

MEETING #455

MINUTES OF MEETING

GRAND FALLS-WINDSOR TOWN COUNCIL

HELD IN THE TOWN HALL

7:00 P.M., TUESDAY, DECEMBER 1ST, 2015

- PRESENT: Mayor (Acting): Barry Manuel
 Councillors: Amy Coady-Davis, Darren Finn, Rodney Mercer,
 Bruce Moores, Tom Pinsent
 Staff: M. Pinsent, Town Manager\Clerk
 J. Saunders, Director of Engineering & Works
 B. Griffin, Director of Finance
 G. Hennessey, Economic Development Officer
- ABSENT: Allan Hawkins (Leave of Absence)
 Staff: D. Nichols, Director of Parks & Recreation

The Mayor (Acting) called the meeting to order at 7:00 P.M. and asked for any errors or omissions to the Minutes of Meeting #454 of Monday, November 9th, 2015.

Motion
 Coady-Davis\Moores

Be it resolved that the Minutes of Meeting #454 of Monday, November 9th, 2015 would be adopted as circulated. This motion carried by a vote of 6-0.

BUSINESS ARISING OUT OF THE MINUTES

None

DISBURSEMENT REPORT

Councillor Pinsent presented the disbursement report in the amount of \$1,420,623.73.

Motion

Pinsent\Finn

Be it resolved that the disbursement report in the amount of \$1,420,623.73 would be adopted as presented. This motion carried by a vote of 6-0.

COMMITTEE REPORTS

Economic Development and Tourism

The following report was presented by Councillor Coady-Davis.

Canada Job Grant

Mr. Sutherland of the Exploits Hospitality and Retail Association and Ms. Dobson of the College of the North Atlantic spoke to the Committee on a pilot project that would train and employ individuals who have been out of the work force for an extended period of time and are interested in working in the service sector. They asked the Town to be the proponent for an application to the Canada Job Grant administered by the Department of Advanced Education and Skills.

The Committee discussed their participation in this project and recommended that the Town be the proponent of the project. The Business Development Officer will work with this group as this project moves forward.

EXCITE Minutes

The Business Development Officer presented the July 2nd, 2015 EXCITE Minutes for review by the Committee. Councillor Coady-Davis moved to accept the Minutes, seconded by Councillor Moores. The Minutes were accepted as read.

AND Co. Ltd. Minutes

The Economic Development Officer presented the October 29th, 2015 AND Co. Ltd. Minutes for review by the Committee. Councillor Coady-Davis moved to accept the Minutes, seconded Councillor Moores. The Minutes were accepted as read.

Mid Winter Bivver Update

The Economic Development Officer gave a report on the status of this event. The new website was launched on November 13th and so far, early bird ticket sales are going very well. Ads have been taken out in several winter publications for December and the Committee is meeting again this week to continue to work on plans for the February 19th-20th event.

Heritage Walking Tour Booklet

The Economic Development Officer circulated a copy of this booklet produced several years ago by the Heritage Society. It highlights several heritage buildings and sites in the community. The Economic Development Officer has been speaking with the Heritage Society about re-producing this booklet with updates and even QR codes.

The Committee recommended that the Economic Development Officer assist the Heritage Society in preparing their application for funding for this project and offer any technical assistance once it is approved.

Budget Reviews

The Business Development Officer and Economic Development Officer presented final budget items for their 2016 Department Budgets.

The Committee reviewed and discussed some of the items presented and recommended that this information be forwarded to the Finance and Administration Committee for final review.

I move the recommendations and report of this Committee.

Motion

Coady-Davis\Moores

Be it resolved that these recommendations and report would be adopted as circulated. This motion carried by a vote of 6-0.

Parks, Recreation and Special Events

The following report was presented by Councillor Coady-Davis.

Staff Recognition

The Committee discussed a request to recognize Mr. Roger Lane who was a Parks and Recreation employee who recently passed away.

The Committee recommends that a plaque recognizing Roger Lane be erected on High Street.

Centennial Field Plan

The Committee reviewed two (2) proposed Centennial Field plans as presented by the Parks and Recreation Foreman. It was noted that work has commenced on the new storage building and the overall plan must be developed as soon as possible.

Washroom Change Table

The Committee discussed a request from a resident to have a washroom change table installed at the Joe Byrne Memorial Stadium.

The Committee directed the Parks and Recreation Foreman to obtain a cost estimate and location options to erect washroom change tables at the various Town facilities and report back at the next Committee meeting.

Soccer

The Committee has received a request from the Grand Falls-Windsor Minor Soccer Association to attend and make a presentation at a future Committee meeting.

The Committee recommends that the Minor Soccer Association representatives be invited to the next Committee meeting.

Proposed 2016 Draft Parks and Recreation Department Budget

The Committee discussed the 2016 draft Parks and Recreation Department Budget in detail. The Committee also reviewed the 2015 Aims and Objectives and discussed the 2016 Aims and Objectives in detail.

The Committee recommends that the presented draft Budget be forwarded to the Finance and Administration Committee for the 2016 Budget deliberations.

I move the recommendations and report of this Committee.

Motion

Coady-Davis\Pinsent

Be it resolved that these recommendations and report would be adopted as circulated. This motion carried by a vote of 6-0.

Public Works and Planning

The following report was presented by Councillor Finn.

Engineering and Works – 2016 Budget

The Committee reviewed the 2016 Budget documents in detail. This will be forwarded to Finance for inclusion in the overall budget and further discussion.

Correspondence – Katherine Arnold

The Committee discussed correspondence from a parent concerned about no sidewalks from Maple Street to the walkway to Woodland Primary. This is a two-lane access road and there is no allowance for pedestrians.

The Committee recognizes the concern as there is very limited planning for vehicular or pedestrian traffic in this area. This is School Board property and these issues are their responsibility.

The Committee recommends that staff pass these concerns to the School Board and ask to have them addressed.

Correspondence – Bruce and Shirley Moore – Moore Street

The Committee discussed correspondence from Mr. and Mrs. Moore concerning a tree adjacent to their property at 1 Moore Street.

The Committee recommends staff get a quote to have the tree removed.

Name Change – Toulett Drive\Park Street

In 2013, Council approved the renaming of a section of Park Street to Toulett Drive. Notices were sent to the businesses affected informing them this change would be coming when the Arterial Road was completed.

This road is now complete and the Committee recommends that new notices be sent to the businesses stating that effective June 1st, 2016 Toulett Drive will be officially named from Main Street to Hardy Avenue. This will provide sufficient time to use existing stationary and obtain new stationary with updated information.

Correspondence – Jeff Marsh – Central Newfoundland Waste Management Fees

The Committee reviewed correspondence from Mr. Marsh concerning the tipping fees charged by Central Newfoundland Waste Management for a house demolished on Riverview Road.

The Town has no control over what was delivered to Central Newfoundland Waste Management or fees charged and recommends Mr. Marsh work with Central Newfoundland Waste Management to resolve this issue.

3 Permit Renewals – Stephen Newhook

The Committee discussed the renewal of three (3) quarry permits in the Ivany's Road area for Mr. Newhook. These are to support his cranbeery farm in the area.

The Committee recommends these be approved.

Land Request – Medical Centre – Pinsent Drive

The Committee discussed a request for additional land at the rear of the Medical Centre on Pinsent Drive.

The Committee recommends this be approved and sold as per policy.

Land on Bank Road – Development

Staff has received several requests in recent years concerning availability of land on Bank Road for development.

The Committee recommends that staff review this area to determine land available, whether Bank Road should be connected to Gilbert Street and available services, etc... and report back to the Committee for further discussion.

Correspondence – Samantha Tremblett

The Committee discussed a request from Ms. Tremblett to purchase land in front of her property on 6 Eighth Avenue. This was obtained by the Town in a tax sale several years ago.

The Committee recommends this be sold for \$4,500 plus HST, legal and survey fees. This amount recovers the costs incurred in the tax sale.

I move the recommendations and report of this Committee.

Motion

Finn\Coady-Davis

Be it resolved that these recommendations and report would be adopted as circulated. This motion carried by a vote of 6-0.

The following tender for the EXCITE Building Envelope Upgrade - #MA9632 was also presented by Councillor Finn.

	<u>Amount</u>	<u>H.S.T.</u>	<u>Total</u>
Bluebird Investments Ltd.	\$ 94,600.00	\$12,298.00	\$106,898.00
LSG Construction, Gander	\$ 94,700.00	\$12,311.00	\$107,011.00
R & D Construction, Bonavista	\$104,000.00	\$13,520.00	\$117,520.00
Tech Construction, Corner Brook	\$129,000.00	\$16,770.00	\$145,770.00
Traytown Builders Ltd.	\$181,041.61	\$23,535.41	\$204,577.02
Budgell's Equipment, Triton	\$216,000.00	428,080.00	\$244,080.00

Motion

Finn\Moores

Be it resolved that the tender for the EXCITE Building Envelope Upgrade - #MA9632 be awarded to Bluebird Construction in the amount of \$106,898.00 including H.S.T. This motion carried by a vote of 6-0.

Finance and Administration

The following report was presented by Councillor Pinsent.

Central Newfoundland Waste Management

The Committee met with representatives of the Central Newfoundland Waste Management to discuss rates for 2016. The Committee reviewed the year to-date revenue, expenses and budget for 2016. Also, discussion was held on

separation of commercial waste. It is noted that as of January 1st new regulations will require commercial separation of recyclable products.

Tax Recovery Plan

The Committee reviewed the Tax Recovery Plan as presented by the Director of Finance. This plan is required to be adopted as part of the Provincial Gas Tax Regulations.

The Committee recommends that this be adopted by Resolution.

2015 Capital Borrowings

The Committee reviewed a list of capital spending for 2015 and required borrowing. Total capital expenditure for 2015 is \$8,354,124. The Town's share of borrowing is \$3,056,332.

The Committee recommends that we request Government approval to borrow the required funds.

Budget Preparations

The Committee reviewed a draft of the 2016 Budget and recommends it be forwarded to the Committee of the Whole for further discussion and approval.

I move the recommendations and report of this Committee.

Motion

Pinsent\Finn

Be it resolved that these recommendations and report would be adopted as circulated. This motion carried by a vote of 6-0.

The following four (4) Resolutions were also presented by Councillor Pinsent.

Resolution GF-W 2015-229

WHEREAS under Section 94 of the Municipalities Act of the Province of Newfoundland and Labrador, subject to the approval of the Minister, Council may borrow monies and issue securities for the repayment of monies borrowed.

AND WHEREAS it is deemed necessary to borrow the amount of \$360,330.00 to finance Municipal Funded Capital Projects.

THEREFORE BE IT RESOLVED that subject to the approval of the Honourable Minister of Municipal Affairs, Council borrow this amount from CIBC chartered bank in Grand Falls-Windsor, and that this amount be repaid by general revenues at a variable rate over a five (5) year period.

BE IT ALSO RESOLVED that the Mayor and Director of Finance be authorized to negotiate said loan and to sign promissory notes and execute all documents pertaining to this Resolution.

Motion

Pinsent\Finn

Be it resolved that Resolution GF-W 2015-229 would be adopted as circulated. This motion carried by a vote of 6-0.

Resolution GF-W 2015-230

WHEREAS under Section 94 of the Municipalities Act of the Province of Newfoundland and Labrador, subject to the approval of the Minister, Council may borrow monies and issues securities for the repayment of monies borrowed.

AND WHEREAS it is deemed necessary to borrow the amount of \$425,520.00 to finance a vacuum truck.

THEREFORE BE IT RESOLVED that subject to the approval of the Honourable Minister of Municipal Affairs, Council borrow this amount from CIBC chartered bank in Grand Falls-Windsor, and that this amount be repaid by general revenues at a fixed rate over a ten (10) year period.

BE IT ALSO RESOLVED that the Mayor and Director of Finance be authorized to negotiate said loan and to sign promissory notes and execute all documents pertaining to this Resolution.

Motion

Pinsent\Finn

Be it resolved that Resolution GF-W 2015-230 would be adopted as circulated. This motion carried by a vote of 6-0.

Resolution GF-W 2015-231

WHEREAS under Section 94 of the Municipalities Act of the Province of Newfoundland and Labrador, subject to the approval of the Minister, Council may borrow monies and issues securities for the repayment of monies borrowed.

AND WHEREAS it is deemed necessary to borrow the amount of \$2,270,482.00 to finance Multi-Year Capital Projects.

THEREFORE BE IT RESOLVED that subject to the approval of the Honourable Minister of Municipal Affairs, Council borrow this amount from CIBC chartered bank in Grand Falls-Windsor, and that this amount be repaid by general revenues at a fixed rate over a fifteen (15) year period.

BE IT ALSO RESOLVED that the Mayor and Director of Finance be authorized to negotiate said loan and to sign promissory notes and execute all documents pertaining to this Resolution.

Motion

Pinsent\Finn

Be it resolved that Resolution GF-W 2015-231 would be adopted as circulated. This motion carried by a vote of 6-0.

Resolution GF-W 2015-232

Tax Recovery Plan - Town of Grand Falls-Windsor

WHEREAS the Province of Newfoundland and Labrador has announced a new Community Sustainable Partnership to provide new sources of revenues and a partial rebate of the Provincial portion of the Harmonized Sales Tax, along with the continuation of Municipal Operating Grants for the next three (3) years at current funding levels for eligible municipalities.

WHEREAS to be eligible for this funding, the Province of Newfoundland and Labrador requires additional accountability measures to be implemented including the annual submission of a Taxes Receivable Summary and Tax Recovery Plan.

THEREFORE BE IT RESOLVED that the Town of Grand Falls-Windsor adopt the Tax Recovery Plan as attached for approval and submission to the Province of Newfoundland and Labrador.

Motion

Pinsent\Moores

Be it resolved that Resolution GF-W 2015-232 (Tax Recovery Plan – Town of Grand Falls-Windsor) would be adopted as circulated. This motion carried by a vote of 6-0.

OTHER BUSINESS

Councillor Finn announced businesses to email the Town regarding their concerns with Central Newfoundland Waste Management fees and ongoing costs so that we can represent them. He also congratulated Mayor Hawkins on being elected as our MHA. He read the Section 19 of the Municipalities Act that deals with the vacancy of the Mayoral position.

Councillor Pinsent congratulated Mayor Hawkins and Mayor Dean on being elected to the Provincial legislation to represent the residents of Grand Falls-Windsor. He stated that it is premature to comment that taxes have increased at this point, only property values have increased.

Councillor Mercer congratulated Mayor Hawkins and Mayor Dean on being elected as well as all the candidates that stood for election. He also encouraged everyone to contribute to the annual Salvation Army Kettle Drive.

Councillor Moores congratulated Mayor Hawkins and Mayor Dean. He also announced that the Santa Claus Parade is scheduled for this coming Saturday.

Councillor Coady-Davis advised that she will be commentating the parade on Rogers Channel 9. She congratulated Mayor Hawkins and Mayor Dean on being elected. She also advised the “Light Up for Christmas Ceremony” will take place Thursday, December 3rd from the Fire Hall.


Mayor (Acting) Manuel congratulated the new Liberal Government and, in particular, Mayor Hawkins and Mayor Dean.

Motion

Mercer\Pinsent

Be it resolved that the meeting of the Grand Falls-Windsor Town Council would be adjourned until the next regular scheduled meeting of 7:00 P.M., Monday, December 21st, 2015. This motion carried by a vote of 6-0.

The meeting adjourned at 7:45 P.M.



Barry Manuel
Mayor (Acting)



M. Pinsent
Town Manager\Clerk