

MINUTES OF MEETING

GRAND FALLS-WINDSOR TOWN COUNCIL

HELD IN THE TOWN HALL

7:00 P.M., TUESDAY, JUNE 19TH, 2018

PRESENT: Mayor: Barry Manuel
 Deputy Mayor: Mike Browne
 Councillors: Rod Bennett, Amy Coady-Davis, Shawn Feener,
 Darren Finn
 Staff: J. Saunders, Town Manager\Clerk
 N. Chatman, Director of Engineering and Works
 K. Antle, Director of Parks and Recreation
 B. Griffin, Director of Finance

Prior to the meeting the Mayor read a Proclamation he recently signed for 100 Years of the CNIB.

The Mayor called the meeting to order at 7:00 P.M. and asked for any errors or omissions to the Minutes of Meeting #494 of Tuesday, May 29th, 2018.

It was noted on page 2 – Mobile Vendor Regulations that the “e” was missing on “the” research.

Motion

Coady-Davis\Bennett

Be it resolved that the Minutes of Meeting #494 of Tuesday, May 29th, 2018 would be adopted as circulated with the noted change. This motion carried by a vote of 6-0.

BUSINESS ARISING OUT OF THE MINUTES

None

DISBURSEMENT REPORT

Councillor Coady-Davis presented the disbursement report in the amount of \$122,467.94.

Motion

Coady-Davis\Finn

Be it resolved that the disbursement report in the amount of \$122,467.94 would be adopted as presented. This motion carried by a vote of 6-0.

COMMITTEE REPORTS

Parks, Recreation and Special Events

The following report was presented by Councillor Bennett.

Farmer's Market Tents

The Committee discussed the arrangements for the tents at the Farmer's Market on High Street.

The Committee recommends to put the tents up for the week-end of June 9th-10th so they are in place before the Giant Flea Market on June 23rd.

Summer Parks and Recreation Brochure

The Director of Parks and Recreation presented the Committee with a copy of the Parks and Recreation Summer Brochure highlighting all the programs and special events available to the residents this summer.

The Committee recommends the brochure be distributed in the mail the week of June 10th-15th.

Perfectly Centered Food Festival

The Committee discussed the plans for the Perfectly Centered Food Festival which is scheduled for August 17th-18th.

The Committee recommends to make the official announcement for the Festival in the next couple of weeks and start ticket sales immediately following the Salmon Festival.

Community Healthy Living Fund

The Committee discussed the Community Healthy Living Fund application details.

The Committee recommends the application be submitted for disability swings and equipment in our playgrounds as well as for programs offered by the Parks and Recreation Department.

Jump Start Grant

The Director of Parks and Recreation informed the Committee the “Jump Start Grant” we had applied for which included disability playground equipment and walkways did not get approved.

The Committee recommends staff investigate other funding sources such as Easter Seals and the Lions Club.

Splash Pad Opening Date

The Committee discussed the opening date for the splash pad this summer. The Director informed the Committee the equipment has been serviced and is ready for operation.

The Committee recommends to keep the splash pad closed for now, but to open on warm spring days. The splash pad will open daily at the end of June.

Recreation Month – June

The Committee discussed “Recreation Month” which is June. Many programs and events are planned for June for all our citizens to participate in.

The Committee encourages everyone to get involved in Recreation and recommends the Mayor to read the “June is Recreation Month Proclamation” at the June 19th Council meeting.

Pride Correspondence

The Mayor presented correspondence from the local Pride Planning Committee looking for support for activities they have planned in June which is “Pride Month”.

The Committee recommends the Director of Parks and Recreation contact their Committee to provide assistance with their Flagraising Ceremony, March to Church Road Park and Family Day to celebrate Inclusion.

Director's Report

The Director presented the Committee with a detailed list of events and activities the Parks and Recreation Department have operated in the last few weeks as well as a list of upcoming events, activities and programs.

I move the recommendations and report of this Committee.

Motion

Bennett\Browne

Be it resolved that these recommendations and report would be adopted as circulated. This motion carried by a vote of 6-0.

Councillor Finn advised that the Community Health Living Fund would be discussed at the next Finance and Administration Committee meeting.

Mayor Manuel said it was disappointing funding was not approved under the Jump Start Grant. We will look at other options of funding for the handicap swings.

Public Works and Planning

The following report was presented by Councillor Browne.

Discretionary Use Notice – 382 Grenfell Heights

The Committee reviewed a home based business application for 382 Grenfell Heights to accommodate Cross Training for four (4) individuals. The Engineering Department did not receive any objections.

The Committee recommends this be approved.

Discretionary Use Notice – 264 Grenfell Heights

The Committee reviewed a home based business application for 264 Grenfell Heights for Atlantex Imaged Wear & Signs. This business would complete embroidery, screen, decals and sign printing. The Engineering Department received one objection.

The Committee recommends this be referred to the Committee of the Whole meeting for further discussion.

Lot Grading

The Committee discussed the proposed requirement to have the elevation and location of a footing checked by a licensed land surveyor prior to pouring concrete. The estimated cost to have this work completed was more than five hundred dollars (\$500).

The Committee recommends that the Engineering Department do various checks this year to provide details on margin of error at no cost to the homeowner. Also, the Lot Grading Regulations must reflect that Developers provide a graded lot with appropriate foundation grade and that the homeowner must not alter the grade provided by the Developer.

Hennessey Place

The Committee reviewed an agreement signed in 1978 between Newfoundland & Labrador Housing Corporation and the Town Council of Grand Falls concerning the maintenance of the road on Hennessey Place. The agreement indicates that the Town will provide maintenance to the street. There has been a request from residents for some asphalt upgrades.

The Committee recommends some repairs be completed by Public Works and the street be placed on the list for future Capital Works.

Golden Years Estate Extension

The Committee reviewed a request from Golden Years Estate to purchase 0.26 ha (28,000 square feet) of Town land to facilitate an expansion to their facility. The area is zoned correctly to allow the expansion.

The Committee recommends this be referred to the Committee of the Whole meeting for further discussion.

Crosswalk Details

The Committee discussed the proposed location and style of a rainbow crosswalk for the LGBTQ Community. The Mayor had met with the group to discuss.

The Committee recommends that the crosswalk be placed near 5 High Street adjacent to the Town Hall. This location is in a low speed zone and is well lit. The Committee would like the paint ordered soon and arrangements made to complete the work.

Long-Term Health Care Facility – Scott Avenue

The Committee discussed the recent announcement of a 60-bed long-term health care facility to be constructed near the old mill site on Scott Avenue. This facility is much needed in the region and is a welcomed site. It is important that existing trails, river access and parking be maintained during and after construction.

The Committee recommends staff work with Government to ensure access to the river for fishers, parking for visitors is available and trails are accessible for ATV's. Also, consideration should be given to align Taylor Road with Mill Road.

Lincoln Road Phase II – Approval Letter

The Committee reviewed correspondence from the Department of Municipal Affairs and Environment on approval for Phase II of Lincoln Road to complete the water\sewer\storm upgrades. Funding is \$1 million and it was included in Budget 2018 under the Capital Plan.

The Committee recommends this project be approved, but be deferred to the Finance and Administration Committee for final approval.

Rezoning Ivany's Road\Dwyer Street

Mr. Murray Kearley and Mr. Robert McDonald of Corduroy Developers met with the Committee at 5:20 P.M. They discussed the latest decision on the rezoning request for Dwyer Street and portions of Ivany's Road to accommodate quadplexes and duplexes respectively.

The Developers explained they wanted an all-inclusive neighbourhood and have ensured the proposed buildings will not negatively affect the property values. They are high quality units and Dwyer Street was a unique opportunity as it was a small street that could accommodate the quadplexes. Mr. McDonald explained they would not do anything to jeopardize their investment into the subdivision.

Mr. Kearley and Mr. McDonald were excused from the meeting at 5:45 P.M.

The Committee recommends this be referred to the Committee of the Whole meeting for further discussion.

I move the recommendations and report of this Committee.

Motion

Browne\Bennett

Be it resolved that these recommendations and report would be adopted as circulated. This motion carried by a vote of 6-0.

Councillor Finn said he was pleased to see the announcement of the long-term care facility. He did have a question from a resident why it was not located near the hospital. He stated numerous sites were presented to Government with Council participation, but he supports the location selected. The selected site is not far from the hospital and there is lots of activity in the area.

Mayor Manuel said he supports the site selection. It will blend in with the Riverfront Development. It will also increase traffic and hopefully business in the downtown area.

The Town Manager\Clerk gave an overview of all sites that were presented to Government.

Mayor Manuel assured residents that traditional access to the river and ATV trails will continue to be accessible and enhanced with the Riverfront Development.

Deputy Mayor Browne advised he is very pleased with the long-term care facility announcement. There were lots of protests, petitions, etc... to Government to establish this facility in Grand Falls-Windsor. He congratulated Minister Hawkins for his support.

Mayor Manuel expressed congratulations to the efforts of Deputy Mayor Browne and John Burke who worked very hard to keep the long-term care facility needs active.

Salmon Festival

The following report was presented by Councillor Feener.

Newfie Night Request

The Committee reviewed a request from Valley Radio to host a Newfie Night at the Joe Byrne Memorial Stadium on Monday, July 16th.

The Committee recommends this be denied due to the cost of set-up. The Committee also recommends they consider other sites for hosting this event.

Sales Reports

The Committee reviewed up-to-date sales reports for the Salmon Festival events.

The Committee recommends staff continue the promotion and advertising for this year's Festival.

Sound and Light

The Committee reviewed submissions for sound and light for the Festival events and recommends this be awarded to G.L.A. Audio. The Committee also reviewed submissions for sound and light for the Concert and recommends this be awarded to Canadian AV.

Promotional Update

The Committee reviewed all aspects of promotion for this year's Concert and Festival. This includes radio, postering Concert, Festival and Gospel Show and use of social media.

The Committee recommends we purchase \$2,500 for social media advertising. The Committee also recommends staff continue promotion of the Concert and other Festival events.

I move the recommendations and report of this Committee.

Motion

Feener\Finn

Be it resolved that these recommendations and report would be adopted as circulated. This motion carried by a vote of 6-0.

Mayor Manuel stated a big part of the issue for denying the Valley Radio at the Stadium for Monday night was due to the Gospel Concert that will take place Sunday evening. It is very difficult to get the facility ready for the event on Monday.

Finance and Administration

Prior to the reading of the Minutes it was agreed to separate the Grand Falls Golf Club – Financial Statement.

Motion

Coady-Davis\Bennett

Be it resolved that the Grand Falls Golf Club – Financial Statement would be removed and voted on separately. This motion carried by a vote of 6-0.

Labour Report

The Committee reviewed the labour costs as of week twenty-one (21). Total labour was \$1,238,468 (Budget - \$1,242,844) which is 0.4% (\$4,375) under Budget.

The Committee was pleased with these results and recommends that staff continue to monitor labour costs.

Cash Collections

The Committee reviewed taxation collections for May 31st, 2018. Total taxation receivable as of that date was \$4,548,129 (\$4,388,489 – 2017) – an increase of \$159,639 (3.64%) from the previous year.

The Committee recommends that staff pursue all outstanding taxes.

Disbursement Report

The Committee reviewed the Disbursement Report in the amount of \$122,467 and recommends this be presented at the next Council Meeting. The Committee also noted that staff ensure all purchases are made in accordance with Government purchasing requirements.

Taxi Regulations

The Committee reviewed the proposed Taxi Regulations in detail.

The Committee recommends that these be adopted as attached.

Policy

Charitable Donations

The Committee reviewed the Charitable Donations Policy.

The Committee recommends this be amended to allow Council to donate based on discretion. It was noted that many of the groups requesting funds provide benefits directly and indirectly to our citizens. The Committee also recommends this be drafted for the next Finance and Administration Committee meeting.

Funding Requests

Walk for Arthritis

The Committee reviewed a funding request for the “Walk for Arthritis” taking place in Paradise, NL.

The Committee recommends \$100 be approved.

The Exploits Community Centre

The Committee reviewed a request from the Exploits Community Centre to provide financial support for the Annual Community Family Block Party.

The Committee recommends \$100 be approved.

Environment Resources Management Association

The Committee reviewed the financial results for the year ended December 31st, 2017 for Sanger Memorial RV Park.

The Committee was satisfied with the financial results. The Committee also reviewed our Operating Agreement with Environment Resources Management Association and does not recommend any changes to this.

Resolution – Lincoln Road Phase II Funding

The Committee reviewed the Resolution for Lincoln Road Phase II funding. Total funding is \$906,835 as follows:-

Provincial	-	\$332,536
Federal	-	\$302,248
Municipal	-	\$272,051

The Committee recommends this Resolution be presented at the next Council Meeting.

Grand Falls Golf Club – Financial Statement

Deputy Mayor Browne excused himself from this portion of the meeting due to a perceived conflict of interest.

The Committee reviewed the Grand Falls Golf Club Financial Statement received as per terms of our loan guarantee.

The Committee was pleased with these results.

I move the recommendations and report of this Committee.

Motion

Coady-Davis\Feener

Be it resolved that these recommendations and report would be adopted as circulated with the Grand Falls Golf Club – Financial Statement item removed and to be voted on separately. This motion carried by a vote of 6-0.

Councillor Finn ensured that these Taxi Regulations are attached to the Minutes that get posted and also questioned the fee.

Deputy Mayor Browne was excused from the meeting at this time due to a perceived conflict of interest.

Motion

Coady-Davis\Finn

Be it resolved that the Grand Falls Golf Club – Financial Statement would be adopted as circulated. This motion carried by a vote of 5-0.

There was no discussion of the Golf Course in these Minutes. It is a review of their Financial Statement only.

Deputy Mayor Browne returned to the meeting at this time.

The following Resolution was also presented by Councillor Coady-Davis:-

Resolution GF-W 2018 -263

Re: Small Communities Fund (SCF)

Project No. 17-SCF-19-00104

Lincoln Road – Phase II

WHEREAS: the Minister and the Council have agreed to enter into a Municipal Infrastructure Agreement for the financing of Lincoln Road – Phase II, Project No. 17-SCF-19-00104, hereinafter referred to as the “works”, and have agreed to cost not in excess of \$1,000,000 which amounts to \$906,835 after the GST\HST rebate calculation;

WHEREAS: the Cost-Shared Funding for this Agreement is as follows:-

Provincial	-	\$332,536
Federal	-	\$302,248
Municipal	-	\$272,051

AND WHEREAS: the Minister of Municipal Affairs and Environment has been authorized to negotiate an Agreement on behalf of the Province of Newfoundland and Labrador;

THEREFORE BE IT RESOLVED: that the Mayor and Clerk are authorized to enter into this revised Agreement on behalf of the Council.

Motion

Coady-Davis\Finn

Be it resolved that Resolution GF-W 2018-263 – Lincoln Road – Phase II would be adopted as circulated. This motion carried by a vote of 6-0.

Councillor Finn noted that the Lincoln Road – Phase II Project is for \$1,000,000 and that will enhance infrastructure in this area.

Committee of the Whole

The following report was presented by Deputy Mayor Browne.

Correspondence – Shawn Faulkner

The Committee reviewed correspondence from Mr. Faulkner concerning use of Town equipment in his Park. This is a private business venture and the Committee recommends the request for the equipment be denied.

The Town will continue to entertain requests for support from the not-for-profit organizations and requests will be considered on a case-by-case basis.

Correspondence – Stewardship Association of Municipalities

The Committee reviewed the correspondence from SAM and supports a meeting being held in Labrador City on September 21st-22nd, 2018 and would send a representative if the financial incentives outlines are provided.

Land Request – 90 Goodyear Avenue

The Committee reviewed a request for land at the rear of 90 Goodyear Avenue. This land was occupied for approximately forty (40) years and fencing is in place. This should not have been included in the survey when Abitibi transferred a large section of land to the Town in 2007.

The Committee recommends the land be transferred to the owner for \$1.00 and the owner will be responsible for all survey and legal costs.

Blue Sky – Update

Staff gave an update on the Blue Sky Group Home appeal. This appeal will now be heard in the Courts in January 2019.

Paving Tender 2018

The Paving Tender for Street Resurfacing and Construction closed Thursday, June 7th, 2018. Two (2) bids were received and Exploits Valley Paving were the low bidder at \$2,751,274.79.

The Committee recommends in principle the tender be awarded to Exploits Valley Paving pending verification of asphalt plant specifications and compliance with the tender document.

Provincial Government Cabinet Ministers Meeting

The Committee reviewed the list of topics to be discussed with Cabinet Ministers in mid-July and recommends adding the following:-

Minister Lisa Dempster, Minister of Children, Seniors and Social Development

- Group Home Model

Minister Christopher Mitchelmore, Minister of Tourism, Culture, Industry and Innovation

- Riverfront Development

The complete list is as follows:-

Minister Andrew Parsons

- Legislative changes to allow MEO's to enforce Highway Traffic Act
- Law Courts in Grand Falls-Windsor - Short and Long Term Plan
- RCMP – Sherriff Duties

Minister Steve Crocker

- Former Mill Lands
- Trans Canada Highway through Grand Falls-Windsor – Development Impact – Development permitted in all other Areas
- Funding for Study (\$33,000.00)
- Union Street Overpass (Condition)
- Grenfell Heights Extension – Upgrading and why allow additional Development

Minister John Haggie

- Central Health and Review by Dr. Vaughan
- Long-Term Care Facility – Schedule for Construction (This could also be under Transportation & Works because they are responsible for the Project Construction)
- Planned Upgrades at CNRHC
- Lionel Kelland Hospice

Minister All Hawkins (As Acting Education Minister)

- Millcrest Gymnasium

Minister Lisa Dempster

- Group Home Model

Minister Christopher Mitchelmore

- Riverfront Development

Mobile Vending Regulations

The Committee discussed a request for adjustments to the mobile vending permit rates for a vendor who operates on week-ends only.

The Committee recommends that the permit rate for week-ends only from Friday at 6:00 P.M. to Monday at 6:00 A.M. be set at \$250.00 for the seasonal

permit (4 consecutive months). All other conditions of the permit remains unchanged.

Interfaith Cemetery Group

Deputy Mayor Browne welcomed the group representing the churches involved with the Interfaith Cemetery on Union Street. The group expressed concerns with the site conditions and the need for all churches involved with the cemetery to provide representation on the Interfaith Cemetery Committee. They feel the Town needs to have a representative on the Committee to provide some direction, but also support and report to Council.

Concerns were expressed with the proximity to the Trans Canada Highway and the need for appropriate separation. The planning for a new community cemetery should start as some denominations will have their space used up within ten (10) years.

The group supports the Interfaith Cemetery Committee becoming incorporated as a not-for-profit organization. That will give them the opportunity to access Government Grants and accept monetary gifts and issue tax receipt. Money raised will be used to carry out the necessary repairs and maintenance in the cemetery.

Deputy Mayor Browne thanked the group for their attendance and comments. They were excused at 7:10 P.M.

The Committee recommends that staff contact all the churches and ask they appoint a representative to attend a meeting to be arranged by Council. The main focus of the meeting will be to establish a working Committee representing all the churches. The Town will also appoint a member of Council to sit on the Committee.

Farmer's Market

The Committee discussed a request from the Farmer's Market group to access and use the Town's Farmer's Market Facebook page.

The Committee recommends they contact the Town Manager\Clerk to discuss and work out details.

Summer Meeting Schedules

The Committee discussed the summer Council meeting schedule. There will be a four (4) week rotation up to September 11th, 2018. Committee meetings will

be held the week prior to the Council meetings and Committee of the Whole will be called as required by Council.

The Committee recommends this be approved.

YMCA

The Committee discussed the YMCA Operational Grant, land sale request for daycare and site servicing of the daycare site. These issues were discussed at a meeting with the YMCA Executive on Monday, June 4th, 2018.

The Committee recommends the following:-

Operating Grant for 2017	\$ 65,000
Operating Grant for 2018	\$100,000

The Town and YMCA are working through the details on the land and servicing requirements and when they are finalized it will be presented to Council.

Rezoning – Corduroy Developers

The Committee met with representatives of Corduroy Developers to discuss additional information.

I move the recommendations and report of this Committee.

Motion

Browne\Finn

Be it resolved that these recommendations and report would be adopted as circulated. This motion carried by a vote of 6-0.

Councillor Finn explained that the Minutes covered many issues. The Blue Sky Appeal goes back to 2016. It is important that this work through the process. The itinerary for Government Ministers reflects the large amount of interaction that Council has with Government. He noted that he is pleased we arrived at a consensus with the YMCA. He said he felt the grant offered is fair and reflects Council's commitment and the great job done by the YMCA.

Mayor Manuel advised that we discussed the partnerships with the YMCA and the great job they do to operate the Town owned facility. The swimming pool is a significant cost of their operation.

Councillor Coady-Davis advised that the issue related to the Farmer's Market is it does not permit them to have access to the Town's site.

Mayor Manuel stated they will provide information to the Town Manager\Clerk and staff will post it to the site.

Mayor Manuel also advised that we always attempt to get the attention of Government Ministers. We ask residents if they have an issue they would want discussed, then they can forward comments along to Council to follow up on.

There has been a lot of discussion recently with respect to the development plans for the Corduroy Developer. We will arrange a public meeting for all involved so appropriate information can be provided as Council discusses the request for rezoning.

The following report was also presented by Deputy Mayor Browne:-

Discretionary Use – 264 Grenfell Heights

The Committee reviewed the request for a home based business application for 264 Grenfell Heights. The business is located in a separate building in the Rural Zone. A notice was mailed to adjacent property owners and advertised on the Town's Facebook page on May 29th, 2018. One objection was received.

The Committee reviewed the information and recommends the request be denied.

I move the recommendation and report of this Committee.

Motion

Browne\Bennett

Be it resolved that this recommendation and report would be adopted as circulated. This motion carried by a vote of 6-0.

Councillor Coady-Davis stated that one (1) objection was received to the home based business request. This request was to relocate from a commercial area to a residential area. This trend is opposite to what we prefer.

OTHER BUSINESS

Deputy Mayor Browne congratulated Trevor Miller on receiving the Emergency Management Exemplary Service Award from Minister Goodale and Public Safety Canada in Ottawa. It is in relation to his work with the Exploits Ground Search and Rescue.

Councillor Coady-Davis advised that registration started tonight for the Recreation Summer Programs. She noted that the Joint Council meeting is this Thursday, June 21st at the Town Hall. Adventure Central will be doing a presentation and Neil Dawe from Tract Consulting will also do a presentation on Asset Management. She expressed thanks to all teachers in the region and wished all students success in their exams and also a safe and enjoyable summer.

Councillor Bennett noted that Canada Day is approaching and the Town has a full slate of events planned. He recently attended the Youth Firefighters Graduation this past week. This has been active for appropriately thirty (30) years and he thanked Bob Down for starting the program. He attended the very successful Children's Wish Foundation event "Princess & Superhero Tea Party". They raised enough money to provide a wish. He advised that the Seniors Day at the Classic Theater was another success. The Community Kitchen celebrated their 3rd Anniversary and he expressed congratulations to all. He attended Notre Dame Home Furnishings Grand Opening this past week. He noted that the Special Olympics NL Exploits Hurricanes held their Annual Law Enforcement Torch Run and Year-End Celebrations today. The 2nd Annual Mawio'mi by the aboriginal groups will take place this week-end at Gorge Park. It will be open to all who want to attend.

Mayor Manuel wished Barbara Sheppard a Happy 90th Birthday. He expressed condolences to the family of the late Teresa Crawley on her recent passing. She was a long time employee of the Town. He noted Elder Abuse Week was organized by the Recreation Department and supported by Horwood's Home Care was a success. Entertainment was also provided by UC5. He congratulated the Exploits Community Centre on a successful block party this past week-end. He noted the Special Olympics NL Exploits Hurricanes held their Annual Law Enforcement Torch Run today. They are a great group of athletes and volunteers and membership in the group has increased in recent years. Volunteers are always required, so if interested please come forward. He advised that he had attended the MADD Conference last week in Grand Falls-Windsor. The vigil was a very powerful moment to witness for those who have been injured or lost love ones through drunk drivers. We should continue to support this group as they continue to promote legislative changes to the Act on deterrents for people to think before getting behind the wheel.

Motion

Finn\Browne

Be it resolved that the meeting of the Grand Falls-Windsor Town Council would be adjourned until the next regular scheduled meeting of 7:00 P.M., Tuesday, July 10th, 2018. This motion carried by a vote of 6-0.

The meeting adjourned at 8:20 P.M.

Barry Manuel
Mayor

J. Saunders
Town Manager\Clerk