

MINUTES OF MEETING

GRAND FALLS-WINDSOR TOWN COUNCIL

HELD IN THE TOWN HALL

7:00 P.M., TUESDAY, FEBRUARY 11TH, 2020

PRESENT: Mayor: Barry Manuel
Deputy Mayor: Mike Browne
Councillors: Rod Bennett, Amy Coady-Davis, Holly Dwyer,
Mark Whiffen
Staff: D. Finn, Chief Administrative Officer\Clerk
N. Chatman, Director of Engineering and Works
K. Antle, Director of Parks and Recreation
S. Gosse, Director of Finance and HR
G. Hennessey, Economic Development Officer

The Mayor called the meeting to order at 7:00 P.M. and asked for any errors or omissions to the Minutes of Meeting #520 of January 21st, 2020.

Motion

Bennett\Coady-Davis

Be it resolved that the Minutes of Meeting #520 of January 21st, 2020 would be adopted as circulated. This motion carried by a vote of 6-0.

BUSINESS ARISING OUT OF THE MINUTES

None

DISBURSEMENT REPORT

Councillor Bennett presented the disbursement report in the amount of \$392,271.23.

Motion

Bennett\Browne

Be it resolved that the disbursement report in the amount of \$392,271.23 would be adopted as presented. This motion carried by a vote of 6-0.

COMMITTEE REPORTS

Community Services

The following report was presented by Councillor Coady-Davis.

Pipe and Drapery

The Committee discussed the need for pipe and drapery in many of the Town's Programs and Special Events as well as what we have been paying in rent for this equipment over the last couple of years.

The Committee recommends to prepare the tender to purchase new pipe and drapery and to include it in the 2020 Town Funded Capital Program.

Bell Let's Talk

The Director informed the Committee of the plans for the "Bell Let's Talk" event planned for Wednesday, January 29th.

The Committee recommends Council, staff and our citizen's support this great event. Everyone is encouraged to show their support on social media and to attend the Flagraising Ceremony at 11:00 A.M. on January 29th at the Town Hall.

Gymnastic Presentation

At 5:30 P.M. parents and instructors of the Perfectly Centered Gymnastic Program were welcomed to the meeting. They gave a presentation on how the Program started and how it has grown over the last couple of years to the point they are not able to safely operate in their current facility. They request assistance to find a larger facility.

The Committee recommends staff look at the cost to purchase or lease a larger facility and report to the Committee.

Ride for Wishes Motorcycle Ride

The Committee discussed correspondence from a citizen inquiring about hosting a Motorcycle Ride this summer in aid of charity and the required permits that are necessary.

The Committee recommends the Director contact the citizen and provide all the necessary information needed to host the event.

Brand Items Update

The Committee discussed our current inventory of brand items and possible ideas for new brand items for 2020.

The Committee recommends staff put together a list of items from the ideas discussed and bring it back to the next Committee meeting.

Ski Chalet Grand Opening

The Committee discussed a recommendation from the Ski Club to host the Official Grand Opening of the Ski Chalet during Winterlude.

With so many events on during Winterlude, the Committee recommends not to have the Opening during Winterlude and for the Director to meet with the Ski Club Executive and come up with an alternate date later this winter.

Salmon Festival

The Director presented the Committee with an updated tentative schedule and list of entertainers.

The Committee recommends staff finalize the schedule and report back to the next Committee meeting.

I move the recommendations and report of this Committee.

Motion

Coady-Davis\Bennett

Be it resolved that these recommendations and report would be adopted as circulated. This motion carried by a vote of 6-0.

Deputy Mayor Browne noted that the gymnastics group is in a bind because the building is not suitable for two hundred and fifty (250) members. We need to look at a new venue next season.

Mayor Manuel asked Deputy Mayor Browne if this group would like to form its own Executive.

Public Works and Development

The following report was presented by Councillor Dwyer.

Capital

The Committee was presented with an updated Schedule “A” which included two (2) additional projects to complete design work for upgrades to the Pinsent Drive\Cromer Avenue intersection and also subgrade work for the Ski Chalet parking lot expansion.

In addition, the Committee was updated on the project estimate for a UV Building that is required to provide the necessary disinfection at the Waste Water Treatment Facility. The project is estimated at \$2.6 million and staff was seeking approval to apply for funding under the Federal Investing In Canada Infrastructure Program (ICIP).

The Committee recommends the updated Schedule “A” be approved and staff proceed with the funding application for the UV Building.

Crown Land Referral – Elm Street

The Committee reviewed a request for Crown Lands at 19 Elm Street. The request is to change ownership from a lease that was former Abitibi land. The property is already developed and used as a principal family residence.

The Committee recommends this application be approved.

Junction Road

The Committee reviewed a request from the Public Works and Development Department to change the section of Junction Road from Pine Avenue to Lincoln Road to a two (2) way street. This change would improve traffic flow, reduce congestion on Pine Avenue and help with services provided by Public Works.

The Committee recommends staff investigate previous Council Meeting Minutes surrounding the circumstances on why it was changed to a one-way street. The Committee also recommends staff contact the residents living on this section of Junction Road in order to provide their concerns\comments to Council on this

request. Once all information is received it is to be brought back to the Committee for discussion.

Compost Yard Relocation

The Committee reviewed a proposal to relocate the compost yard from its current location on Scott Avenue to the Saturday Drop-Off site on Whitmore Street. Work would commence in 2020, however, the project may not be completed until late summer or early fall.

The Committee recommends the proposal for the relocation be approved of the compost yard. The Committee also recommends staff make arrangements in the spring to permit drop-off at the new location. The existing location will no longer be used as a drop-off site, but pick-up for 2020.

39 Dunn Place

The Committee reviewed the latest correspondence that was sent to the resident at 39 Dunn Place. The latest instruction was to remove some vegetation as directed by Council. There has been no co-operation to-date.

The Committee recommends a Clean-up Order be issued to complete the work as previously directed by Council.

3 Chatman Place

The Committee discussed correspondence from the property owner of 3 Chatman Place who has inquired if Council would be interested in purchasing the property. If purchased, there is an opportunity to connect Chatman Place to Victoria Street.

The Committee recommends this offer be denied at this time.

Brown Avenue – No Parking

The Committee was presented with additional information on the proposal for “No Parking” on Brown Avenue. The Municipal Enforcement Chief has indicated that there is ample sight distance at various intersections along Brown Avenue and no action is required. This compliments what staff suggested in a previous meeting.

The Committee recommends that no action be taken and existing conditions remain the same.

I move the recommendations and report of this Committee.

Motion

Dwyer\Whiffen

Be it resolved that these recommendations and report would be adopted as circulated. This motion carried by a vote of 6-0.

Deputy Mayor Browne referenced that there were concerns many years ago when Junction Road changed from a two-way street to a one-way street and he looks forward to future research on this matter.

Corporate Services

The following report was presented by Councillor Bennett.

Labour Report

The Committee reviewed the labour costs as of week four (4). Total labour was \$271,197. This was \$17,621 (6.9%) over Budget.

The Committee recommends that staff continue to monitor labour costs.

Cash Collections

The Committee reviewed taxation collection for January 31st, 2020. Total taxation receivable as of that date was \$17,853,542 (\$17,639,890 – 2019) an increase of \$213,652 (1.21%) from the previous year. The Committee also reviewed all pre-authorized payments.

The Committee recommends that staff continue its efforts to collect all outstanding taxes.

Disbursement Report

The Committee reviewed the Disbursement Report in the amount of \$392,271.23 and recommends this be presented at the next Council Meeting.

Newfoundland and Labrador Association of Municipal Police & Enforcement
Officers

The Committee reviewed a request from the Newfoundland and Labrador Association of Municipal Police & Enforcement Officers to consider changes to the current Municipal Police uniform and crest.

The Committee recommends that this be deferred to a future Corporate Services meeting while staff obtain additional information regarding the changes.

Defined Benefit Retirement Plan Draft

The Committee reviewed the draft consolidated and restated plan text relating to the Defined Benefit Retirement Plan. This incorporates the changes already adopted through amendments between 2001-2013.

The Committee recommends that this be finalized and adopted at the next Council Meeting.

Funding Request – Exploits Valley High School

The Committee reviewed a request from the Exploits Valley High School to support the musical production of Mamma Mia.

The Committee recommends \$175 be approved.

I move the recommendations and report of this Committee.

Motion

Bennett\Dwyer

Be it resolved that these recommendations and report would be adopted as circulated. This motion carried by a vote of 6-0.

The following Resolution was presented by Councillor Bennett.

RESOLUTION GF-W 2020-292

REVISED SCHEDULE “A”
MUTLI-YEAR CAPITAL WORKS PROGRAM

WHEREAS: the Town of Grand Falls-Windsor qualifies for funding under the Provincial Multi-Year Capital Works Program;

WHEREAS: all projects and funding allocation under these agreements must be approved through the Department of Municipal Affairs & Environment;

AND WHEREAS: the Town of Grand Falls-Windsor has available funding remaining in the Multi-Year Capital Works Program and has to re-profile funding;

THEREFORE BE IT RESOLVED: that the Schedule “A” be revised and funding be re-profiled as per attached revised Schedule “A”.

Motion

Bennett\Coady-Davis

Be it resolved that Resolution GF-W 2020-292 for the Revised Schedule “A” – Multi-Year Capital Works Program would be adopted as presented. This motion carried by a vote of 6-0.

The following Resolution was presented by Councillor Bennett.

RESOLUTION GF-W 2020-293

2019\2020 INVESTING IN CANADA INFRASTRUCTURE PROGRAM
FUNDING

WHEREAS: the Town of Grand Falls-Windsor qualifies for funding under the Investing In Canada Infrastructure Program (ICIP) Fund;

WHEREAS: all project and funding allocations under these agreements must be approved through the Department of Municipal Affairs & Environment;

AND WHEREAS: the Town of Grand Falls-Windsor has recognized the project listed below as a high priority for the Town and have need of additional funding from the Investing In Canada Infrastructure Program (ICIP) Fund to address this need;

THEREFORE BE IT RESOLVED: that the Town of Grand Falls-Windsor apply for \$2,543,700 in funding for the Waste Water Treatment Facility

Expansion – UV Building.

Motion

Bennett\Whiffen

Be it resolved that Resolution GF-W 2020-293 for the 2019\2020 Investing In Canada Infrastructure Program Funding would be adopted as presented. This motion carried by a vote of 6-0.

The following Resolution was also presented by Councillor Bennett.

RESOLUTION GF-W 2020-294

DEFINED BENEFIT RETIREMENT PLAN FOR EMPLOYEES OF THE TOWN
OF GRAND FALLS-WINDSOR

REGISTRATION NUMBER: 075314 (NL) 0948356 (CRA)

CONSOLIDATED AND RESTATED PLAN TEXT AS AT SEPTEMBER 30TH,
2019

WHEREAS: the Administrator has reserved the right under Subsection 14.2 of the Plan to amend the Plan in whole or in part;

NOW THEREFORE IT IS HEREBY RESOLVED THAT: the Plan text is consolidated and restated effective September 30th, 2019 as follows:

AND BE IT FURTHER RESOLVED THAT: approval is also given in advance for any additional amendments to the Plan as may be required by the Canada Revenue Agency and the Service NL Department, Pension Benefit Standards Division, in order that the Consolidated and Restated Plan text be accepted for registration.

Motion

Bennett\Browne

Be it resolved that Resolution GF-W 2020-294 for the Defined Benefit Retirement Plan for Employees of the Town of Grand Falls-Windsor would be adopted as presented. This motion carried by a vote of 6-0.

Prior to the reading of this report it was decided to remove the Correspondence – Grand Falls-Windsor Minor Baseball Association to be voted on separately.

Motion

Browne\Whiffen

Be it resolved that the Correspondence – Grand Falls-Windsor Minor Baseball Association would be removed and voted on separately. This motion carried by a vote of 6-0.

Committee of the Whole

The following report was presented by Deputy Mayor Browne with the Correspondence – Grand Falls-Windsor Minor Baseball Association item removed.

Correspondence – SPCA

Council received correspondence from a citizen complaining about her treatment at the SPCA. Council has no governance authority in this matter.

The Committee recommends that staff write the citizen and suggest she direct her concerns to other more appropriate bodies.

2020 Annual Conference – Federation of Canadian Municipalities

The Canadian Federation of Municipalities Conference will be held in Toronto from June 4th to 7th, 2020.

The Committee recommends the Mayor and Councillor Dwyer register for this Conference. Councillor Bennett will be the Alternate Delegate.

Organizational Changes

Council discussed pending organizational changes.

The Committee recommends that Management continue in their planning efforts.

I move the recommendations and report of this Committee.

Motion

Browne\Dwyer

Be it resolved that these recommendations and report would be adopted as circulated. This motion carried by a vote of 6-0.

Councillor Coady-Davis was excused from the meeting at this time due to a perceived conflict of interest.

The following item for Correspondence – Grand Falls-Windsor Minor Baseball Association was presented by Deputy Mayor Browne.

Correspondence – Grand Falls-Windsor Minor Baseball Association

Council reviewed correspondence from a citizen who had concern about the finances of the Grand Falls-Windsor Minor Baseball Association. Council has no governance authority in this matter.

The Committee recommends that staff write the citizen and recommend she direct her concerns to other more appropriate bodies.

I move the recommendation and report of this Committee.

Motion

Browne\Bennett

Be it resolved that this recommendation and report would be adopted as circulated. This motion carried by a vote of 5-0.

Councillor Bennett explained the reason that Councillor Coady-Davis excused herself from this section of the Minutes is because she is on the Executive for the Grand Falls-Windsor Minor Baseball Association.

Mayor Manuel advised it is not Council's place to govern organizations just because subsidies or monetary donations are made. It does not give us the right to govern them. The Town is not authorized to make decisions or to step in to govern any groups.

Councillor Coady-Davis returned to the meeting at this time.

Mayor Manuel explained in order for us to make changes by Resolutions or Amendments, sometimes we are required by legislation to have it passed through Council in order for it to be official. This is needed for our applications to Government in order for us to continue the work.

The following Adoption of Amendment No. 2, 2019 - Development Regulations 2012-2022, Section 16, Urban & Rural Planning Act – Valley Road was presented by Deputy Mayor Browne.

URBAN AND RURAL PLANNING ACT, 2000
RESOLUTION TO ADOPT

TOWN OF GRAND FALLS-WINDSOR
DEVELOPMENT REGULATIONS
AMENDMENT NO. 2, 2019

The Town Council of Grand Falls-Windsor wishes to amend its Development Regulations. The proposed amendment seeks to change the 2012-2022 Development Regulations Land Use Zoning Map. In general terms, the purpose of this change is to rezone 1B Valley Road from Single Small Lot Residential Zone (RS-2) to Low & Medium Density Multi-Residential Zone (RM-1) on the Land Use Zoning Map of the Development Regulations.

The intent of this change is to enable the renovation of an existing building to a two-unit building and the development of an additional two-unit residence for seniors (55+).

Under the authority of Section 16 of the Urban and Rural Planning Act 2000, the Town Council of Grand Falls-Windsor adopts Amendment No. 2, 2019.

Motion

Browne\Coady-Davis

Be it resolved that the Adoption of Amendment No. 2, 2019 – Development Regulations 2012-2022, Section 16, Urban & Rural Planning Act for 1B Valley Road be adopted as presented. This motion carried by a vote of 6-0.

NOTICE OF MOTION

None

OTHER BUSINESS

Councillor Bennett mentioned that his nephew Cody Drover plays for the Ottawa Gee-Gees and they start the play-offs tomorrow and he surpassed a record

with the Ottawa Gee-Gees with ninety-one (91) assists. It is a one hundred and thirty (130) year old school and that is the most assists ever scored by a player on the team. A great record and he expressed congratulations to him. He also advised that he recently attended the Canadian Cancer Impact Awards in St. John's. He would like to congratulate Nancy Jackson and his daughter Alison Bennett who both received Awards there and it was a fantastic event. At the last Council meeting, he had asked residents to adopt fire hydrants if they were on their property. The next day he saw people digging out their hydrants and mentioned that he do believe all hydrants in Grand Falls-Windsor are now dug out, so "Thank You" to the residents.

Councillor Dwyer advised that she attended the Marathon Gold Information Session that was last Thursday. It was well attended. The Chief Executive Officer mentioned that the main concern of Marathon Gold is not the financing, but it being able to adhere to their timetable which is contingent on the Provincial and Federal Government doing their part. As a Council we need to do what we can to ensure that this happens. She also advised that there is a group of students at the College of the North Atlantic in the Business Management Program going to Qatar on March 2nd, 2020 for an International Business Case Competition. She would like to wish them all the best of luck.

Councillor Whiffen advised there will be a Gospel Concert in support of the garage to house the Search and Rescue Emergency Response Vehicle. It will be held at 7:00 P.M. on Wednesday, February 19th at the Gordon Pinsent Centre for the Arts. This is a Regional Vehicle so he asked that people get out and support this event which will help build the garage to protect the vehicle from the elements so it will last longer.

Deputy Mayor Browne advised that he had the opportunity to go to Sprucewood Academy and read to a Grade 5 class. He really enjoyed it and was surprised about how much they were knowledgeable about our Town.

Councillor Coady-Davis wanted to remind residents that Exploits Valley High are doing a performance of Mamma Mia on May 8th, 9th and 10th and the tickets are selling fairly well and there are still some available at the Gordon Pinsent Centre for the Arts Box Office.

Mayor Manuel noted that this week-end is our Town Winterlude activities and information can be found on our Facebook Page, Town Website or call the Recreation Department. There was also a brochure that would have been received in the mail recently. He also advised that he had the privilege of attending the Tom Stagg Memorial Tournament and the unveiling of the Tom Stagg Canteen sign. It is nice that he will be remembered for the great person that he was and all the contributions that he made to all the sporting within the Joe Byrne Memorial Stadium and the lives he touched.

Motion

Coady-Davis\Bennett

Be it resolved that the meeting of the Grand Falls-Windsor Town Council would be adjourned until the next regular scheduled meeting of Tuesday, March 3rd, 2020. This motion carried by a vote of 6-0.

The meeting adjourned at 7:50 P.M.

Barry Manuel
Mayor

Darren Finn
Chief Administrative Officer\Clerk