

MINUTES OF MEETING

GRAND FALLS-WINDSOR TOWN COUNCIL

HELD IN THE TOWN HALL

7:00 P.M., TUESDAY, MAY 29TH, 2018

PRESENT: Mayor: Barry Manuel
Deputy Mayor: Mike Browne
Councillors: Rod Bennett, Amy Coady-Davis, Shawn Feener,
Darren Finn, Mark Whiffen
Staff: N. Chatman, Director of Engineering and Works
B. Griffin, Director of Finance
G. Hennessey, Economic Development Officer

Prior to the meeting the Mayor signed a Proclamation for National Health and Fitness Day.

The Mayor called the meeting to order at 7:00 P.M., and asked for any errors or omissions to the Minutes of Meeting #493 of Tuesday, May 8th, 2018.

Motion
Browne\Finn

Be it resolved that the Minutes of Meeting #493 of Tuesday, May 8th, 2018 would be adopted as circulated. This motion carried by a vote of 7-0.

BUSINESS ARISING OUT OF THE MINUTES

None

DISBURSEMENT REPORT

Councillor Coady-Davis presented the disbursement report in the amount of \$671,023.18.

Motion

Coady-Davis\Finn

Be it resolved that the disbursement report in the amount of \$671,023.18 would be adopted as presented. This motion carried by a vote of 7-0.

Councillor Browne inquired as to the amount of paint purchases.

Councillor Coady-Davis replied this was less than normal due to the inventory levels left over from last year.

COMMITTEE REPORTS

Economic Development, Tourism and Heritage

The following report was presented by Councillor Whiffen.

Lisa Martin, General Manager – Mount Peyton Hotel

Ms. Martin gave Council an overview of the many improvements and investments that have taken place at the Hotel over the last year or so. Westmount Properties, the new owners of the Hotel have already invested over \$3 million and have plans for an additional \$1.4 million this year. Council agreed to assist the Mount Peyton Hotel in attracting new events such as conferences and meetings to Town.

Taxi Regulations

The Committee reviewed submissions from the four (4) owners of the local taxi companies. Council and staff met with them individually on May 2nd and several points were common amongst the four (4) owners. Senior staff and the Municipal Police developed updated Regulations based on this input for discussion at the next Finance and Administration Committee meeting.

Mobile Vendor Regulations

The Committee reviewed the updated Regulations based on the research and recommendations of staff. There were several points that were discussed. The final draft will be reviewed again at the next Committee of the Whole meeting for recommendations at the next Council meeting on May 29th.

Piano\Art Lessons – Home Based

The Committee discussed the subject of activities such as piano, art lessons and car detailing currently taking place in residential areas. Council will decide whether to include these types of activities as part of our Home Based Business Regulations and require those that offer these services to register with the Town accordingly. Staff will review and provide additional information at the next Economic Development, Tourism and Heritage Committee meeting.

Trade Show Report

The Economic Development Officer gave a report on the Downhome Expo and Saltscape Expo that the Town recently attended. Both shows were very successful with great interest in our community for summertime activities such as festivals, dinner theatre and outside activities.

Hotel Consultant

The Committee discussed the option of possibly hiring a Hotel Consultant to determine the feasibility of another hotel. The consensus was that the Parks and Recreation Department are commissioning an RFP for a Recreation Complex and that an accommodations component would be included with the RFP.

Botwood Fibre Project

The Town Manager\Clerk gave Council an update on the status of this project. He met recently with the Mayor of Botwood and will keep Council apprised of the project as it move forward.

Rafting NL

The Committee discussed a request from Rafting NL to set up a mobile storage area for their rafting equipment at Gorge Park. The Town Manager\Clerk and Economic Development Officer will meet with representatives of Rafting NL to discuss this in more detail and report back to Council.

Tourism Summit

The Chair brought up the possibility of the Town hosting a Tourism Summit in the fall. Several topics would be addressed including:-

- Identifying gaps in the Tourism Marketplace
- Barriers for Local Entrepreneurs
- Stakeholder Partnership Opportunities

The Chair and Economic Development Officer will meet in the future to discuss this initiative along with representatives of Adventure Central.

Other Business

EDANL Sponsorship Request – The Economic Developers Association of NL (EDANL) will be holding their Annual General Meetings here in Grand Falls-Windsor on June 14th and 15th. They have asked the Town to sponsor one of the meal sessions.

The Committee agreed to cover the cost of the Friday breakfast session.

I move the recommendations and report of this Committee.

Motion

Whiffen\Bennett

Be it resolved that these recommendations and report would be adopted as circulated. This motion carried by a vote of 7-0.

Councillor Finn noted that no decision had been made to carry out an RFP for a Recreation Complex. It was agreed that this was an error in the Minutes that should be corrected. It was asked should a RFP be commissioned by Council.

Public Works and Planning

Prior to the reading of the Minutes it was decided to remove some items to be voted on separately.

Motion

Browne\Coady-Davis

Be it resolved that the 14 Union Street – David Power item would be removed and voted on separately. This motion carried by a vote of 7-0.

Councillor Coady-Davis advised that with regards to the dandelions and the honey bee operations that she would be holding off on mowing and requested citizens to consider it.

Motion

Whiffen\Finn

Be it resolved that the Lot Grading item would also be removed and voted on separately. This motion carried by a vote of 7-0.

The following report was presented by Deputy Mayor Browne:-

Trevor Tuck – Tuck’s Bee Better Farm

The Committee reviewed in detail the long-term plan for Mr. Trevor Tuck and his bee farm business. The Town Manager\Clerk and Director of Engineering and Works had met with Mr. Tuck and provided details on his proposal to the Committee. Mr. Tuck is seeking use of Town property and Crown Lands behind the Jehovah Witness property on Grenfell Heights to achieve his goal of developing a honey extraction and cranberry processing facility. In addition, a place to educate visitors on the importance of honey bees and their role in our food chain. This operation will help create additional employment and provide a tourist destination in Grand Falls-Windsor.

The Committee recommends supporting Mr. Tuck with his proposal, however, they recommend contacting all residents near the proposed development to ensure they are aware of the proposed business plan. It is important for residents to understand that there will be no increase in the number of bees on the property. The land is recommended to be leased only for the honey bee operations as presented.

Street Resurfacing – 2018

The Committee reviewed the updated list of recommended streets for the 2018 Street Resurfacing Project. The Engineering Department had all streets ranked in order of priority based on various criteria.

The Committee recommends the submitted proposal be approved for the 2018 Street Resurfacing Tender and to issue the tender as soon as possible.

Crosswalk

The Committee reviewed requests from several individuals and from the LGBTQ Community to have a rainbow crosswalk installed within the Town. The Director of Engineering and Works provided information on Canadian Standards for Crosswalks and safety concerns for the crosswalk installation.

The Committee supports the idea of completing one (1) rainbow crosswalk in Town and recommends meeting with the LGBTQ Community to discuss further. The Committee feels it is important to emphasize to all residents that the Town of Grand Falls-Windsor is an inclusive community for everyone.

Rezoning – Dwyer Street

The Committee reviewed all information regarding the rezoning request by Corduroy Developers Ltd. for Dwyer Street. This included additional information from meetings between the Developer, Director of Engineering and Works and some residents adjacent to this proposed rezoned area.

The Committee recommends that the rezoning for Dwyer Street be denied. The Committee also recommends a written notification of the decision be forwarded to the Developers and the residents. Furthermore, the Developer should have all zoning in place and the information passed to the Purchasers prior to selling of the lots in the future.

Rezoning – Bartle Place

The Committee reviewed a request from Triple “A” Investments to rezone an area on Bartle Place from Commercial General (CG) to Low & Medium Density Multi-Unit Residential (RM-1) to accommodate construction of additional multi-units on the property.

The Committee recommends this be approved and staff to start the rezoning process.

Rezoning – 408-410 Grenfell Heights

The Committee reviewed the responses from residents of Grand Falls-Windsor regarding a request from Ms. Deborah Dunn to rezone 408-410 Grenfell Heights from Rural Area Zone (RUR) to High Density Multi-Unit Residential Zone (RM-2). The rezoning request is to facilitate the construction of a 34,000 square foot Personal Care\Retirement Centre. There were several letters of opposition received at the Engineering Department.

The Committee recommends not to proceed with the rezoning due to the large amount of opposition on the development.

Discretionary Use – 8 Duggan Street

The Committee discussed a request by Collateral Damage Ltd. on 8 Duggan Street to complete auto body and collision repairs. A notice was mailed to adjacent property owners and advertised on the Town's Facebook page. There were no objections received.

The Committee recommends this be approved.

Discretionary Use – 28 McHugh Street

The Committee reviewed a request by Ms. Karen Phair of 28 McHugh Street to open a pet grooming business (Pretty Paws Grooming) as a home based business. Ms. Phair has been operating in the Town for several years and is relocating from Ireland Drive to her new residence at 28 McHugh Street. A notice was mailed to adjacent property owners and advertised on the Town's Facebook page. The Engineering Department received four (4) objections, one of which is from Ms. Susan Mercer who has a pet grooming business directly across the street at 35 McHugh Street. All four (4) objections refer to the fact that there will be two (2) businesses adjacent to each other.

The Committee recommends that this application be approved. Ms. Phair has had a long-term business in the community and has expressed that she only operates part-time and is not looking for additional clientele. For this reason, she will not be competing against Ms. Mercer for new clients.

Fern Place – Permission for Well

The Committee discussed a request from Mr. Adam Glavine to use an artesian well for his water supply. This is required to service the lot he is subdividing as the existing waterline is only a 3'4" line and not adequate to service additional homes.

The Committee recommends that this be approved. However, Mr. Glavine will be responsible for all costs associated with the installation and maintenance of the well and water quality. The Town will not be testing private wells to ensure proper water quality, but recommends Mr. Glavine have his water checked regularly after installation.

Land Request – 83 Main Street

The Committee reviewed a request from the resident at 83 Main Street to purchase fifty (50) feet of backland.

The Committee recommends this be approved and sold as per policy.

Land Request – 9 Mill Road

The Committee reviewed a request from Mr. Jeff Salmon for a small section of Crown Land adjacent to the property at 9 Mill Road. This land is needed for additional parking for his business (Sienna's Spa & Salon) after he completes the expansion.

The Committee recommends this be approved and the appropriate application be submitted to Crown Lands.

RFP – Trans Canada Highway Beautification

The Committee reviewed the results of the RFP – Trans Canada Highway Beautification. The Evaluation Committee which consisted of the Town Manager\Clerk, Director of Engineering and Works, Deputy Mayor Mike Browne and Councillor Darren Finn reviewed the two (2) submissions and scored as per the RFP requirements. The preferred Consultant is Tract Consulting at a bid of \$34,224 HST included.

The Committee recommends this be awarded to Tract Consulting pending confirmation of funding for the project.

RFP – Waste Water Treatment Facility Expansion

The Committee reviewed the result of the RFP – Waste Water Treatment Facility Expansion. The Evaluation Committee which consisted of the Town Manager\Clerk, Director of Engineering and Works, Assistant Director of Engineering and Works and the Water & Sewer Foreman reviewed the five (5) submissions and scored as per the RFP requirements. The preferred Consultant is SNC Lavalin at the bid of \$763,402.40 HST included.

The Committee recommends this be awarded to SNC Lavalin.

RFP – Public Works Depot\Fire Hall

The Committee reviewed the results of the RFP – Public Works Depot\Fire Hall Renovations. The Evaluation Committee which consisted of the Director of Engineering and Works, Assistant Director of Engineering and Works and the Superintendent of Public Works reviewed the five (5) submissions and scored as per the RFP requirements. The preferred Consultant is CBCL Ltd. at a bid of \$58,126.75 HST included.

The Committee recommends this be awarded to CBCL Ltd.

Lot Grading

The Committee reviewed proposed changes to the building permit process concerning lot grading. The changes include that owners shall not alter grades provided by the Developer and the footing elevations and location must be checked and verified by a licenses land surveyor. This ensures homes are built on grade and in the correct location as approved.

The Committee recommends that the proposed changes be approved and that the cost of the re-check by a land surveyor be shared between the owner and the Town. However, this change is not to be implemented until Council gets a definite answer on the additional cost.

14 Union Street – David Power

The Committee discussed a request from Mr. David Power for the Town to relocate a sewer line on the property at 14 Union Street to accommodate construction of a larger home.

The Committee recommends that this request be denied, however, Mr. Power can complete the work at his own cost. The Committee also recommends the Director of Engineering and Works meet with Mr. Power to discuss other possible alternatives.

Plumber Inspection – Correction

The Director of Engineering and Works advised the Committee that the previous Minutes had an error by referencing that a “Red Seal” journeyman Plumber was required to complete the plumbing inspections. The actual qualifications required are a Journeyman Plumber with a minimum of two (2) years’ experience.

The Committee recommends this correction be represented in the Minutes and the requirement of a “Red Seal” Plumber be removed.

I move the recommendations and report of this Committee.

Motion

Browne\Coady-Davis

Be it resolved the remainder of the recommendations and report with the 14 Union Street – Davis Power and Lot Grading items removed to be voted on separately would be adopted as circulated. This motion carried by a vote of 7-0.

Councillor Finn questioned the decision to deny the rezoning of the Personal Care Home at 408-410 Grenfell Heights.

It was noted that the Trans Canada Highway beautification was a first step to improving Grand Falls-Windsor as a destination for traffic to stop.

Mayor Manuel stated this purpose was not to remove the median, but was a good step to getting people to stop in Grand Falls-Windsor.

With regards to the rezoning of Grenfell Heights for a Personal Care Home, he felt that more discussion was needed.

Deputy Mayor Browne stated he would like to have Provincial money pay for the Beautification Study.

Councillor Finn excused himself from the meeting at this time due to a perceived conflict of interest.

Motion

Browne\Bennett

Be it resolved that the 14 Union Street – David Power item would be adopted as presented. This motion carried by a vote of 6-0.

Mayor Manuel advised that Council's policy does not pay for moving sewer lines on private property. The Mayor advised that Councillor Finn had removed himself from discussion on curb work done last year on Memorial Avenue. This was related to a system upgrade\correction for the area not related to a single property.

Councillor Finn returned to the meeting at this time.

Councillor Whiffen excused himself from the meeting at this time due to a perceived conflict of interest.

Motion

Browne\Coady-Davis

Be it resolved that the Lot Grading item would be adopted as presented. This motion carried by a vote of 7-0.

Councillor Whiffen advised that the cost be known prior to voting on this.

Councillor Finn suggested approval is not final until cost is known. He noted this procedure is for the benefit of the area not specifically.

Salmon Festival

Prior to the reading of the Minutes it was agreed to separate Sound and Light.

Motion

Finn\Browne

Be it resolved that the Sound and Lights item would be removed from the Minutes and voted on separately. This motion carried by a vote of 7-0.

The following report was presented by Councillor Feener:-

Festival Sponsorship

The Committee reviewed the sponsorship for this year's Festival. The Director of Finance informed the Committee that sponsorship has dropped a little, but we still have great community support. Sponsorship should be finalized in the coming weeks and all promotion will move forward at that time.

The Committee recommends that a financial summary of all sponsorships be reviewed at the next meeting.

The Committee also discussed a proposal from Tim Hortons to be the official coffee supplier for the 2018 Festival.

The Committee recommends that staff discuss this further with Tim Hortons and review at the next meeting.

Gospel Concert

The Committee reviewed sponsorship for the Gospel Concert. Total sponsorship confirmed for the event is \$15,750. This amount is in excess of our Budget. The Committee was pleased with the level of sponsorships obtained for this year's Gospel Concert.

Sound and Light

The Committee reviewed proposals for sound and light for Festival

events.

The Committee recommends this be awarded to G.L.A. Audio in the amount of \$9,500. There was some discussion on the specific requirements for the Gospel Concert. The Committee also recommends that staff discuss this with G.L.A. Audio to ensure that the sound requirements are met for the Sunday Gospel Concert.

Concert Marketing

The Director of Finance presented a budget for Concert marketing. Total Budget for the event is \$15,000. This includes postering, social media, advertisements and radio.

The Committee also recommends that a \$500 donation be given to Valley Radio for support given to Concert marketing.

The Committee recommends that social media be administered by in-house staff.

The Committee also reviewed a proposal for island wide advertising from Steele Communications.

The Committee recommends this be approved in the amount of \$11,800.

Tickets Sales – Online

The Committee reviewed the presented table for ticket sales to-date. It was suggested that we continue pushing all events with all media and that we post the menu for the Salmon Dinner in the coming weeks to help with promotion of that event. It was suggested that we also look at posters in a month to ensure they are still up and replace ones that have been torn down. Another update will be provided at the next meeting.

Clean-Up

The Committee had some discussion on the proposed request from the Boy Scouts. The Committee were all in agreement that the level of service provided for clean-up was great and well done.

The Committee recommends that we continue to offer clean-up to the Boy Scouts for the fee of \$1,000.

Valley Radio

The Committee reviewed the proposal to host Newfie Night at the Joe Byrne Memorial Stadium.

The Committee recommends that the Recreation Department do up a cost estimate for use of the facility. The Committee also suggested that they may consider alternate venues.

Set Times

The Committee reviewed the set time schedule.

The Committee approved the schedule for the 2018 Kelly Ford Exploits Valley Salmon Festival.

I move the recommendations and report of this Committee.

Motion

Feener\Bennett

Be it resolved that these recommendations and report with the Sound and Lights items removed to be voted on separately would be adopted as circulated. This motion carried by a vote of 7-0.

Deputy Mayor Browne noted that he was pleased to support the Valley Radio.

Councillor Whiffen advised that the proper name is Scouts and not Boy Scouts in the Minutes.

Motion

Feener\Coady-Davis

Be it resolved that the Sound and Lights item be adopted as presented. This motion was defeated by a vote of 0-7.

Councillor Feener advised that jumbo screens were required by Mark Lowry's rider.

Committee of the Whole

The following report was presented by Deputy Mayor Browne:-

Grand Falls-Windsor Heritage Society and Grand Falls House Foundation

The Grand Falls-Windsor Heritage Society requested a Joint Meeting with the Grand Falls House Foundation and Council to get some direction on the role of the Heritage Society in the long-term planning process for the Grand Falls House and property. They had presented a document in October 2016, but did not receive any feedback. They need a “home to operate properly.

Mayor Manuel stated that the Grand Falls House Foundation was sanctioned by Council to involve community leaders including the Grand Falls-Windsor Heritage Society to develop a long –term development plan that preserves and protects the heritage value in the property, but is also financially sustainable into the future. This is still work in progress.

Peggy Bartlett, Chairperson of the Grand Falls House Foundation stated the Foundation represents all groups within the community and there are no personal agendas. There are working groups established and are looking at different aspects of the property and options for adaptive re-use.

Two (2) options were discussed with respect to a location for the Heritage Society including the former Mill Manager’s House on the Grand Falls House property and the former Mill Training Centre on Mill Road. Both of these properties are expected to be transferred to the Town shortly.

There was a lot of discussion by all groups on moving forward and it was suggested a follow-up meeting later this year. Staff will also contact Government on possible timelines for property transfers.

ERMA – Annual General Meeting

The Committee discussed issues with Barry Bartlett (ERMA Treasurer) that occurred at the recent Annual General Meeting. The meeting was postponed and will be held on June 20th, 2018 at a location yet to be determined.

The main issue was with the By-Laws and who was eligible to vote. The present By-Laws have not been updated and only active members in good standing can vote, which only included members of the present Executive. This was not acceptable and the meeting was postponed.

There were concerns expressed at the meeting that ERMA has moved away from its early mandate of river management and protection of the salmon stock. ERMA has evolved over the years to become one of the best tourist destinations on the island.

The Mayor received correspondence from an individual concerning the process. The Town has been a partner with ERMA for many years and recommends staff follow-up with the individual and ERMA.

Mr. Bartlett was excused from the meeting at 8:30 P.M.

Central Newfoundland Waste Management Fire Plan

The Committee reviewed the correspondence from MMSB concerning a Fire Plan and assistance from the Town of Grand Falls-Windsor Fire Department if there was a fire emergency on site. The Town Manager\Clerk and Fire Chief MacKenzie spoke with representatives from MMSB and suggested they have a Consultant complete a site assessment and plan for Fire and Emergency Services. Fire Chief MacKenzie also suggested that any emergency response to the Waste Management Facility would have to be a regional effort.

The Committee supports the position of the Fire Chief and are open to discussing a regional approach with CNWM and MMSB.

Town Hall Security

The Committee discussed the issue of limiting open public access to the Town Hall.

The Committee recommends the floor plan drawing showing suggested changes be presented for discussion.

I move the recommendations and report of this Committee.

Motion

Browne\Bennett

Be it resolved that these recommendations and report would be adopted as circulated. This motion carried by a vote of 7-0.

Councillor Finn commented that he felt the meeting with the Grand Falls House Foundation and Grand Falls-Windsor Heritage Society was a great meeting and felt it was a great step forward.

Councillor Bennett stated that the Multi-Materials Stewardship Board fire protection is our volunteers and should remain in our community. It was noted that this is a different type of firefighter which requires different training.

Councillor Finn was concerned with additional costs for the Multi-Material Stewardship Board.

The following report was also presented by Deputy Mayor Browne:-

Mobile Vendor Regulations

The Committee discussed the new Mobile Vendor Regulations. The seasonal rate has increased to \$500.00 to reflect taxes being paid by current business operations.

The Committee recommends these Regulations be approved.

I move the recommendations and report of this Committee.

Motion

Browne\Bennett

Be it resolved that this recommendation and report would be adopted as circulated. This motion carried by a vote of 7-0.

Councillor Bennett advised that he would like to have this expanded to other areas of Town.

Councillor Finn advised the recommendation does not change the Regulation, just the fee.

Parks, Recreation and Special Events

The following report was presented by Councillor Bennett:-

Woodland Primary Partnership Request

The Committee discussed correspondence from Woodland Primary requesting a partnership between the Town and Woodland Primary to construct a playground on the school grounds. The playground could be used by the staff and students during the daytime and then be used by residents of Grand Falls-Windsor outside of school hours.

The Committee recommends the Director of Parks and Recreation meet with the staff of Woodland Primary as well as the staff of Forest Park to investigate construction costs, funding sources, in-kind costs as well as any liability issues and report back to the Committee at a future meeting.

YMCA Correspondence

The Committee discussed correspondence from the YMCA requesting repairs to the air handling system at the YMCA which is old and causing problems for the users, especially during the summer months.

The Committee recommends the necessary repairs be considered in the 2019 Capital Program including a Consultant's Report that would outline the necessary maintenance.

Status of Women's Central & Violence Prevention South and Central Correspondence

The Committee discussed correspondence from the Status of Women's Central & Violence South and Central requesting the Town to remove its support for the Miss Teen and Little Miss Grand Falls-Windsor Pageants.

As the Pageants are only days away and all plans are in place for the Pageants, the Committee denies this request.

Main Street Softball Fence

The Director of Parks and Recreation presented the Committee with an estimate of \$5,472.00 plus taxes for the materials needed to pair the fence behind the houses on Main Street bordering the Main Street Softball Fields.

The Committee recommends Town staff remove the existing fence as it is an eyesore and notify homeowners they are welcome to replace the fence if they wish, at their own expense.

RFP – Recreation Facility Needs Assessment

The Director presented the Committee with the Request for Pricing Gander completed for the Needs Assessment Study they had done for a second ice surface.

As there is no money budgeted this year for the Grand Falls-Windsor Recreation Facility Needs Assessment Request for Pricing, the Committee recommends the Engineering Department formulate the Request for Pricing and have it ready for next year's Budget.

Landscaping Repair Correspondence – 12 Chamberlain Street

The Committee discussed the policy for plough damage and water and sewer lawn repairs related to correspondence from a water and sewer repair at 12 Chamberlain Street.

The Committee recommends staff follow the Town's procedure for all lawn repairs.

Tree Policy

The Committee discussed the existing Tree Policy which is outdated.

The Committee recommends the Director of Parks and Recreation make changes to the Policy and report back to the Committee for approval.

Director's Report

The Director presented the Committee with a detailed list of events and activities the Parks and Recreation Department have operated in the last few weeks as well as a list of upcoming events, activities and programs.

The Committee thanked the Director for his report and is looking forward to the future events.

Dog Owner Concerns

The Committee discussed the issue of dog owners not cleaning up after their dogs throughout Town on our sidewalks.

The Committee recommends information be included in the Summer Parks and Recreation Brochure, which will be going out to all homeowners in the next couple of weeks, identifying dog owners responsibilities of cleaning up after their pets.

New Year's Eve

The Mayor presented the Committee with a suggestion from a resident of providing a special events with fireworks on New Year's Eve.

The Committee recommends the Director of Parks and Recreation to investigate the idea and report back to the Committee with a proposed budget as well as pros and cons for such an event.

“Little Hero’s”

The Committee discussed the ideas of having a recognition party for children throughout our community who are doing good deeds. Many of our youth are doing great charity work and it would be great to recognize, celebrate and thank them for their efforts.

The Committee recommends the Director of Parks and Recreation research some ideas for such as event and report back to the Committee.

I move the recommendations and report of this Committee.

Motion

Bennett\Feener

Be it resolved that these recommendations and report would be adopted as circulated. This motion carried by a vote of 7-0.

Councillor Finn advised that he was not aware of the Tree Policy being referred to.

Councillor Coady-Davis advised it was a Recreation Policy governing trees and the removal within the community.

Finance and Administration

Prior to the reading of the Minutes it was agreed to separate the River Gold Community Group and Grand Falls-Windsor Cataracts items.

Motion

Coady-Davis\Bennett

Be it resolved that the River Gold Community Group and Grand Falls-Windsor Cataracts items would be removed from the Minutes and voted on separately. This motion carried by a vote of 7-0.

The following report was presented by Councillor Coady-Davis:-

Fire Department Reports

The Committee reviewed the year-end reports for the Fire Department. Items reported were 124 emergency calls during the year, 382 property inspections

and total membership of 43 as of year-end. The Fire Chief also gave an update on equipment requirements and status of our pumper funding request.

The Committee was pleased with the results and excused Chief MacKenzie from the meeting.

Deputy Mayor Browne was excused for the remainder of the meeting.

Labour Report

The Committee reviewed the labour costs as of week twenty (20). Total labour was \$1,159,189 (Budget - \$1,160,549) which is 0.1% (\$1,359) under budget.

The Committee was pleased with these results and recommends that staff continue to monitor labour costs.

Cash Collections

The Committee reviewed taxation collections for April 30th, 2018. Total taxation receivable as of that date was \$5,098,450 (\$4,907,095 – 2017) – an increase of \$191,355 (3.90%) from the previous year. The Committee also reviewed all pre-authorized payments.

The Committee recommends that staff pursue all outstanding taxes.

Disbursement Report

The Committee reviewed the Disbursement Report in the amount of \$671,023 and recommends this be presented at the next Council meeting. The Committee also noted that staff ensure all purchases are made in accordance with Government purchasing requirements.

Funding Requests

National Youth Choir of Canada

The Committee reviewed a request to sponsor the National Youth Choir of Canada.

The Committee recommends that this be denied.

Grand Falls-Windsor Cataracts

The Committee reviewed a request to enter a team in the Annual Cataracts Golf Tournament at a cost of \$400.00.

The Committee recommends that this be approved.

River Gold Community Group

Mayor Manuel declared himself in conflict of interest and removed himself from this portion of the meeting.

The Committee reviewed a request from the River Gold Community Group to enter a team in the River Gold Best Ball Golf Tournament.

The Committee recommends that this be approved at a cost of \$500.00.

Tim Horton's Children's Foundation

The Committee reviewed a request from the Tim Horton's Children's Foundation in support of Camp Day.

The Committee recommends that this be denied.

Federation of Canadian Municipalities

The Committee reviewed a request from the Federation of Canadian Municipalities.

The Committee recommends that this be denied.

The Children's Wish Foundation of Canada

The Committee received a request from the Children's Wish Foundation in support of the 23rd Annual Run the Rock from Port-aux-Basques to St. John's.

The Committee recommends \$250.00 be approved.

Salt Inventory

The Committee reviewed the salt usage for the year-end of April 2018. Total salt expense for the period was \$97,138 or eighty percent (80%) of our annual budget. The Committee does not anticipate any budgetary adjustments at this time.

Student Hiring Policy

The Committee reviewed the Student Hiring Policy and recommends it be accepted as attached. It is Council's intention to ensure all student hiring is fair, equitable and free of bias.

2017 Cash Statement

The Committee reviewed the 2017 Cash Statement. Total revenue for the year was \$17,915,220. Total debt payments were \$1,959,029 resulting in \$1,042,868 for Capital Out of Revenue. Capital expenditures were \$6,975,861. Regional borrowing net of Government funding was \$1,239,549.

The Committee was pleased with the financial results for the 2017 fiscal year.

Chemical Costs

The Committee reviewed the chemical costs for the first quarter ended March 31st, 2018. Total costs for the quarter were \$57,901 (\$49,856 – 2017).

The Committee noted that the increase is due to increased chlorine prices and is in line with the annual Budget.

Town Hall Security

The Committee reviewed the Town Hall security.

The Committee recommends this be deferred to the next Finance and Administration meeting.

Overtime\On-Call Policy

The Committee reviewed the current Overtime\On-Call Policy and recommends it be amended as attached.

I move the recommendations and report of this Committee.

Motion

Coady-Davis\Browne

Be it resolved that these recommendations and report with the River Gold Community Group and Grand Falls-Windsor Cataracts removed to be voted on separately would be adopted as circulated. This motion carried by a vote of 7-0.

Mayor Manuel and Deputy Mayor Browne both removed themselves from the meeting at this time due to a perceived conflict of interest.

Motion

Coady-Davis\Bennett

Be it resolved that the River Gold Community Group item would be adopted as circulated. This motion carried by a vote of 5-0.

Mayor Manuel returned to the meeting at this time and Deputy Mayor Browne remained absent due to a perceived conflict of interest.

Motion

Coady-Davis\Bennett

Be it resolved that the Grand Falls-Windsor Cataracts item would be adopted as circulated. This motion carried by a vote of 6-0.

Deputy Mayor Browne returned to the meeting at this time.

OTHER BUSINESS

Deputy Mayor Browne advised that he attended the Installation of Officers of the Royal Newfoundland Regiment. He encouraged anyone interested that they should consider this as they are recruiting. He advised that Holly Russell was selected to attend the Chicago Pioneers Under 12 Baseball Camp. He mentioned the excess garbage around Town and requested businesses to clean-up their properties.

Councillor Coady-Davis advised that the YMCA would be holding a Family Funday, Sunday, June 3rd from 1:00 – 4:00 P.M. She advised that the Community Garden registration would be held tonight and tomorrow at 7 High Street. She noted that we have Firemen's Training here this week.

Councillor Bennett advised that he attended the Provincial Recreation Meetings where our Recreation Director was named with the Cy Hoskins Memorial Award of Merit. He congratulated Grayson Parly and Ryan Small who won Gold rings in their division at the 2018 Montreal Meltdown in Montreal, Quebec.

Councillor Feener acknowledged the Northcliffe Drama Club for Best Play and three (3) other Awards.

Mayor Manuel congratulated Darren Woolridge for Vice Principal of the Year for Canada. He advised that the Civic Awards was held and he congratulated all winners and nominees as well as staff for their work in producing the event. He mentioned specially Mr. Joe Tremblett who had recently passed away who was honoured for his lifetime commitment. He also expressed concern with the new salmon regulations and hoped that conservationists and fisher persons will continue their fight.

Motion

Bennett\Feener

Be it resolved that the meeting of the Grand Falls-Windsor Town Council would be adjourned until the next regular scheduled meeting of 7:00 P.M., Tuesday, June 19th, 2018. This motion carried by a vote of 7-0.

The meeting adjourned at 9:30 P.M.

Barry Manuel
Mayor

B. Griffin
Acting Town Clerk