but to refer this issue to the new Landscaping Policy being developed.

### Sheppard Street Playground Report

The Director of Parks and Recreation presented the Committee with a report on the condition of the Sheppard Street playground and the cost to make the needed repairs.

The Committee recommends removing the unsafe equipment this year and put a request in for new equipment under our 2019 Capital Program.

### Communities in Bloom Symposium

The Director gave an overview of the Judge's visit to our Town this summer as part of the Communities in Bloom Program. He also informed the Committee of the National Communities in Bloom Awards Ceremonies and the National Symposium on Parks and Grounds which are scheduled for September 26<sup>th</sup>-29<sup>th</sup>, 2018 in Strathcona, Alberta.

The Committee recommends not to send anyone to the Symposium this year.

### Disability Swings Protective Rubber

The Director informed the Committee the tender for the disability swings protective rubber came in over budget by \$5,562.97.

The Committee recommends to refer this item to the next Finance and Administration Committee meeting.

### Red Cliff Rocks Campground Light Poles

The Director informed the Committee of the cost to replace the light poles and electrical service at the Red Cliff Rocks Campground after the fire that took place at the Security Trailer earlier this summer.

The Committee recommends to replace the service next spring as there is no need for the lights and electrical service until next summer.

### Church Road Park Fountain

The Director informed the Committee the fountain\erator in Church Road Park pond is needed to be replaced at a cost of \$3,800.00.

As the summer is almost over, the Committee recommends to wait until next spring to replace it.

### Lincoln Road Landscaping

The Committee discussed the landscaping needs from last year's Capital Project on Lincoln Road.

The Committee recommends repairing the grass on the home owners side of the road between the sidewalk and the curb this year and wait until next spring to landscape the area on the opposite side of the road near the Workers Monument. Further planning is required to deal with the quad issue in this area.

### Outdoor Waste Receptacles

The Committee discussed the need for new garbage receptacles throughout Town in our parks, playgrounds, sporting facilities and roadsides.

The Committee recommends installing one (1) on Goodyear Avenue and Grenfell Heights this fall and replace the remainder under our 2019 Capital Program next year.

### Director's Report

The Director presented the Committee with a detailed list of events and activities the Parks and Recreation Department have operated in the last few weeks as well as a list of upcoming events, activities and programs.

I move the recommendations and report of this Committee.

Motion

Bennett\Coady-Davis

Be it resolved that these recommendations and report would be adopted as circulated. This motion carried by a vote of 7-0.

Councillor Finn stated that the outdoor waste receptacles appear not to be the proper type for municipal use.

Councillor Whiffen stated that we support the inclusion of play areas in new developments. It is all about creating complete neighbourhoods.

Councillor Bennett stated the neighbourhood play areas are less effective because they are outgrown by neighbourhood children very quickly and become problematic.

Councillor Coady-Davis stated that neighbourhood play lots are not used for the long-term. As children grow the play lots become obsolete and not used. Most families have backyard play structures. She supports funding for the larger playgrounds like we presently have.

Councillor Finn stated that the request for the neighbourhood play areas would be a Policy shift for Council. We have concentrated our direction to the larger playgrounds with multiple structures. Also, the problem with the location of play areas in residential areas, is no one wants them adjacent to their property. There is a lot of opportunity for our children to access the major play areas in the community.

Mayor Manuel recognizes the opinion of residents, but there are challenges with neighbourhood play areas. Also, the number required would be extensive. We presently have excellent play areas that are well supported by the community.

Councillor Coady-Davis was excused from the meeting at this time due to a perceived conflict of interest.

The following item was presented by Councillor Bennett:-

2017 Minor Baseball and Minor Soccer Grants

The Director informed the Committee both the Minor Baseball and Minor Soccer Associations did not submit their 2017 Community Organizations Grant Applications.

The Committee recommends the Director request a financial statement from each group and review these applications at the next Committee of the Whole meeting.

Motion

Bennett\Browne

Be it resolved that the 2017 Minor Baseball and Minor Soccer Grants item be adopted as circulated. This motion carried by a vote of 6-0.

Councillor Coady-Davis returned to the meeting at this time.

Finance and Administration

The following report was presented by Councillor Coady-Davis:-



## SPCA

The Committee met with representatives of the SPCA to discuss the annual operational grant. The SPCA considers this to be a fee for service and not an operational grant. They noted that their current building will require major renovations. The SPCA also presented a financial report.

The Committee recommends we gather more information and discuss at a future meeting.

## Labour Report

The Committee reviewed the labor costs as of week thirty-six (36). Total labour was \$2,478,985. This was \$14,302 (0.6%) over budget.

The Committee recommends that staff continue to monitor labour costs.

## Cash Collections

The Committee reviewed taxation collections for August 31<sup>st</sup>, 2018. Total taxation receivables as of that date was \$3,012,298 (\$2,611,919 – 2017) – an increase of \$400,378 (15.33%) from the previous year. The Committee also reviewed all pre-authorized payment and collection activity.

The Committee recommends that staff pursue all outstanding taxes.

## Disbursement Report

The Committee reviewed the disbursement report in the amount of \$1,658,541.79 and recommends this be presented at the next Council meeting.

## Chemical Costs

The Committee reviewed the chemical costs as of the end of June. Total chemical costs year-to-date were \$112,641. An increase of \$5,119 from the previous year. This amount is in line with budget allocation.

## Budget Preparation Schedule

The Committee reviewed the proposed Budget Preparation Schedule and recommends it be accepted.

The Committee recommends that Departmental Goals and Objectives be reviewed prior to consideration of financial requests.

### Organizational and Operational Review

The Committee discussed the Organizational and Operational Review.

The Committee recommends that we proceed with the Organizational and Operational Review.

### Art Procurement

The Committee reviewed the proposed date for the Art Procurement and recommends that it be held October 27<sup>th</sup> at the Town Hall. The drop-off deadline will be October 26<sup>th</sup> at 5:00 P.M.

The Committee recommends that this event be publicized on our Town Website, Facebook and Town App as well as through contact with the schools.

### Art Ex Festival Corporation

The Committee received a request from the Art Ex Festival Corporation for funding for the 2018 events.

The Committee recommends \$1,500.00 be approved. The Committee also recommends that staff look into providing space at both the Joe Byrne Memorial and Windsor Stadiums for their use.

### Tender Policy

The Committee reviewed the Tender Policy as presented and recommends that this be accepted.

### Tender Awards

#### Disability Swing Set

The Committee reviewed funding for the disability swing.

The Committee recommends that the tender be awarded to Sofsurfaces Inc. in the amount of \$24,032.92. Budget allocations will increase by \$5,562.97 as a result of this approval.

### Thomas Street Ditch

The Committee reviewed the tender summary for supply of perforated pipe and geotextile for Thomas Street Ditch.

The Committee recommends that the tender be awarded to Aqua Q in the amount of \$22,107.04.

### ATIPP

The Committee discussed requirements for designation as requested by the Office of the Information and Privacy Commissioner.

The Committee recommends that the Town Manager\Clerk be designated as the Head of a Local Public Body for the Town of Grand Falls-Windsor. The Committee also recommends that the Director of Finance and HR be designated as the ATIPP Co-ordinator.

### Job Evaluation Presentation – CUPE Local 1349

The Committee was advised that there are currently several active job evaluation requests. The Town Manager\Clerk report that the Union has proposed we review their method of classification.

The Committee recommends that staff meet with the Union to review the classification process and existing evaluation requests be postponed until review is complete.

### Funding Requests

#### Municipalities Newfoundland and Labrador

The Committee reviewed a request from Municipalities Newfoundland and Labrador's for their Annual Convention.

The Committee recommends that \$500.00 be approved.

#### Canadian Cancer Society

The Committee reviewed a request from the Canadian Cancer Society to support the "One Night Stand Against Cancer".

The Committee recommends \$500.00 be approved.

Grand Falls-Windsor Santa Claus Parade

The Committee reviewed a request from the Grand Falls-Windsor Santa Claus Parade Committee.

The Committee recommends \$1,000.00 be approved.

Municipalities Newfoundland and Labrador – Regional Profile

The Committee discussed the merits of investing in the creation of a detailed Regional Profile. The cost of this would be \$10,000.00.

The Committee recommends the approval of up to \$10,000.00 pending discussions with other municipalities.

Job Description

The Committee reviewed the job description for the Administrative\Receivable Clerk.

The Committee recommends that this be accepted.

I move the recommendations and report of this Committee.

Motion

Coady-Davis\Bennett

Be it resolved that these recommendations and report would be adopted as circulated. This motion carried by a vote of 7-0.

Councillor Finn questioned the tender for the Thomas Street ditch. Given the concerns raised by residents with problems in this area, the residents should be notified of the action being taken. The Director stated the perforated pipe will allow water to move more freely. Councillor Finn would also like to be updated at the next Committee meeting.

Mayor Manuel said this issue has been ongoing and consideration was given to replacing the street storm sewer.

Mayor Manuel stated that October 27<sup>th</sup> is the Art Procurement Program and requested artists to submit their pictures by October 26<sup>th</sup>, 2018 at the Town Hall.

Mayor Manuel advised that Council has agreed to proceed with an Organizational and Operational Review. All communities are facing fiscal challenges and the review will give direction on improvement on service delivery.

Finance and Administration

Councillor Coady-Davis was excused at this time due to a perceived conflict of interest.

The following report was presented by Councillor Whiffen:-

Funding Request

National Traditional Karate Federation

The Committee reviewed a request from the National Traditional Karate Federation.

The Committee recommends \$1,000.00 be approved for this.

I move the recommendation and report of this Committee.

Motion

Whiffen\Browne

Be it resolved that this recommendation and report would be adopted as circulated. This motion carried by a vote of 6-0.

Deputy Mayor Browne explained that Councillor Coady-Davis has a child involved with the Karate Program and therefore excused herself.

Mayor Manuel noted that the Exploits Karate Club is hosting the World's in St. John's because of the need for larger and more venues.

Councillor Finn was not at the meeting, but would like to have explanation why it was approved.

Mayor Manuel explained that we supported\sponsored the Club as a Silver Partner. This would provide marketing at the event as well as our logo on a mat in the competition area.

Councillor Finn wondered whether the recognition for a successful event would come back to the local Club.

Mayor Manuel stated he was not sure on that, but could follow up.

The following three (3) Resolutions were presented by Councillor Coady-Davis.:-

Resolution GF-W 2018-265

RE: 2017-2020 AMENDMENT #1

MULTI-YEAR CAPITAL WORKS PROGRAM

WHEREAS: the Minister and the Council have agreed to enter into a Municipal Capital Works Agreement for the financing of a Capital Works Project and related works as outlined in the revised Schedule “A” dated September 25<sup>th</sup>, 2018, hereinafter referred to as the “works” and have agreed to cost not in excess of \$6,918,821 which amounts to \$6,274,228 after the GST rebate calculation;

THEREFORE BE IT RESOLVED: that the Mayor and Clerk are authorized to enter into this revised Agreement on behalf of the Council.

Motion

Coady-Davis\Whiffen

Be it resolved that Resolution GF-W 2018-265 would be adopted as presented. This motion carried by a vote of 7-0.

Resolution GF-W 2018-266

RE: 2014-2017 AMENDMENT #1

MULTI-YEAR CAPITAL WORKS PROGRAM

WHEREAS: the Minister and the Council have agreed to enter into a Municipal Capital Works Agreement for the financing of a Capital Works Project and related works as outlined in the revised Schedule “A” dated September 25<sup>th</sup>, 2018, hereinafter referred to as the “works”, and have agreed to costs not in excess of \$10,235,284 which amounts to \$9,752,603 after the GST rebate calculation;

THEREFORE BE IT RESOLVED: that the Mayor and Clerk are authorized to enter into this revised Agreement on behalf of the Council.

Motion

Coady-Davis\Finn

Be it resolved that Resolution GF-W 2018-266 would be adopted as presented. This motion carried by a vote of 7-0.

Resolution GF-W 2018-267

RE: 2012-2014 AMENDMENT #1

MULTI-YEAR CAPITAL WORKS PROGRAM

WHEREAS: the Minister and the Council have agreed to enter into a Municipal Capital Works Agreement for the financing of a Capital Works Project and related works as outlined in the revised Schedule “A” dated September 25<sup>th</sup>, 2018, hereinafter referred to as the “works”, and have agreed to costs not in excess of \$5,255,768 which amounts to \$5,023, 230 after the GST rebate calculation;

THEREFORE BE IT RESOLVED: that the Mayor and Clerk are authorized to enter into this revised Agreement on behalf of the Council.

Motion

Coady-Davis\Bennett

Be it resolved that Resolution GF-W 2018-267 would be adopted as presented. This motion carried by a vote of 7-0.

NOTICE OF MOTION

The following “Notice of Motion” was presented by Deputy Mayor Browne:-

I am giving a “Notice of Motion” to have the Town of Grand Falls-Windsor Development Regulations 2012-2022, and all other supporting policies and documents, be reviewed with respect to “Landscaping in Residential and Commercial Areas”.

This needs to be discussed in a future, at both the Public Works and Planning and Parks, Recreation and Special Events Committee meetings and brought forward to Council by early 2019. There are several properties within the Town of Grand Falls-Windsor that have been neglected or have no landscaping completed, especially in new subdivision areas, and this needs to be addressed.

Mayor Manuel stated that the Town has to ensure our properties are maintained as well.

Councillor Finn stated it is a discussion we need to have. There are many properties where residents are not maintaining them as they should. It is incumbent on Council to draft appropriate policies to address this issue. It is a complicated issue because in some cases residents cannot afford to carry out the necessary work. It is important to have public consultation on this process.

### OTHER BUSINESS

Councillor Coady-Davis advised that the Municipalities Newfoundland and Labrador Annual General Meeting and Conference is being held next week. Members of Council will be in attendance. The Agriculture Expo is happening at the Joe Byrne Memorial Stadium this week-end and encouraged residents to get out and support this event. She also noted that the Art Procurement is going to be at the Town Hall on October 27<sup>th</sup>, 2018 and stated that this is an opportunity for residents to purchase pieces.

Councillor Bennett advised that on September 17<sup>th</sup> an announcement was made that the St. John's Edge will be in Grand Falls-Windsor in November. He wanted to give credit to Karl English, Brian Cooke and Todd Mercer for the work they have put into this to make it happen. Three hundred (300) tickets will go on sale on October 15<sup>th</sup>, 2018.

Councillor Feener advised that on September 12<sup>th</sup>-15<sup>th</sup> he had attended the 11<sup>th</sup> Global Mural Conference which was hosted by the Botwood Mural Arts Society. He also attended the Ronald McDonald Red Shoe Walk on September 22<sup>nd</sup>. It was a successful event and congratulated all involved.

Councillor Whiffen advised that the Seniors Fair is on October 4<sup>th</sup> at the Joe Byrne Memorial Stadium. He encouraged residents to support this event and stated there will be many vendors at the event promoting services for seniors. He also advised that the Tourism Summit is planned for Tuesday, November 6<sup>th</sup>, 2018. Tourism stakeholders from the Exploits Valley will be invited to the event which will be held at the Mount Peyton Hotel.



Deputy Mayor Browne noted that World River Day was last week-end and approximately thirty (30) tons of garbage had been removed since this event has been held. He commended the Labour Day Committee, particularly, Kathy Oake for keeping the event going. He also signed a Proclamation for Sexual Violence Awareness Week. He noticed street lights are out and suggested we post notices on our social media sites to inform residents how to report outages.

Mayor Manuel advised that World Rivers Day has been on the go now for many years. Cameras will be installed at the bridge this fall. On behalf of Council he expressed condolences to Councillor Finn and his family on the passing of his brother, Bill. He also noted that Billy Ballard passed away recently. He was well recognized for his efforts on cleaning up litter in our community. Council will entertain options on how to recognize his efforts. He also encouraged residents to check the Parks and Recreation brochure and consider participating in some of the programs offered. Council has attempted to have quality of life programs for all ages.

#### Motion

Browne\Coady-Davis

Be it resolved that the meeting of the Grand Falls-Windsor Town Council would be adjourned until the next regular schedule meeting of Tuesday, October 16<sup>th</sup>, 2018. This motion carried by a vote of 7-0.

The meeting adjourned at 9:00 P.M.

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Barry Manuel  
Mayor

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J. Saunders  
Town Manager\Clerk