



TOWN OF GRAND FALLS-WINDSOR

TENDER FOR SUPPLY AND INSTALLATION OF IP CAMERA SYSTEMS – VARIOUS LOCATIONS

TENDER #17101009

General Conditions

1. All taxes must be included.
2. Unit shall not be a prototype, must be in production for at least two years, and have a proven record of mechanical reliability.
3. Tenders which are incomplete, conditional, obscure, or qualified may be rejected as invalid.
4. The equipment list in the Town's specifications must be furnished whether or not included in the standard manufacturer's specifications.
5. The term "standard" is defined as that equipment listed or shown as standard equipment at no extra cost in the manufacturer's current publication.
6. Deviations from specifications must be noted with the bid proposal. Deviations will be considered informalities in bidding and may not be accepted by the Town.
7. In case of tie low bids, the Town reserves the right to use the most expedient means available to arrive at an award.
8. Public Tendering Opening: 2:00 p.m., Tuesday, October 24, 2017 at the Town Office, 5 High Street, Grand Falls-Windsor, NL A2A 2J8.
9. This tender is not intended to exclude standard equipment or products unless the words "no substitute" are included in the description.
10. Emailed tenders will only be accepted as a change to the tender already received.
11. Prices quoted must be F.O.B. various locations, Grand Falls-Windsor, NL.

12. The Town of Grand Falls-Windsor reserves the right to reject any or all tenders and to accept any bid deemed to be in the Town's best interest. The lowest or any tender will not necessarily be accepted.

13. For further technical information or clarification please contact:

Russ Thibault, Municipal Police Chief
Phone: 709-489-0411
Email: policechief@townofgfw.com

14. Sealed tenders marked "**TENDER FOR SUPPLY & INSTALLATION OF IP CAMERA SYSTEMS**" are to be addressed and delivered on or before **2:00 p.m., Tuesday, October 24, 2017** to:

Susanne Hillier
Purchasing Officer
Town of Grand Falls-Windsor
5 High Street
P.O. Box 439
Grand Falls-Windsor, NL
A2A 2J8
Phone: 709-489-0422
Fax: 709-292-0019
Email: purchasing@townofgfw.com

15. Equipment purchased by the Town of Grand Falls-Windsor is not to be released to the Town of Grand Falls-Windsor without written authorization of the Town's Purchasing Department.

16. Brand names or brand name indicators, makes, and model numbers contained herein are for reference only in regards to the type, level of quality, and durability that the Town of Grand Falls-Windsor will accept as a minimum in these specifications.

17. Bidders must meet specifications of original tender document of record held at the Town of Grand Falls-Windsor Purchasing Office. The Town of

Grand Falls-Windsor reserves the right, at any time, to reject a tender that has been altered from the original tender document issued to all bidders.

18. Bidders should enclose descriptive literature as part of this proposal. Equipment is to be completely serviced by the dealer before unit is delivered, subject to inspection and approval by the Town.
19. It is the individual bidder's responsibility to ensure that all addenda/um have been received and included in the bid price. If applicable, please note addenda/um on tender summary page.
20. The bidder must be a manufacturer, a factory branch, or an agent engaged in the business of selling, dealing in and servicing the equipment bid upon, and must maintain a reasonable stock of parts. An adequate supply of parts must be available within a twenty-four hour period.
21. With the consent of the successful bidder, the Town of Grand Falls-Windsor and/or other municipalities reserves the right to purchase subsequent units of equipment under this tender at the price quoted (or lower) at any time during the calendar year following the official closing date of the tender. Any subsequent item purchased in this manner must meet eighty-five percent (minimum) of the specifications required in the original tender.
22. Please state all warranties pertinent to this equipment and its component parts.
23. The Contractor covenants with the Town that its employees and those of any/all subcontractors (if applicable) shall be fully covered within the Workers' Compensation regulations and the Company shall, on being awarded the tender, furnish to the Town satisfactory proof that its employees are fully covered under the Workers' Compensation Act.
24. Prior to performing work hereunder, the Company agrees to provide the Town with confirmation of full insurance coverage including, without restricting the generality of the foregoing, Comprehensive General Liability Insurance of at least \$2,000,000. The Company shall be required to add the Town Council Grand Falls-Windsor to this insurance policy as a named

insured. The Town shall require thirty days written notice of any change or cancellation of the insurance policy.

25. The successful Contractor will adhere to all safety requirements as per the Occupational Health and Safety Act as enforced by the Town's Occupational Health and Safety Officer. All items of safety apparel/equipment shall be the responsibility of the Contractor. Contractor to be COR certified and submit a site specific safety plan.
26. Tender must be completed on form provided.

SPECIFICATIONS FOR IP CAMERA SYSTEMS

Tenders are invited for the supply and installation (all mounting hardware included) of IP Camera Systems for various locations in Grand Falls-Windsor. Systems are to be internet compatible. **The system at Gorge Park is to be installed in the spring/summer season of 2018.**

1. Town Hall – High Street

- (a) 1 - Northern 16 Camera NVR
- (b) 8 - Hikvision 4MM 4MP IP Cameras
- (c) 1 - Power Transformer
- (d) 1000' - Cat 6 Cable
- (e) 1 - 22" Monitor

2. Softball Field – Main Street

- (a) 1 - Northern 16 Camera NVR
- (b) 12 - Hikvision 4MM 4MP IP Cameras
- (c) 1 - Power Transformer
- (d) 1500' - Cat 6 Cable
- (e) 1 - 22" Monitor
- (f) 9 - Camera Wall Mounts

3. Baseball Club House – Goodyear Avenue

- (a) 1 - Northern 16 Camera NVR
- (b) 12 - Hikvision 4MM 4MP IP Cameras
- (c) 1 - Power Transformer
- (d) 1500' - Cat 6 Cable
- (e) 1 - 22" Monitor

4. **Splash Pad - Sutherland Drive**

- (a) 1 - Northern 16 Camera NVR
- (b) 8 - Hikvision 4MM 3MP IP Cameras
- (c) 1 - Power Transformer
- (d) 25' - Cat 6 Cable
- (e) 1 - 22" Monitor

5. **Gorge Park – Scott Avenue**

- (a) 1 - Northern 16 Camera NVR
- (b) 12 - Hikvision 4MM 4MP IP Cameras
- (c) 1 - Power Transformer
- (d) 2000' - Cat 6 Cable
- (e) 1 - 22" Monitor
- (f) 12 - Camera Wall Mounts
- (g) **Note: Town of Grand Falls-Windsor will supply and bury PVC pipe needed. This system to be installed in the spring/summer season of 2018.**

TENDER SUMMARY
SUPPLY & INSTALLTION OF IP CAMERA SYSTEMS - #17101009

Price for supply & installation of IP Camera Systems \$ _____

15% HST \$ _____

Total Tender Price \$ _____

We hereby acknowledge receipt of the following addenda: (if applicable)

Addendum No. _____

Addendum No. _____

Addendum No. _____

Addendum No. _____

If the supplier fails to acknowledge receipt of addenda in the area above, the tender will be considered incomplete.

After having read the terms, conditions, and specifications of this tender, I/we (Name of Firm)

guarantee delivery of this new equipment to the Town of Grand Falls-Windsor not later than

SIGNING OF TENDER BID

Company Name: _____

Address: _____

Tender results to be emailed to: _____

Witness Signature: _____

Authorized Signature: _____

Date: _____

Date: _____

Signed, Sealed, and Delivered

The undersigned hereby agree to furnish the equipment listed below in accordance with the specifications on file in the Purchasing Office and which are attached hereto:

Manufacturer: _____

Model No: _____

Delivery Date: _____