



APPLICATION FOR SUMMER EMPLOYMENT

Grand Falls-Windsor Parks & Recreation Department
P.O. Box 439, Grand Falls-Windsor, NL A2A2J8

For Office Use Only:

Date Received: _____ Attachments: Yes No

Initial: _____

NAME: _____

Last

First

ADDRESS: _____

No.

Street

Town

Province

Postal Code

DATE OF BIRTH: ___/___/___ **TELEPHONE:** _____

D/M/Y

SOCIAL INSURANCE NUMBER: (___ ___ ___) (___ ___ ___) (___ ___ ___)

NOTE: If you do not have a Social Insurance Number, please apply for one IMMEDIATELY. Applications are available at the Post Office.

POSITION APPLIED FOR:

1st Choice: _____

2nd Choice: _____

POSITIONS AVAILABLE:

**Creative Arts Program
Basketball Instructor
Office Assistant**

**Summer Camp Instructor
Community Program Coordinator
Maintenance Worker**

GENERAL INFORMATION

Are you readily available for an interview during April of this year? Yes No

If no, please indicate dates and times available.

Start date you are available for work _____

Last day you can work? _____

Do you have a driver's license? Yes No

If yes, Class 04 _____ Class 05 _____

EDUCATION

HIGH SCHOOL: Please indicate highest grade completed

____ Grade _____ Date/Year Completed

_____ School

Post -Secondary:	_____	Institution
	_____	Program
	_____	Dates Attended
	_____	Certificates/Diploma
	_____	Years of Program Completed

Did you attend a post-secondary institution this past year from September to April?

Yes No

Institution _____

Dates attended _____

Are you planning to attend a post-secondary institution in September of this year?

Yes No

Program of Study _____

Institution _____

QUALIFICATIONS

Do you have a valid First Aid Certificate? Yes No If yes, give details below.

Type of valid First Aid Certificate ___Red Cross ___St. John Ambulance

Standard First Aid _____ Expiry Date _____

Emergency First Aid _____ Expiry Date _____

CPR _____ Expiry Date _____

Do you have a current Code of Conduct? Yes No Attached

EMPLOYMENT HISTORY

Employer _____ Supervisor _____

Telephone _____ Date Employed _____

TOWN OF GRAND FALLS-WINDSOR PARKS & RECREATION DEPARTMENT STUDENT SUMMER JOBS

The Town of Grand Falls-Windsor Parks & Recreation Department is now accepting applications for summer employment. Most positions will commence in mid-June and finish late August.

ELIGIBILITY REQUIREMENTS FOR FEDERAL/PROVINCIAL GRANTS:

- 1. Students must have attended a post-secondary institution as a full-time student two full terms prior to employment. In the event there is not enough post-secondary student's consideration will be given to secondary students.
- 2. Students must attend a post-secondary or secondary institution the semester following employment.
- 3. Students of the immediate family of an elected or senior official of the Town of Grand Falls-Windsor are not eligible for employment.
- 4. Students **MUST** have a valid First Aid Certificate during the period of employment.
- 5. Upon employment students must provide a current Code of Conduct.

TERMS OF EMPLOYMENT:

- Hours of work 35-40 hours per week
- Extra hours will be required to work several Special Events including Canada Day, Salmon Festival, Food Day Canada and Central NL. Summer Games & other community events.
- All employees must dress in Town uniform in a neat and presentable manner.

I have read the preceding application and agree to the Terms of Employment and state that all information contained is accurate.

Signature of Applicant _____ Date: _____

Deadline for applications: April 21th, 2017

Return completed application to: Parks & Recreation Dept.
 2 Jones Street
 P.O. Box 439
 Grand Falls-Windsor, NL
 A2A 2J8
todd.mercer@townofgfw.com

We thank all students who apply; however, applications will not be given written acknowledgment and not all students will receive interviews.